



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 17th of JULY 2023

PRESENT: Councillors: Paul Blatchford (Chairman), Simon Arlidge, Mike Bailey, Steve Davies, Kevin Gibbons, Paul Harding, Nick Manley, Maggie McCarthy, Kelly Smith, Steve Voller and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tom Nicholson
MEMBERS OF THE PUBLIC: None

Cllr Blatchford welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public

No members of the public were present.

ii) Community Beat Manager's report.

The following report was received for the period 15/06/2023 to 12/07/2023.

Incidents reported = 52 with the following selection of crimes reported: 13 abandoned 999 calls (there is still an issue with ring back from Samsung mobiles), 1 antisocial behaviour, 3 assault, 5 concern for welfare, 3 criminal damage, 1 harassment, 3 missing person, 2 suspicious activity, 1 threat and 5 traffic related.

Officers from the local neighbourhood team will be attending "Coffee & Chat" between 10 and 11am on 6th of August & 13th of September for a chat about any concerns residents may have, crime prevention advice, bike security marking and anything else that they can help you with. They are also offering free security bike marking on the Strawberry line, Winscombe rec on Saturday 5th Aug between 10 and 12 and also outside Sainsbury's in Worle on Saturday 22nd July from 3 – 5pm.

For up-to-date information residents can visit the Avon & Somerset website or follow them on social media (Facebook "Weston & Worle police or Twitter "ASPNorthSom"). Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

iii) Ward Councillor's report

Cllr Nicholson gave the following brief report.

- Additional funding from North Somerset of £11.9 million had been unanimously agreed showing a clear commitment to getting it built. There is still an additional funding gap, but this is hoped to be met by 'Homes England'. The Bypass team are currently working hard on the Compulsory Purchase Orders Public Inquiry.
- North Somerset are looking at the 126 bus route again to see whether they can find funding to support this.

The meeting was convened.

117/23 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Matthew Thomson and District Cllr Joe Tristram.

118/23 To receive and consider an application to fill two casual vacancies by co-option from Kelly Smith and Steve Voller (agenda item 2).

Resolved – That Kelly Smith be co-opted on to Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

Cllr Smith read and signed the Declaration of Acceptance of Office

Resolved – That Steve Voller be co-opted on to Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

Cllr Voller read and signed the Declaration of Acceptance of Office

119/23 To receive members' declarations of interest on any agenda item (agenda item 3).

No declarations of interest were received.

120/23 To approve as a correct record, the minutes of the Parish Council meeting on the 19th of June 2023 (agenda item 4)

Resolved – That the minutes of the Annual Parish Council Meeting held on the 19th of June 2023 be approved as a correct record of the meeting with the following amendments.

The resolution was correctly proposed and seconded (unanimous with 4 abstentions)

The minutes of the meetings were signed by the Chairman as a correct record.

120/23 To note the following committee Meeting minutes (agenda item 5).

- i) **Recreation Ground Trust held on the 19th of June 2023.**
- ii) **Planning Committee Meeting held on the 3rd of July 2023.**
- iii) **Cemetery Working Group held on the 4th of July 2023.**

The minutes from the above committees and working parties were noted.

121/23 To receive the Clerk's report/Exchange of information (agenda item 6)

- i) **YCC lift winch.**
The winch has been found and will be kept in the sink cupboard opposite the lift.
- ii) **North Somerset Avon Local Council Association Hybrid AGM**
Cllr Harding, Blatchford and McCarthy attended. Cllr Bell talked about the importance of communication and engagement with Parish & Town Councils. He also talked about the new Westlink bus service, recognising teething problems and that there was room for improvement. Thanks were given to the Parish Council for agreeing to host the event.

122/23 To note the training and events available and agree any attendance (agenda item 7)

- i) **ALCA virtual Essential Councillor 24th July 6:30pm £40**

Resolved: Cllr Smith & Voller to attend this session.

The resolution was correctly proposed and seconded (unanimous)

- ii) **ALCA virtual Planning in Plain English 3rd August 6pm £40**
- iii) **ALCA e-learning on nimble**
- iv) **Breakthrough Communications Training via ALCA**
- v) **Finance Training via ALCA**
- vi) **'Scribe' Finance Training**

vii) **Various NALC Training**

The Clerk tabled additional National Association of Local Councils (NALC) Training.

Resolved: Cllr Manly to attend NALC's 'Making the Planning System Work for Local Councils' at a cost of £30.

The resolution was correctly proposed and seconded (unanimous)

123/23 To review Members to Committees and Working Groups for 2023/24 (agenda item 8).

Resolved – That Cllr Arlidge join the Planning Committee & Cllr Voller join the Sustainability Working Group.

The resolution was correctly proposed and seconded (unanimous)

124/23 To approve the following expenditure (agenda item 9).

- i) **£125 for additional signage (A5 no dogs x5, no cycling x1 and A4 CCTV with phone number x4).**

Resolved – To agree the cost of £125 for additional signage.

The resolution was correctly proposed and seconded (unanimous)

- ii) **£180 for Deltron to complete two annual lift maintenance checks.**

Resolved – To agree the cost of £180 for for Deltron to complete two annual lift maintenance checks.

The resolution was correctly proposed and seconded (unanimous)

- iii) **£120 to bury the ancient remains from the archaeological dig site.**

Resolved – To agree £120 to bury the ancient remains from the archaeological dig site. Cllr McCarthy to speak to the archaeologists in relation to orientation of the original burial.

The resolution was correctly proposed and seconded (unanimous)

125/23 To approve the signing of a lease with the landowner of the Wolverhill Road Allotments (agenda item 10):

Resolved – To approve the signing of a lease with the landowner of the Wolverhill Road Allotments. With clarification in relation to date in section C.

The resolution was correctly proposed and seconded (unanimous)

126/23 To approve the signing of the lease with the Banwell Allotment Society (agenda item 11):

Resolved – To approve the signing of the lease with the Banwell Allotment Society.

The resolution was correctly proposed and seconded (unanimous with 1 abstention)

127/23 To agree the offer from North Somerset of £500 for the subsoil on property owned by the Parish Council on Castle Hill, as part of the bypass scheme on the proviso that the work to Castle Hill and Dark Lane does not undermine the stability of the bank and that they agree to rectify this if it does (agenda item 12):

This item was deferred due to a change to the offer from North Somerset and the request for additional information.

128/23 To authorise bills for payment for July (agenda item 13)

Resolved: To authorise the bills for payment sheet for July of £9756.63. Cllr Harding and Cllr Bailey to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

129/23 To note the Parish Council’s end of June’s net position, bank balances and bank reconciliation (agenda item 14)

The Parish Council’s end of June’s net position, bank balances and bank reconciliation were noted.

130/23 Dates of the next meetings (agenda item 15)

- Monday 7th of August 2023, 7pm Planning Committee at the Youth & Community Centre (YCC)
- Monday 7th of August 2023, TBD Youth & Community Centre Committee at the YCC
- Monday 21st of August 2023, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:05

.....Chairman

.....Date

DRAFT

Bills for Payment - 19th June to the 16th July 2023
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	YU	Streetlight Power (May)	£ 212.17	There are 2 MPAN numbers	095/23	
DD	YU	Streetlight Power (May)	£ 9.19		095/23	
BACS	Air Ambulance	Grant	£ 200.00		110/23	
DD	Unity Trust	Manual Handling	£ 0.30	There are 2 MPAN numbers	Admin	
DD	YU	Streetlight Power (June)	£ 195.86		095/23	
DD	YU	Streetlight Power (June)	£ 9.19		095/23	
DD	Mainstream	Phone and Broadband (DD 14.07.23)	£ 141.94		095/23	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34	Final payment	095/23	
BACS	J K Gardening	Environmental Fee £40	£ 40.00		Admin	
BACS	Ambience Landscape	Dog Bin emptying	£ 629.20		095/23	
BACS	Insight Cleaning	YCC Cleaning Dec 2022	£ 216.00		095/23	
BACS	YMCA	Youth Club	£ 540.00		095/23	
BACS	Cathedral Leasing Ltd	Settlement fee	£ 584.95		107/23	
BACS	Microbitz	2 new Councillor laptop batteries	£ 219.98		Admin	
BACS	ALCA	Plannning Training	£ 40.00		Admin	
BACS	Parish News	Consultation & classified add (6 months)	£ 150.00		108/23 & 240/19	
BACS	Sophie Alecu	Refund for field hire	£ 25.00		Admin	
BACS	GB Sport	repaitining table tennis table and springer	£ 763.20		192/22 (ii)	
DD	EDF	YCC Electricity (18.07.23)	£ 92.87		095/23	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, microsoft licence, tuck, 2 x laptops, refreshments).	£ 795.23		095/23	
SO	Officer Salaries	Officer Salaries	£ 2,786.46		095/23	
DD	Nest	Pension contibutions	£ 233.68		095/23	
DD	North Somerset	YCC Waste Collection	£ 9.50		095/23	
DD	Water2business	YCC water	£ 114.03		095/23	
BACS	HMRC	PAYE and NI	£ 669.54		095/23	
DD	ICO	Data Protection renewal Fee	£ 35.00		095/23	
		Totals	£ 9,756.63			
BACS	Bank Transfer	Natwest Current Account to Natwest Cemetery Account	£ 180.00		Admin	

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023



Minutes of the meeting of the Planning Committee held at Banwell Youth & Community Centre, 7pm on Monday 14th August 2023.

PRESENT: Councillors Nick Manley (Chairman), Steve Davies, Paul Harding, Matthew Thomson

IN ATTENDANCE: David Murphy (Marketing and Communications Officer)

30/23 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Blatchford.

31/23 To receive declarations of interest (agenda Item 2)

Cllr Davis declared an interest in **23/P/1328/FUH 8A Church Street Banwell BS29 6EA** as this is a neighbour of his.

32/23 To approve as a correct record the minutes of the Planning Committee Meeting held on the 3rd of July 2023 (agenda item 3)

Resolved – That the minutes of the Planning Committee Meeting held on the 3rd of July 2023 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings were signed by the Chair of the meeting as a correct record.

33/23 To note and comment upon planning applications (agenda item 4).

(i) 23/P/0004/FUH Rose Bank 6 Dark Lane Banwell BS29 6BP

Proposed demolition of existing porch and extension to the South-East elevation and erection of a replacement single storey extension. Proposed creation of a second storey to the South elevation and internal structural alterations.

Resolved: The committee resolved no objection to this application

The resolution was correctly proposed and seconded (unanimous)

(ii) 23/P/0628/FUH Park Farm Wolverhill Road Banwell North Somerset BS29 6DL

Proposed demolition and rebuilding of existing boundary walls and outbuildings due to crumbling stonework.

Resolved: The committee resolved to support this application

The resolution was correctly proposed and seconded (unanimous)

(iii) 23/P/0815/FUL Rolstone Manor Farm West Rolstone Road Hewish North Somerset BS24

6UR Conversion and change of use of 2no. barns to create 2 No. residential dwellings with associated gardens and change of use of agricultural access track to mixed residential and agricultural use.

Resolved: The committee resolved no objection to this application

The resolution was correctly proposed and seconded (unanimous)

(iv) **23/P/1326/FUH 22 Westfield Road Banwell BS29 6BA**

Proposed erection of a single storey rear extension to provide accessible bedroom for a disabled person.

Resolved: The committee resolved to support this application

The resolution was correctly proposed and seconded (unanimous)

(v) **23/P/1328/FUH 8A Church Street Banwell BS29 6EA**

Proposed erection of an extension to the existing first floor dormer window to rear. Creation of additional bedrooms and first floor bathroom.

Resolved: The committee resolved no objection to this application

The resolution was correctly proposed and seconded (unanimous)

(vi) **23/P/1375/FUH The Old Chapel East Street Banwell BS29 6BN**

Proposed demolition of a section of existing south boundary wall, the creation of a dedicated car parking zone to the front of the property, new entrance gate, hedging / fencing wall, log and bin store.

Resolved: The Committee resolved to object on highway safety grounds as it believed the space for 2 cars was very tight and would require relatively dangerous manoeuvres to enter and exit the driveway. Also, the disruption caused by the trucks/vans during the building works to the traffic flow in the village. This may be resolved once the bypass has been built. If North Somerset were minded to approve this application, the start should be delayed until the bypass works in the village have begun.

The resolution was correctly proposed and seconded (unanimous)

(vii) **23/P/1376/RM Land at Parklands (Phase 4a) Churchland Way Weston-super-Mare**

Reserved Matters application for area Phase 4a for the erection of 95no. dwellings and associated works pursuant to Outline Permission 12/P/1266/OT2.

Resolved: The committee resolved to note this application.

The resolution was correctly proposed and seconded (unanimous)

(viii) **23/P/1428/FUH The Paddock Wolvershill Road Banwell BS29 6LA**

Proposed demolition of existing detached garage and store, proposed side extension incorporating replacement garage and enlargement of rear dormer.

Resolved: The committee resolved no objection to this application

The resolution was correctly proposed and seconded (unanimous)

(ix) **23/P/1507/FUL The Longhouse 25 East Street Banwell BS29 6BW**

Proposed subdivision of existing dwelling to form two 2 bedroom dwellings

Resolved: The committee resolved to support this application

The resolution was correctly proposed and seconded (unanimous)

34/23 To note the following planning applications (agenda item 5).

- (i) **23/P/1335/AOC Land South Of Churchland Way And Wolvershill Road Mead Fields Banwell.**
Request to discharge condition numbers 13 (External Lighting Scheme + Lux contour model) and condition 24 (Landscaping Scheme part 1&2) from application 23/P/0565/FUL

This application was noted

35/23 To note planning decisions – (agenda item 6)

- (i) **23/P/0565/FUL Land South of Churchland Way And Wolvershill Road Mead Fields Banwell**
Application to vary conditions 6 (acoustic survey prior to commencement) and 2 (approved plans) attached to planning permission 22/P/1186/FUL (Erection of a three storey, 66-bed care home for older people (Use Class C2), and associated outbuildings, access and parking) to allow for; acoustic survey to be submitted prior to occupation; and change to the location of the PV Battery Housing building to the west of the main building. **APPROVE WITH LEGAL AGREEMENT**
- (ii) **23/P/0639/FUH Wyndham West Street Banwell North Somerset BS29 6DE**
Proposed erection of single storey front extension (approximately 4.2m x 4.0m) with an apex roof line. New replacement UPVC double glazed windows and a new composite double glazed front door. **APPROVE**
- (iii) **23/P/0674/RM Land to South of William Daw Close Banwell North Somerset**
Reserved matters application for approval of appearance (update to appearance approved on 20/P/1690/RM) for the erection of 26no. dwellings pursuant to outline planning permission 18/P/3334/OUT (Outline planning application for a residential development of up to 26no. dwellings and associated infrastructure with access for approval; appearance, landscaping, layout and scale reserved for subsequent approval) **APPROVE**
- (iv) **23/P/0922/FUH 28 High Street Banwell BS29 6AE**
Proposed demolition of existing rear extension and side porch. Proposed erection of a single storey side extension and extension to existing outbuilding. Replacement of existing Bay Window and installation of Solar Panels on south-west elevation. **APPROVE**
- (v) **23/P/1068/R3 Land North of The A368, Towerhead Road East of Towerbook Farm Banwell**
Proposed 140metre section of the Sandford to Churchill shared use path (SUP) proposed as part of the Banwell Bypass scheme (ref: 22/P/1768/R3EIA) on land north of the A368, Towerhead Road, Banwell **APPROVE**
- (vi) **23/P/1088/FUH Wyndham West Street Banwell North Somerset BS29 6DE**
Proposal to erect a detached wooden decking area with pergola above in the rear garden **APPROVE**
- (vii) **23/P/1196/NMA Land West of Wolvershill Rd, North of Wolvershill Park and Knightcott Park**
Non-material amendment to reserved matters application 21/P/1735/RM (reserved matters application for appearance, landscaping, layout and scale for erection of 54no. dwellings, including 16no. affordable housing units (30%), along with the provision of informal public open space and associated works pursuant to outline planning permission 18/P/4735/OUT) to allow for window changes to plot 28 and omit vehicle access gates to plot 24. **APPROVE**

36/23 Date of the next meeting (agenda item 7)

Planning Meeting Monday 7th of August 2023 7pm at Banwell Youth & Community Centre

The Chairman closed the meeting at 19:30

.....Chairman

.....Date



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:45pm ON MONDAY 14th of August 2023

Present: Cllrs Paul Harding, Nick Manley (Chairman), Maggie McCarthy, and Matthew Thomson

In attendance: David Murphy (Comms Officer) and Cllr Steve Davies

20/23 To receive apologies for absence: (agenda Item 1)

Apologies were received from Cllr. Tara Wright

21/23 To receive members' declarations of interest on any agenda item (agenda Item 2).

There were no declarations of interest received.

22/23 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 5th of June 2023 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the YCC Committee minutes from the 5th of June 2023.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

23/23 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 4)

The report received was noted. The Committee were happy with the number of attendees.

24/23 To note Cllr. Wright's report on the Youth Club

The report received was noted.

25/23 To complete the YMCA Dulverton appraisal process (agenda Item 5)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

The resolution was correctly proposed and seconded (unanimous)

25/23 To receive the Officer's report/Exchange of information: Please note that the Council is unable to make any formal decisions under this item (page 8)

- i) Cancellation of book swap scheduled for Thursday pm twice a month (as agreed in May 2022)
- ii) Completion of the installation of a new fence at the entrance to the YCC car park (completed 2nd August)

26/23 To ratify the servicing on health and safety grounds of the water heater in the kitchen at £220.50 + VAT

Resolved: That the servicing of the water heater can proceed on Health and Safety grounds at a cost of £220.50 + VAT.

The resolution was correctly proposed and seconded (unanimous)

27/23 To agree the suggestion of a community book swap/borrow during the weekly hours of the Public Living Room to utilise the Bookshelves purchased in September 2022 and the books collected over the last year.

Resolved: That the community book borrow/swap can proceed during the hours of the Public Living Room, Tues and Thurs 10 – 1.

The resolution was correctly proposed and seconded (unanimous)

28/23 To discuss the young carers group and agree a cost for a fortnightly hire starting in October 2023.

Resolved: That the Young Carers are offered the use of the YCC for free and review the arrangement after 6 months (March 2024).

The resolution was correctly proposed and seconded (unanimous)

29/23 To agree a new YCC sign to be placed on the new fence at £35.00 + VAT.

Resolved: That the new sign be purchased for £35.00 + VAT and placed on the new fence.

The resolution was correctly proposed and seconded (unanimous)

30/23 To authorise bills for payment for August (page 12)

Resolved: That the bills for August can be paid

The resolution was correctly proposed and seconded (unanimous)

31/23 To note the Youth and Community Centre and Youth Club budgets (page 13).

The Youth and Community Centre budgets were noted

32/23 Date of Next Meeting (agenda item 8)

Youth & Community Centre Committee Meeting at Banwell Youth & Community Centre on 6th November 2023.

The meeting closed at 20:00

Chairman.....

Date.....

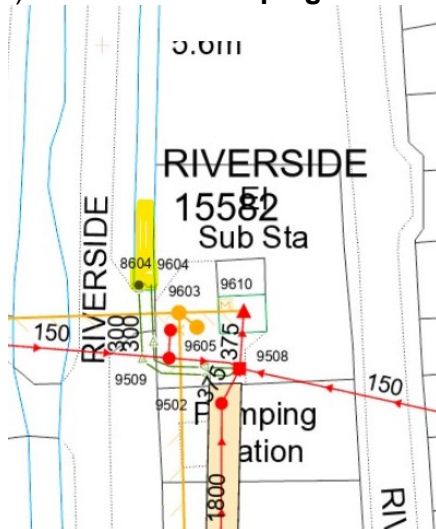
YMCA –REVIEW OF PERFORMANCE

Period under review 5th of June 2023 to the 31st of July 2023.

- Are all contracted sessions being held? **Yes** / No where possible
Comments...
- Are the numbers attending increasing? Yes / **No** / NA
Comments: Although numbers dropped toward the end of term, this is due to GCSE revision and exams pulling some of the older children away.
- Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme
- Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments...
- YMCA arranging activities outside of the village? Yes / **No** / NA
Comments – No. It was discussed that some activities should be held outside the village in the coming terms.
- Are YMCA seeking other sources of funding for Youth Club activities? Yes / No / NA
Comments – N/A.
- Is any feedback from users/parents positive? **Yes** / No
Comments – Very positive feedback received in relation to food sessions. Cllr Wright's unannounced visit report was noted as positive.
- Have any complaints been received about the service? Yes / **No**
Comments...
- Have there been any behavioural issues at the Youth Club including damage? Yes / **No** / NA
Comments...
- Have any unannounced visits been made by Committee members since the review? **Yes**/No
Comments – Cllr Wright made an unannounced visit in July 2023.
- Any other comments
- Conclusion – **Satisfactory** / Unsatisfactory
- Action points for YMCA
 - To include activities/events outside of Banwell in the new term
 - To ensure a list of activities / Comms is being send to the Comms Officer when agreed by young people.
 - To ensure that Tuck and Sub is being banked at least every half term.
- Action points for Youth Club Management Committee.

To receive the Officer report/Exchange of information:

i) Riverside Pumping Station ditch



Bristol Water have phoned to say that they needed to do some ditch clearance at Riverside Green (see the yellow area on the maps although it is hoped this will be widened to include the entire ditch). They have been given permission to clear the ditch on Parish Council land but at no cost to the Council.

Due to the amount of silt that is required to be removed it is anticipated that a 3 ton excavator and similar sized dumper will be required. They will be using some form of ground protection to avoid damage to grassed areas etc and have agreed to reinstate the area if necessary.

They have also agreed to cut back the tree currently overhanging the play area.

ii) Riverside fencing

During a recent play equipment inspection, it was noticed that between two posts of the wooden post and rail fence around the outside of Riverside Green if the rail 'fell off' then it would easily permit vehicles to park on Riverside Green.

The Village Orderly was asked to put in an additional post which has been done.



iii) Banwell Singers £500 food bank donation





Thanks to Banwell Singers for their £500 donation to the foodbank.

iv) Hedges around the War Memorial

The WI will be decorating the war memorial hedges again this year.



7. To agree the following expenditure.
 i) £125 for a replacement dog bin.

Dog Bins	Lining of bin	Capacity	Price excluding VAT	Delivery	Comments
 <p>Broxap.com Sirius metal No shute</p>	<p>Whether metal or plastic they all have a bag retention system rather than a liner.</p> <p>I haven't sought quotes for bins with liners as they are significantly more expensive and can go walkabout.</p>	60L	Metal £145 (additional coatings available)	£41	Metal box 4 weeks lead time
 <p>Glasdon.com Fido 50 No shute</p>		50L	Metal £261.87	Free	Currently have 35l around the village. Added post. Max 2 weeks lead time
 <p>Glasdon.com Retriever 50 Has shute</p>		50L	Plastic £303.79	Free	Metal Shute Added post. Max 2 weeks lead time
 <p>Parrs parrs.co.uk</p>		40L	Metal £185	Free	Metal box will need to purchase pole separately. Bright Green 4 weeks lead time

Aesthetically Glasdon as this is what we have been purchasing for the rest of the village.

ii) £350 per site for a post installation check

This is a requirement for the Riverside play funder grant. The annual inspection report could be used but isn't for another 3/4 months.

iii) £180 for 6 stone reserved plaques for the cemetery.

vii) Up to £450 for work to memorials identified by Cemetery Working Group

Works needed to the following memorials 339 (Hunt), 346 (Jakeway) & 365 (Dibble) to install a ground anchor £150 per grave. The Clerk to contact the family, where possible, to undertake the work.

The following were identified as needing cement. Adams memorials to repair these whilst they are working in the cemetery at no cost. 70 (Warner), 353 (Baxter), 363 (Appleton), 340 (Clarke), 297 (Plaster) and 93 (Tripp).

iv) £150 for a stone to commemorate the ancient remains being reburied from the archaeological dig site.

The photos show the British Legion Stone which had a small plaque.

The stone for the ancient remains will depend on the plaque size but is expected to be bigger.

Awaiting suggested wording / information from the archaeologists.



v) Up to £100 for a brass plaque and engraving to go on the stone above.

The cost will be dependent of the information on the plaque. I have budgeted for up to A4 (landscape) in size with engraving, fixings and delivery.

vi) £241.50 for a new Cemetery sign at the entrance.

Suggested wording

BANWELL PARISH CEMETERY
Opening Hours 9am to Sunset

Any person creating a disturbance or causing damage will be prosecuted.
No dogs or pets are allowed in the cemetery.
The Parish Clerk must be consulted before the placing of any memorial on a grave or scattering ashes.
Banwell Parish Council reserves the right to remove any unauthorised memorials, markers, containers and to remove wreaths and flowers.
The Parish Council will keep in order all parts of the burial grounds but all memorials must be kept in order by the owners.

Scattering of Ashes

The Remembrance Garden in the far left hand corner of the cemetery has been created for this purpose. Cremated remains may only be scattered with permission from the Clerk.

It is strictly forbidden to scatter ashes on graves or in any other part of the cemetery.

Banwell Parish Clerk Tel: 01934 820442

By Order of Banwell Parish Council

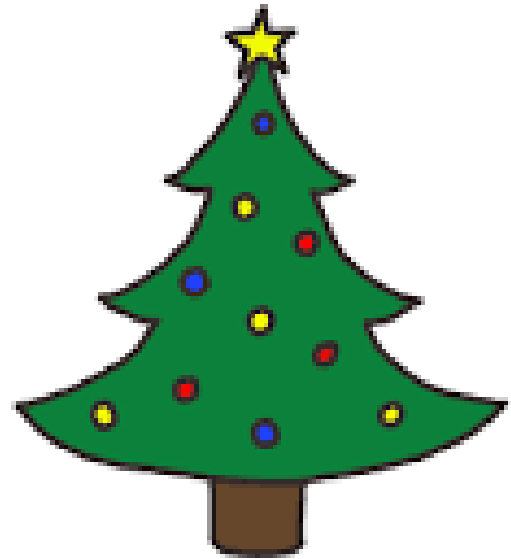
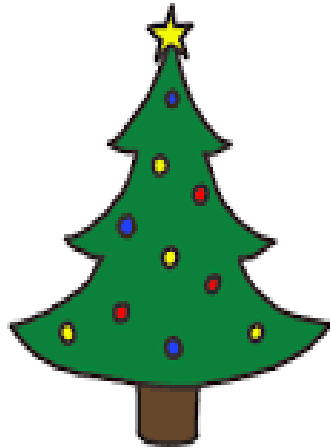


BANWELL PARISH COUNCIL - GRANT APPLICATION FORM

Name of organisation	New Banwell Singers
Name on bank account / We prefer to pay by BACS so please include your details	REDACTED
Registered Charity/Charity Number	No
Contact name and position with the group	Martin Hemmings Secretary
Contact name's home address	REDACTED
Contact name's telephone number and email address.	REDACTED
Purpose for which the grant would be used and who will benefit from it (in particular in reference to Banwell residents).	The New Banwell Singers is a Community Choir, We have identified that the cost of printing is significant £227.45 from Jan – June 2023 and could be reduced by buying our own printer. We are keen to employ a full-time accompanist our current one has many other commitments, and we rely on recordings. The costs will be in the region of £800 for Concerts and Rehearsals and our alternative would be to raise subscriptions which would nullify the aims of our Group.
Describe the evidence you have obtained that shows a need for the grant.	When the choir was formed it was agreed that Subs. would be kept as low as possible enabling us to raise more money to support local charities and to perform free of charge whenever we receive request as in the past St. Andrews Xmas Tree Service 2022 & this year
Grant amount being requested including a breakdown of costs.	Cost to buy business type printer using refillable Ink reservoirs £299. Full time accompanist £800 per annum season. Total Grant Application £1,099
Number of members in the Group	35
Total spent by the group in the year	£2,256.11 this includes a £500 donation which we will be sending to The Food Bank
Total received by the group in the year	£2,502.50
Who has also been approached for funding for this project.	Nobody
Main income sources – please itemise (A summary statement of accounts (e.g. receipts and payments plus the bank balance) should be attached. It is preferable, but not essential, if the accounts have been audited).	The main income is Choir Subscriptions @ £3.00 / week which is paid during each term typically approx. 36 weeks each year.
Current bank balance (please state date)	3 rd July 2023 £1,774.69
Special/other considerations	

I declare that to the best of my knowledge the statement made in this application form, including any accompanying sheets, are true.

Signature ... *M. H. Hemmings* Date 12th August 2023



ST. ANDREW'S CHURCH, BANWELL

CHRISTMAS TREE FESTIVAL

Thursday 14th - Sunday 17th December 2023

Church open from 5 p.m. -7.30 p.m.

We are inviting businesses, clubs and organisations in the village to provide and decorate a tree for display at the Church. These can be fresh, artificial or home made up to 6ft. They can be decorated to represent their businesses, clubs or organisations.

Please bring your trees to Church on

SAT. 9TH DECEMBER from 9 a.m. - 4 p.m.

and collect them on

MONDAY 18TH DECEMBER between

10 a.m. - 12 noon.

An entry form is attached and we look forward to seeing your family and friends at this spectacular event.

To discuss the current Parish Council aims and agree any changes.

This was last reviewed in 2017.

Banwell Parish Council prides itself on being progressive, working on developments within the parish and building a good relationship with village organisations.

From the local government act 1972 – Parish Councils are to provide vision and leadership to local communities, able to make things happen on the ground – where it really matters.

The Aims of a Parish Council are:

- To continually promote the best interests of all members of the local community by providing facilities and amenities not provided in the Parish by the Unitary Authority eg: a Cemetery, a Community Centre, Open Spaces (Recreation Ground & Riverside).
- To provide the best possible services and amenities which meet the needs and expectations of our residents and endeavour to manage these within the most economical budget available.
- Where the Council provide direct services, it endeavours to maintain high professional standards and a quality service. It feels that such quality is the expectation of the parishioners and will not compromise these standards.
- The Parish Council aims to be a "Listening Council" and encourages you to let us know your opinions, comments and concerns. Where needed, we will act promptly to pass onto other local authorities or bodies, concerns which we cannot deal with ourselves, problems within the powers of the Parish Council will be passed to the relevant committees.

Suggested additional aim.

The Parish Council has declared a climate emergency and aims to protect and enhance wildlife and the environment using policy (principles of action to be formally adopted by the Council) and planned activities (actions or events).

To discuss the young carers group and agree a cost for a fortnightly hire starting in October 2023.

The Young Carers Group is run by Alliance Homes. They are a community based social housing provider operating predominately in North Somerset. They own and manage around 6,500 homes and employ 350 staff, with an annual turnover of £43 million.

Alliance work in partnership with local, regional and national agencies to deliver services one of which is the young carers group. They receive funding from North Somerset and National Lottery Grants for this aspect of their work.

Young carers come from all over North Somerset some of which are based in Banwell.



Summary of the key features of the different legal forms

Legal Form	Do its members have limited liability?	What is its governing document called?	Can it issue shares?	Can it pay a return on shareholdings?	Does it have to register with a regulatory body?	Is it suitable for charitable status?	Does it have an asset lock?
Partnerships	No	Deed	No	No	No	No	No
Associations	No	Constitution	No	No	No (unless a charity)	Yes	No (unless a charity)
Trusts	No	Deed	No	No	No (unless a charity)	Yes	No (unless a charity)
Limited Liability Partnerships (LLP)	Yes	Agreement or Deed	No	No	Companies House	No	No
Company Limited by Guarantee	Yes	Articles	No	No	Companies House	Yes	No (unless a charity)
Company Limited by Shares	Yes	Articles	Yes	Yes	Companies House	No*	No (unless a charity)
Community Interest Company (limited by guarantee)	Yes	Articles	No	No	Companies House & CIC Regulator	No	Yes
Community Interest Company (limited by shares)	Yes	Articles	Yes	Yes – although it is subject to a cap	Companies House & CIC Regulator	No	Yes
Charitable Incorporated Organisation	Yes	Constitution	No	No	Charity Commission	Yes	Yes
Co-operative Society – CCBSA - 14	Yes	Rules	Yes	Yes	Financial Conduct Authority	No	No
Community Benefit Society – CCBSA 14	Yes	Rules	Yes	Yes	Financial Conduct Authority	Yes	Yes (optional)

*previously some charities were registered as companies limited by shares.



Summary of the advantages and disadvantages of incorporation

	Unincorporated	Incorporated
Liability	Individuals may have to meet any outstanding debts personally.	Individual liability is limited to guarantee or unpaid share capital.
Ownership	It is not possible to enter into contracts in an organisation's name and there are difficulties with members' authority to do so.	A corporate body may own property and enter into contracts in its own right.
Risk	Risk can be unequally distributed among members.	Risk is more equal. All members are treated the same unless there is some other agreement in place.
Cost	There are generally no or limited start-up costs.	There will be start-up costs plus annual fees (although a relatively small amount).
Administration	None needed by law (unless a charity).	Ongoing records need to be kept and filed with the appropriate registry.
Privacy	Complete (unless a charity).	Certain details, such as governing body members' addresses, are on public record.

Date: 15th August 2023
My ref: LEB/PPO 201
Your ref:
Contact: Laura Baber
Direct dial: 01934 427312
Email: Laura.Baber@n-somerset.gov.uk



Ms L Shayler
Clerk
Banwell Parish Council
West Street
Banwell
BS29 6BD

Public Rights of Way
Development and Environment
North Somerset Council
Town Hall
Walliscote Grove Road
Weston-super-Mare
BS23 4EJ

DX 744900 Clevedon

Dear Ms Shayler,

PRE-ORDER CONSULTATION
NORTH SOMERSET COUNCIL

Highways Act 1980, section 119
Proposed Public Path Diversion Order
Part of Footpath AX 3/35, The Cottage, West Rolstone Road, Banwell

North Somerset Council has received an application to divert public footpaths at the above location. The proposal is shown on the attached map no. **PPO 201** and seeks to divert the public footpath as follows:

AX 3/35: from point A (grid ref. ST 38871 62412) running in a generally South Westerly direction to point B (grid ref. ST 38825 62317), a total distance of approximately 155 metres;

to a path from point C (grid ref. ST38853 62457), running in a west, south westerly then south easterly direction for approximately 180 metres, through point D (grid ref. ST38789 62419), to point B (grid ref. ST 38825 62317).

Existing routes to be diverted are shown with bold black lines and proposed diverted routes are shown with bold broken lines. The proposed routes will have a width of 2.5 meters, 2 metres if left unfenced.

The application has been submitted for the following reasons:

Historically, this selection of footpath AX3/35 has been unavailable due to the absence of bridges at Points A and E on the plan. In 2014 planning application 14/P/0696/F was approved by NSC resulting in the construction of a fenced menage for canine training being across the definitive line of the Public footpath.

The lack of bridges has meant that the public have had no access to this footpath therefore the menage being across the legal line has not been an issue. A further planning application (20/P/2179/OUT) has now been submitted for the construction of a permanent building upon the foot print of the menage.

In addition, the proposed diversion is intended to limit the likelihood of the public and their dogs walking this path coming into conflict with the applicants canine training business to enable them to be able to better manage access for the safety of all parties and is therefore requested in the interest of the applicants and the public. The applicant would fence off the new route across their property, further protecting all parties from conflict.

If you wish to make any comments about this footpath diversion proposal, these should be sent to me in writing (by email or letter), to arrive no later than the end of **6th September 2023**. If no reply is received by this date, it will be assumed that you have no comments to make about the proposal. Please contact me on the above telephone number or the above email address if you have any queries in the meantime regarding this matter.

Yours Sincerely

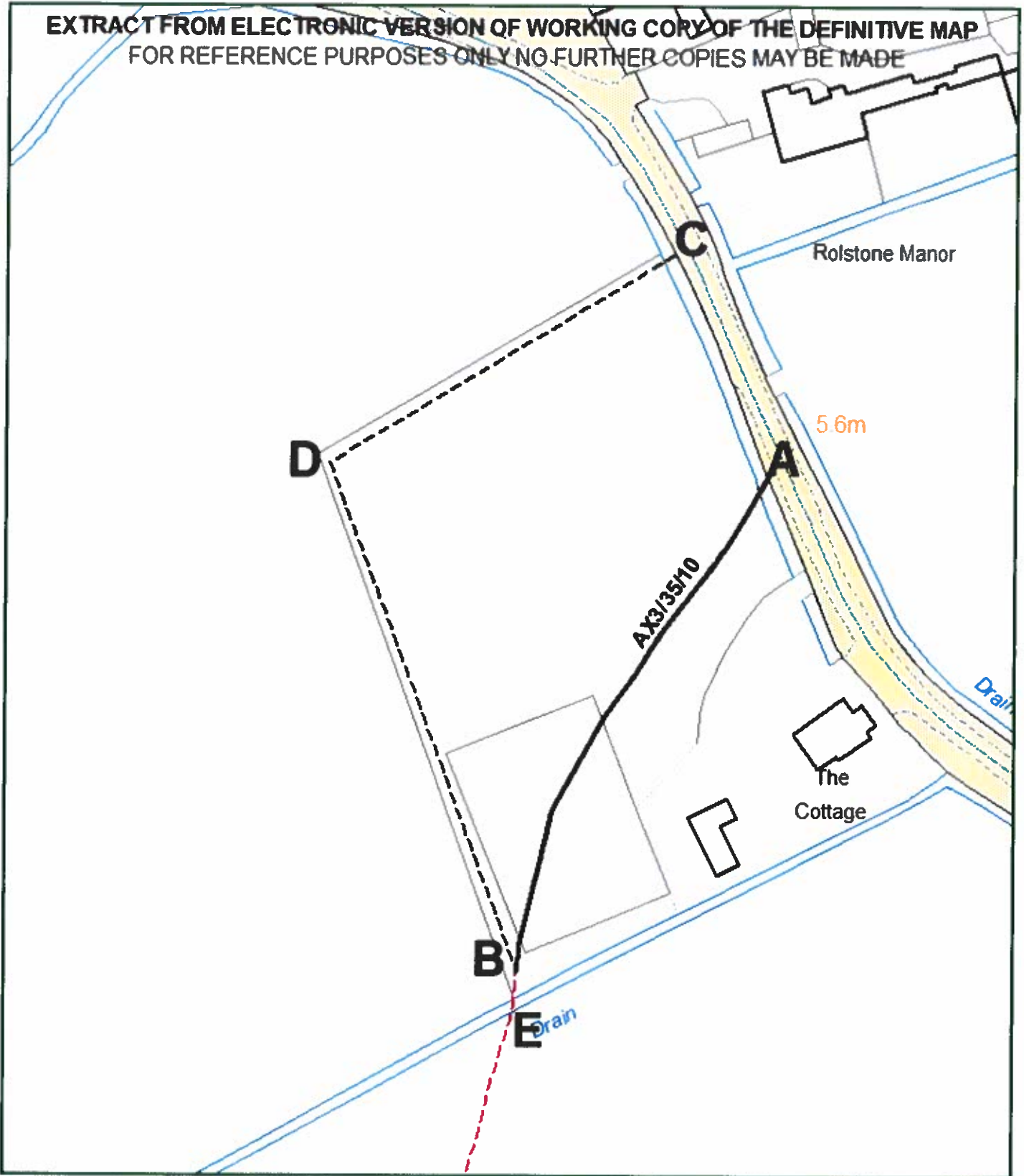


LAURA BABER



Access Support Officer, Public Rights of Way (Natural Environment)

Enclosure – Proposal Map No. PPO 201

**EXTRACT FROM ELECTRONIC VERSION OF WORKING COPY OF THE DEFINITIVE MAP
FOR REFERENCE PURPOSES ONLY NO FURTHER COPIES MAY BE MADE**



The Definitive Map has a relevant date of 26th November 1956 and has not been formally re-published since then. This map shows an electronic working copy of the Definitive Map which attempts to show the information on the Definitive Map and any subsequent legal changes. The Council can accept no responsibility for any error or inaccuracy which may arise from use of the electronic Working Copy map.

	Place Directorate Public Rights of Way Streets and Open Spaces North Somerset Council Town Hall Wallacote Grove Road Weston-super-Mare BS23 1UJ Tel: 01934 888 802	Project Potential PPO	 Scale 1:1000
		Location AX3/35 The Cottage West Rolston Rd	Drawn by A Woolacott
		Client NSC PROW	Drawing No. ADW1
		OS Licence No. 100023397	Date 6 September 2021

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Bills for Payment - 17th July to the 15th August 2023
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	YU	Streetlight Power (July)	£ 200.43		095/23	
DD	YU	Streetlight Power (July)	£ 9.49		095/23	
DD	Mainstream	Phone and Broadband (DD 14.07.23)	£ 4.01		095/23	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		095/23	
BACS	J K Gardening	Removal of YCC fence	£ 80.00		104/23 (iii)	
BACS	J K Gardening	Environmental Fee x 2	£ 80.00		Admin	
BACS	Ambience Landscape	Dog Bin emptying	£ 629.20		095/23	
BACS	Insight Cleaning	YCC Cleaning Dec 2022	£ 192.00		095/23	
BACS	YMCA	Youth Club	£ 405.00		095/23	
BACS	Banwell Handyman	2 x Benches	£ 84.50		087/23	
BACS	ALCA	New Councillor Training	£ 80.00		122/23	
BACS	Parish News	Advert for WERN event	£ 28.50	pd by WERN	Grant	
BACS	Paul Harding	Paint and Bolts for Rec benches	£ 67.40		Admin	
BACS	The Print Hive	No Dogs & CCTV signs	£ 142.86		124/23 (i)	
DD	Calor	Tank removal	£ 300.00	Not on system. Requested new invoice due to overpayment	Contractual	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, clerk & Cllr laptops, refreshments).	£ 862.35		095/23	
SO	Officer Salaries	Officer Salaries	£ 2,786.87		095/23	
DD	Nest	Pension contributions	£ 233.68		095/23	
DD	North Somerset	YCC Waste Collection	£ 9.50		095/23	
BACS	HMRC	PAYE and NI	£ 669.54		095/23	
			Totals			
			£ 7,908.67			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name**Cemetery & Memorials**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
101	Cem Grass Cutting				1,950.00	650.00	1,300.00
102	Cem paths / trees / garder				300.00		300.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00		5,000.00
105	Env Fee				2,045.00	160.00	1,885.00
106	Cemetery software				450.00		450.00
					9,945.00	£810.00	9,135.00

Cemetery Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110	Cemetery Income			2,624.59			2,624.59
111	Cemetery Bank interest			75.26			75.26
					£2,699.85		2,699.85

Clerk & Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
201	Salary & NI				37,400.00	13,785.81	23,614.19
202	Clerk pension				800.00	979.47	-179.47
203	Advertising				500.00	252.00	248.00
204	Insurance				2,100.00	2,226.55	-126.55
205	Subscriptions inc ALCA &				2,300.00	1,893.45	406.55
206	Audit Fee				950.00	500.00	450.00
207	Legal Costs				600.00		600.00
208	Training Officers				650.00	300.00	350.00
209	Training Councillor				400.00	80.00	320.00
210	Grants & Donations				5,000.00	200.00	4,800.00
211	Chairmans Allowance				300.00	259.48	40.52
213	Bank Charges				200.00	46.90	153.10
215	Risk Assessments				150.00		150.00
					51,350.00	£20,523.66	30,826.34

Earmarked Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
214	Food bank			800.00		192.35	607.65
218	Jubilee & Coronation				500.00		500.00
504	CIL					1,249.00	-1,249.00
809	Social Prescribing Commu						
815	Refreshments			10.01		41.85	-31.84
					£810.01	500.00	£1,483.20
							-173.19

Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88	
302	Env Grass Cutting				2,045.00	582.13	1,462.87
303	Env Hedge / Fence / Tree				300.00		300.00
304	Village Orderly		435.81	435.81	4,710.00	1,570.00	3,140.00
305	Dog Bins				6,568.00	2,150.66	4,417.34
306	Env Maintenance / Inspec				2,000.00	1,407.60	592.40
307	Env Projects				3,000.00	882.21	2,117.79
308	Env Grant		7,149.00				-7,149.00
309	Riverside Project				48,280.52	40,233.76	8,046.76
					9,232.69	£2,083.69	68,551.40
						£48,474.24	12,928.16

Highways

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
401	Street light power				4,000.00	872.90	3,127.10

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

402 Street light maintenance	3,500.00	875.00	2,625.00
403 Street light upgrade	1,400.00		1,400.00
404 Highways related projects	3,000.00		3,000.00
	11,900.00	£1,747.90	10,152.10

Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
501	Misc Income		100.00	171.47			71.47
502	Annual Precept		122,646.03	61,323.01			-61,323.02
503	VAT						
			122,746.03	£61,494.48			-61,251.55

Recreation Ground

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting				2,250.00	704.25	1,545.75
602	Rec Maintenance				2,000.00	1,481.00	519.00
603	Rec Tree & Fence Work				300.00		300.00
604	Rec Inspections				400.00	67.00	333.00
605	Rec Play Equipment & Be				2,512.80		2,512.80
					7,462.80	£2,252.25	5,210.55

Youth & Community Centre

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade				25,000.00		25,000.00
702	YCC repairs & maintenanc				3,000.00	727.88	2,272.12
703	YCC CCTV				200.00		200.00
704	YCC Electricity				2,000.00	424.10	1,575.90
705	YCC Gas				2,000.00	383.01	1,616.99
706	YCC water				600.00		600.00
707	YCC waste			114.00	620.00	645.95	88.05
708	YCC cleaning & supplies				2,700.00	828.66	1,871.34
709	Office Equipment inc Web				2,500.00	1,303.59	1,196.41
710	YCC phone & wifi				1,000.00	238.34	761.66
711	YCC Grass cutting				1,125.00	352.13	772.87
712	YCC hedge, fence & tree \				500.00		500.00
713	YCC grants & donations		1,000.00	1,000.00			
714	YCC income		500.00	341.00			-159.00
715	YCC Booking software				350.00		350.00
			1,500.00	£1,455.00	41,595.00	£4,903.66	36,646.34

Youth Club

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				9,000.00	1,923.03	7,076.97
802	YC budget				400.00	231.55	168.45
803	YC extraordinary activities				2,000.00		2,000.00
804	YC Printer						
805	YC subscriptions		550.00	375.70			-174.30
806	Tuck Shop		100.00	311.10	100.00	153.58	157.52
807	Youth Forum				200.00		200.00
			650.00	£686.80	11,700.00	£2,308.16	9,428.64

NET TOTAL

134,128.72	£69,229.83	203,004.20	£82,503.07	55,602.24
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Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/07/2023			
	Cash in Hand 01/04/2023			235,064.81
	ADD Receipts 01/04/2023 - 31/07/2023			86,473.84
				321,538.65
	SUBTRACT Payments 01/04/2023 - 31/07/2023			93,095.86
A	Cash in Hand 31/07/2023 (per Cash Book)			228,442.79
	Cash in hand per Bank Statements			
	Petty Cash	31/07/2023	0.00	
	Charity Bank	31/07/2023	85,000.00	
	Lloyds Credit Card	31/07/2023	0.00	
	Unity Trust Bank (20398572)	31/07/2023	76,353.98	
	PC Reserve Saver account (81413)	31/07/2023	44,973.73	
	Cemetery Reserve Account (59678)	31/07/2023	13,594.49	
	Natwest Current account (5335765)	31/07/2023	8,520.59	
				228,442.79
	Less unrepresented payments			
				228,442.79
	Plus unrepresented receipts			
B	Adjusted Bank Balance			228,442.79
	A = B Checks out OK			