



Banwell Youth and Community Centre,  
West Street, Banwell. BS29 6DB  
01934 820442

15<sup>th</sup> of August 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 21<sup>st</sup> of August 2023 at 7:30pm, when the following business will be transacted.**

**The meeting will be livestreamed on Facebook or can be joined virtually via zoom**  
<https://us02web.zoom.us/j/308292669>.

*Liz Shayler*

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 17<sup>th</sup> of July 2023 (pages 1 – 5).
4. To note the following committee Meeting minutes / notes.
  - i) Planning Committee Meeting held on the 14<sup>th</sup> of August 2023 (pages 6 - 8).
  - ii) Youth & Community Centre Committee held on the 14<sup>th</sup> of August 2023 (pages 9 - 11).
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 12).
  - i) Riverside Pumping Station ditch.
  - ii) Riverside fencing
  - iii) Banwell Singers £500 food bank donation
  - iv) Hedges around the War Memorial
6. To note the training and events available and agree any attendance.
  - (i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - (ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - (iii) Various finance training £30 [Finance Training ALCA](#)
  - (iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - (v) Various NALC training £30 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)

7. To agree the following expenditure (page 13 & 14).
  - i) Replacement dog bin.
  - ii) £350 per site for a post installation check (a requirement for the Riverside play funder grant).
  - iii) £180 for 6 stone reserved plaques for the cemetery.
  - iv) £150 for a stone to commemorate the ancient remains being reburied from the archaeological dig site.
  - v) Up to £100 for a brass plaque and engraving to go on the stone above.
  - vi) £241.50 for a new Cemetery sign at the entrance.
  - vii) Up to £450 for work to memorials identified by Cemetery Working Group during memorial testing
8. To discuss the grant application from the Banwell Singers and agree a way forward (page 15).
9. To discuss entry to the Christmas Tree Festival at the Church 14 – 17<sup>th</sup> Dec and agree a way forward (page 16).
10. To agree to hold a Christmas Window Wander Trail December 14<sup>th</sup> – 17<sup>th</sup>.
11. To discuss the current Parish Council aims and agree any changes (page 17).
12. To discuss the young carers group and agree a cost for a fortnightly hire starting in October 2023 (page 17).
13. To agree to support the Banwell Allotment Society moving to a co-operative society and to amend the lease accordingly (page 18 & 19).
14. To agree a response to the Proposed Public Path Diversion Order for part of footpath AX 3/35, The Cottage, West Rolstone Road, Banwell (page 20 - 22).
15. To authorise bills for payment for August (page 23).
16. To note the Parish Council's end of July's net position, bank balances and bank reconciliation (pages 24 – 26).
17. Date of the next meeting –
  - Monday 4<sup>th</sup> of September 2023, 7pm Planning Committee at the Youth & Community Centre (YCC)
  - Monday 18<sup>th</sup> of September 2023, 7:30pm Parish Council Meeting at the YCC.
  - Monday 25<sup>th</sup> of September** 2023, 7pm Employment Committee at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.