



Banwell Youth and Community Centre,  
West Street, Banwell. BS29 6DB  
01934 820442

14<sup>th</sup> November 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 18<sup>th</sup> December 2023 at 7:30pm, when the following business will be transacted.**

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

*Liz Shayler*

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 20<sup>th</sup> of November 2023 (pages 1 – 7)
4. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 8)
  - i) £250 donation from the Kathleen Jones Trust for Banwell Food Bank
  - ii) Christmas Market and Window Trail.
  - iii) Solar Panels
5. To note the training and events available and agree any attendance.
  - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - iii) Various finance training £30 [Finance Training ALCA](#) e.g. Finance for Councillors Nov 2<sup>nd</sup>/7<sup>th</sup>/14<sup>th</sup>
  - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - v) Various NALC training £30 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)

To ratify the following training expenditure

- vi) CSE Future Energy Landscapes toolkit webinar. £16.96. Cllr Voller

6. To approve the following expenditure (page 8).
  - i) £159 annual TV licence.
  - ii) £288 annual subscription to the Society of Local Council Clerks
  - iii) £3616 contribution to Citizens Advice outreach service
  - iv) £259.90 for the purchase of two HGV warning signs for Riverside.
  - v) £855.65 for a replacement nest swing
7. To discuss options in relation to the Zebra Crossing outside the School (page 8).
8. To agree to part fund the cutting of Littlefield's to High Street Footpath with North Somerset using our current grass cutting contractor (page 9).
9. To agree the revised Cemetery Fees payable as recommended by Cemetery Working Party (page 10).
10. To consider the following Minibus Society grant applications (page 11 - 14).
  - i) Annual request of £1000 for support for Minibus Society
  - ii) Request for support of £2000 with the Older Persons Service
11. To agree the Terms of Reference for the two-tier Parish Council Wolverhill working groups (pages 15 & 16)
  - i) Wolverhill Liaison Group (page 15)
  - ii) Wolverhill Working Group (page 16)
12. To note the following documents and agree any actions (pages 17 – 34).
  - i) Feedback from Communications Survey (pages 17 – 24)
  - ii) Feedback from Christmas Market (pages 25 & 26)
  - iii) First draft of the Strategic Plan (pages 27 – 34).
13. To agree a response to North Somersets Corporate Plan Consultation [Corporate Plan Consultation](#)
14. To agree how to collate a response to North Somersets Local Plan Consultation [Local Plan Pre-submission consultation](#)
15. To sign the letter of engagement from the internal auditor, Bridget Bowen (page 35 - 38).
16. To authorise bills for payment for December (page 39).
17. To note the Parish Council's end of November's net position, reserves, bank balances and bank reconciliation (pages 40 - 43)
18. To discuss the 2024 / 2025 Parish Council budget and precept request (pages 44 – 46)
19. To note the following planning applications.
  - i) **23/P/2599/LDE Land Adjacent to Box Bush Farm, Box Bush Lane, Rolstone. BS24 6UA**  
Certificate of lawfulness for the extension of 2no. agricultural buildings.
  - ii) **23/P/2686/AOC Rolstone Farm Business Park West Rolstone Road, Hewish.**  
Request to discharge condition 7 (Noise Impact Assessment) on application 21/P/0094/FUL.
20. To note the following planning applications.
  - i) **18/P/3557/TPO 3 Emerson Terrace Westfield Road Banwell North Somerset BS29 6BT**  
T1 - Silver birch - 2m reduction. **SPLIT DECISION (no detail)**
  - ii) **20/P/0245/HED Land South of Christon Road Winthill Banwell BS29 6NG**  
Removal of 5m of hedgerow. **No objection (tree/hed) unconditional**
  - iii) **20/P/1362/TRCA 18 East Street Banwell BS29 6BN**  
T1 - Purple leaf Plum - Reduce height and spread by 2m. **No objection (tree/hed) unconditional.**
  - iv) **21/P/1682/HED Knightcott Park, Banwell BS29 6DQ**  
Removal of 40m hedgerow (8 x 5m Sections). **No objection (tree/hed) unconditional**
  - v) **23/P/0541/TPO Shepton Copse Part of Banwell Woods Towerhead Road Banwell.**

A dead ash tree has blown over during recent gusty winds. It is hung up in an adjacent ash tree. It is proposed to bring the tree down to ground level to make it safe. The tree is located near the track leading through the woods and in an area where people may be visiting. **APPROVE**

vi) **23/P/1122/AOC Summer Lodge Summer Lane Banwell BS29 6LP.**

Discharge of Condition Number 3 (Site Development Scheme) from 19/P/0314/FUL. **APPROVE (discharge condition) RDC**

vii) **23/P/1335/AOC Land South of Churchland Way & Wolvershill Road Mead Fields Banwell.**

Request to discharge condition numbers 13 (External Lighting Scheme + Lux contour model) and condition 24 (Landscaping Scheme part 1&2) from application 23/P/0565/FUL. **APPROVE (discharge condition) RDC**

viii) **23/P/1667/FUH 6 High Street Banwell BS29 6AA**

Proposed demolition of existing porch and rear extension. Erection of a single storey rear extension and installation of patio doors to the rear elevation at the first floor. **APPROVE**

ix) **23/P/1712/AOC Land West of Wolvershill Road Wolvershill Road Banwell**

Request to discharge condition number 19 (Ecology Report) on application 18/P/4735/OUT. **APPROVE (discharge condition) RDC**

x) **23/P/2141/FUH 22 Porters Drive Banwell BS29 6EJ**

Proposed erection of an outbuilding at the rear of the property.

xi) **23/P/2324/AOC Cannaways Farm Silver Moor Lane Banwell North Somerset BS29 6LQ**

Discharge of Condition number 5 (Construction Environmental Method Statement) on application 23/P/1038/FUL. **APPROVE (discharge condition) RDC**

21. Date of the next meeting –

No Planning Committee Meeting in January due to bank holiday.

Monday 15<sup>th</sup> of January, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.

**MULLED WINE AND MINCE PIES WILL BE SERVED FOLLOWING THE MEETING**