



Banwell Youth and Community Centre,
West Street, Banwell. BS29 6DB
01934 820442
12th July 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 17th July 2023 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook or can be joined virtually via zoom
<https://us02web.zoom.us/j/308292669>.

Liz Shayler

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive and consider an application to fill two casual vacancies by co-option from Kelly Smith and Steve Voller.
3. To receive members' declarations of interest on any agenda item.
4. To approve as a correct record the minutes of the Annual Parish Council Meeting held on the 19th of June 2023 (pages 1 – 5).
5. To note the following committee Meeting minutes / notes.
 - i) Recreation Ground Trust held on the 19th of June 2023 (pages 6 & 7)
 - ii) Planning Committee Meeting held on the 3rd of July 2023 (pages 8 - 10).
 - iii) Cemetery Working Group held on the 4th of July 2023 (pages 11 & 12).
6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item.
 - i) YCC lift winch.
7. To note the training and events available and agree any attendance.
 - (i) ALCA virtual Essential Councillor 24th July 6:30pm £40
 - (ii) ALCA virtual Planning in Plain English 3rd August 6pm £40
 - (iii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - (iv) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - (v) Various finance training £30 [Finance Training ALCA](#)
 - (vi) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - (vii) Various NALC training £30 www.nalc.gov.uk/nalc-events Cllr Manley

8. To review Members to Committees and Working Groups for 2023/24 (page 13)
9. To agree the following expenditure.
 - i) £125 for additional signage (A5 no dogs x5, no cycling x1 and A4 CCTV with number x4).
 - ii) £180 for Deltron to complete two annual lift maintenance checks.
 - iii) £120 to bury the ancient remains from the archaeological dig site.
10. To approve the signing of a lease with the landowner of the Wolverhill Road Allotments (pages 14 – 16).
11. To approve the signing of the lease with the Banwell Allotment Society (pages 17 - 19).
12. To agree the offer from North Somerset of £500 for the subsoil on property owned by the Parish Council on Castle Hill, as part of the bypass scheme on the proviso that the work to Castle Hill and Dark Lane does not undermine the stability of the bank and that they agree to rectify this if it does.
13. To authorise bills for payment for July (page 20).
14. To note the Parish Council's end of June's net position, bank balances and bank reconciliation (pages 21 – 23)
15. Date of the next meeting –
 - Monday 7th of August 2023, 7pm Planning Committee at the Youth & Community Centre (YCC)
 - Monday 7th of August 2023, TBD Youth & Community Centre Committee at the YCC
 - Monday 21st of August 2023, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.