



Banwell Youth and Community Centre,  
West Street, Banwell. BS29 6DB  
01934 820442  
14<sup>th</sup> June 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 19<sup>th</sup> June 2023 at 7:30pm, when the following business will be transacted.**

**The meeting will be livestreamed on Facebook or can be joined virtually via zoom**  
<https://us02web.zoom.us/j/308292669>.

*Liz Shayler*

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Annual Parish Council Meeting held on the 15<sup>th</sup> of May 2023 (pages 1 – 9).
4. To note the following committee Meeting minutes
  - i) Planning Committee Meeting held on the 5<sup>th</sup> of June 2023 (pages 10 - 12).
  - ii) Youth & Community Centre Committee Meeting held on the 5<sup>th</sup> of June 2023 (pages 13 - 15).
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 16)
  - i) Riverside play area – see saw.
6. To note the training and events available and agree any attendance.
  - (i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - (ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - (iii) Various finance training £30 [Finance Training ALCA](#)
  - (iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - (v) Various NALC training £30 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)
7. To agree the following expenditure (page 16).
  - i) £270 for the annual tree survey by Atworth Arboriculture.
  - ii) £180 for a legionella risk assessment by 'Valens Water'.
  - iii) Approximately £100 to remove and £500 to replace the fence at the front of the YCC.

8. To agree the following works to the play equipment at the Recreation Ground (page 16).
  - i) £1122.60 to replace one MUGA panel or £1880.40 for two.
  - ii) £344.60 to carry out maintenance recorded on the last operational inspection.
9. To note the overcharging of the last article in the Parish News and agree a way forward (page 16).
10. To consider moving from Cathedral Hygiene to Initial Hygiene (page 17).
11. To agree the Parish Council Questionnaire and the cost of reprinting it in the Parish News (pages 18 - 20).
12. To agree to hold the following events and agree any expenditure.
  - i) a 'summer clean' in September (16<sup>th</sup> / 23<sup>rd</sup> / 30<sup>th</sup>)
  - ii) a Christmas Window Wander Trail December 8<sup>th</sup> - 10<sup>th</sup>
13. To consider a grant application from Great Western Air Ambulance (pages 21 - 23).
14. To note the Banwell Bypass CPO inquiry date of the 11<sup>th</sup> of July and agree a letter of support (page 24).
15. To note the Public Space Protection Orders on Banwell Recreation Ground and Youth & Community Centre Area and agree a response [Public Space Protection Orders - 2023](#).
16. To consider the appointment of an internal auditor for the financial year 2023/2024 & beyond (page 25).
17. To authorise bills for payment for June (page 26).
18. To note the Parish Council's end of May's net position, bank balances and bank reconciliation (pages 27 – 29)
19. Date of the next meeting –  
Monday 3<sup>rd</sup> of July 2023, 7pm Planning Committee at the YCC  
Monday 17<sup>th</sup> of July 2023, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.