



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:15pm ON MONDAY 5th of June 2023

Present: Cllrs Paul Harding, Nick Manley (Chairman), Tara Wright and Matthew Thomson

In attendance: David Murphy (Comms Officer) and Cllr Steve Davies

10/23 To elect a Chairman of the Youth & Community Centre committee:

Resolved – That Cllr Manley be elected as Chairman of the Youth and Community Centre Committee for 2023/24

The resolution was correctly proposed and seconded (unanimous).

11/23 To elect a Vice-Chairman of the Youth & Community Centre committee:

Resolved – That Cllr McCarthy be elected as Vice-Chairman of the Youth and Community Centre Committee for 2023/24

The resolution was correctly proposed and seconded (unanimous).

12/23 To receive apologies for absence: (agenda Item 1)

Apologies were received from Cllr. McCarthy

13/23 To receive members' declarations of interest on any agenda item (agenda Item 2).

There were no declarations of interest received.

14/23 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 3rd of April 2023 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the YCC Committee minutes from the 3rd of April 2023.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

15/23 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 4)

The report received was noted. The Committee were happy with the number of attendees.

16/23 To complete the YMCA Dulverton appraisal process (agenda Item 5)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

The resolution was correctly proposed and seconded (unanimous)

17/23 To receive the Officer's report/Exchange of information: Please note that the Council is unable to make any formal decisions under this item (page 8)

i) Lift hand-winding lift mechanism

Triangle Lifts are sourcing a solution for the ill-fitting part and the absence of access holes in the cowling covering the mechanism for the winding tool and to take the brake off to allow its operation.

ii) Replacement of the broken window

This will be completed on the 13th of June 2023

iii) Community picnic/summer market scheduled for 1st of July.

We have 10 market traders confirmed so far.

18/23 To agree the cost of the Servicing of the sewerage pump connected to the dishwasher discuss the items (page 8).

Resolved: That CSG be used to service the sewerage pump at a cost of £179 + VAT per annual visit.

The resolution was correctly proposed and seconded (unanimous)

19/23 Date of Next Meeting (agenda item 8)

Youth & Community Centre Committee Meeting at Banwell Youth & Community Centre on August 7th 2023.

The meeting closed at 19:40

Chairman.....

Date.....

YMCA –REVIEW OF PERFORMANCE

Period under review 4th of January 2023 to the 3rd of April 2023.

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? Yes / **No** / NA
Comments: Although numbers have dropped, this is due to GCSE revision and exams pulling some of the older children away.
3. Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments...
5. YMCA arranging activities outside of the village? Yes / **No** / NA
Comments – No trips planned currently.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / No / NA
Comments – N/A.
7. Is any feedback from users/parents positive? **Yes** / No
Comments – Very positive feedback received in relation to food sessions.
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No** / NA
Comments...
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments – last visit undertaken in July.
11. Any other comments
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
 - To ensure a list of activities / Comms is being send to the Comms Officer when agreed by young people.
 - To ensure that Tuck and Sub is being banked at least every half term.
14. Action points for Youth Club Management Committee.

Banwell Youth Group
April/May 2023 Report

Attendance

Date	Attendance
6 th June	17
13 th June	18
20 th June	19
27 th June	15
4 th July	15 (Activities week)

What we have been up to the last few months?

This term the youth club has seen some 4 new members join. The atmosphere at the club is relaxed and young people enjoy the activities that are provided.

The Young people have really engaged with the staff and feel relaxed enough to share any concerns they have.

The young people have discussed their transition days to secondary school. The younger group expressed how they were nervous but once they got there, they were ok. They talked about how big the school was and the fear of getting lost, but overall, they are all really excited to be moving up and meeting new friends in September.

We have also done an array of different activities including-

Programme planning

Team Games

Board Game Night

Campfire & smores

Multi sports

Arts and Crafts

DodgeBall

BBQ

Behaviour

Behaviour continues to be good. Although the team have noticed that the boys like to be at times, rough when playing together. There is no malice in their behaviour, and we have put it down to the fact they are all the same age and very good friends. We have talked with them about being mindful of each other and not going too far, which they have taken on board. The team will continue to monitor.

Many of the young people really enjoy the outside space and last week we noticed that due to the heavy downpour some struggled with not being able to burn off the excess energy they had.

Some of the older young people have expressed how they feel valued at youth club, for example asking for equipment and being given it. It said they felt their opinions mattered.

Social Media

Although the online portal for young people to contact staff continues to remain accessible, we have noticed that many of the Banwell members feel confident that they can talk with a trusted adult at youth club when needed. We have highlighted the importance to talk with someone when times feel stressful, especially around exam time.

Future plans for Banwell youth group

In September we will be introducing some issue based activities once a month as we feel the young people would benefit from some informal learning around subjects like Online safety, Healthy relationships Mental health and wellbeing.

We will be contacting local schools to welcome the new year of students and promote the youth club.



This Terms Programme

Banwell Youth Club

- 2nd May: Arts and crafts
- 9th May: Board games night
- 16th May: Cornflake Cakes
- 23rd May: Frisby Golf
- 30th May: Half term
- 6th June: S'mores & More
- 13th June: Multi-Sports
- 20th June: Arts & Crafts outdoors
- 27th June: Wide games on the field
- 4th July: BBQ night
- 11th July: Dodgeball/Nerf Battle
- 18th July: Water fun
- 25th July: Summer holidays

Youth Club- Feedback from Attendees

unannounced visit 18/07/23

I, Councillor Tara Wright, member of Youth Club Committee, attended the youth club on 18th July 2023 where 16 young people were in attendance. The visit was unannounced with no prior warning given to the YMCA. I understand that attendance may have been affected by the local school disco which was also taking place that evening. My visit lasted half an hour and was at the start of the session. A couple of young people arrived as I was leaving and so it is possible that more arrived once the disco finished. I spoke to the majority of the youth club attendees, observed some activities and spoke with Ali from YMCA.

On the day I attended they were starting the session with some free play/ social time and had arranged to have a Nerf battle later in the session. Most of the attendees were enjoying playing ball games, chatting and having snacks. Board games and table tennis were also available. There were a variety of ages and gender attending, ranging from 10 to approximately 15. All seemed comfortable and happy and were very welcoming. I didn't see any concerns as regards behaviour, which was excellent throughout my visit. I was able to circulate and speak freely with the young people attending and asked them the following questions:

1. How long have you been attending youth club?

There were a variety of responses, some of the older attendees said that they had come for a while when they were younger, then stopped for a bit, then started coming again from February. Some of the younger attendees said that they had been coming for a few months up to a year. I understand from speaking with Ali that at the start of the academic year there was lower attendance when the older children stopped coming. Attendance has been steadily building since this but can fluctuate.

2. What do you like best about youth club?

All the attendees I spoke to said that they really liked having a place to hang out with their friends and socialise. Some mentioned specific activities that they particularly enjoyed, including decorating cupcakes, cooking sessions and last years visit to Ninja Warrior.

3. What activities would you like to see more of?

Most attendees found it hard to think of what might make youth club better and seemed genuinely happy just to be spending time with friends. A couple suggested that more trips (like the ninja warrior one) would be great and that they enjoyed the activities already available.

It was a pleasure to visit the youth club and meet the YMCA staff and the young people attending. The atmosphere was very relaxed and welcoming and it is clear that the youth club is a really valuable and appreciated resource for the young people in our community.

YMCA –REVIEW OF PERFORMANCE

Period under review 5th June 2023 to 31st July

1. Are all contracted sessions being held? Yes / No where possible
Comments...
2. Are the numbers attending increasing? Yes / No / NA
Comments ...
3. Is a comprehensive range of activities being organized? Yes / No / NA
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? Yes / No
Comments...
5. YMCA arranging activities outside of the village? Yes / No / NA
Comments – No trips planned currently.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / No / NA
Comments – N/A.
7. Is any feedback from users/parents positive? Yes / No
Comments – Very positive feedback received in relation to food sessions.
8. Have any complaints been received about the service? Yes / No
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / No / NA
10. Comments...

10. Have any unannounced visits been made by Committee members since the review?
Yes/No

Comments – Cllr Wright visited in 18th July.

11. Any other comments

12. Conclusion – Satisfactory / Unsatisfactory

13. Action points for YMCA

- To ensure a list of activities / Comms is being send to the Comms Officer when agreed by young people. Within 2 weeks of new term.
- To ensure that Tuck and Sub is being banked at least every half term.
- New photos for Youth Club board required

14. Action points for Youth Club Management Committee.

Youth and Community Centre Committee

7th August 2023

Officers report

1. Cancellation of book swap scheduled for Thursday pm twice a month (as agreed in May 2022) to be replaced with a book swap/borrow running concurrently with the Public Living Room on Tuesdays Thursdays 10 – 1.
2. Completion of the installation of a new fence at the entrance to the YCC car park (completed 2nd August)

Water Heater servicing:

Zip Industries (the manufacturer of the unit):

Hydrocare Plus Solo

£220.50 Filter change, limescale and one-off sanitisation service

New YCC sign

1 no. full colour printed A2 print gloss lamination stuck on ACM no holes - £30 + VAT with drill holes to 4 corners - + £5 + VAT let us know if you wish to add drill holes.

Bills for Payment - 16th July to the 2nd of August 2023
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed
BACS	Deltron	YCC lifts 2 x checks	£ 216.00	Gross figure received £500 from NS	124/23
BACS	Instanta	YCC waterheater maintenance check	£ 264.60		Agenda item
BACS	Initial	Waste	£ 116.06		107/23
BACS	SB Fencing	YCC Fencing	£ 1,195.20		104/23 (iii)
BACS	Delia Thornton	Legionella Risk Assessment	£ 180.00		104/23 (ii)
DD	EDF	YCC Electricity (19.08.23)	£ 112.35		095/23
Totals			£ 2,084.21		

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023

Banwell Parish Council
Summary of Receipts and Payments
 Cost Centre Group - YCC Committee

3 August 2023 (2023-2024)

Youth & Community Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
701	YCC upgrade				25,000.00		25,000.00	25,000.00 (100%)
702	YCC repairs & maintenance				3,000.00	727.88	2,272.12	2,272.12 (75%)
703	YCC CCTV				200.00		200.00	200.00 (100%)
704	YCC Electricity				2,000.00	424.10	1,575.90	1,575.90 (78%)
705	YCC Gas				2,000.00	383.01	1,616.99	1,616.99 (80%)
706	YCC water				600.00		600.00	600.00 (100%)
707	YCC waste		114.00	114.00	620.00	645.95	-25.95	88.05 (14%)
708	YCC cleaning & supplies				2,700.00	828.66	1,871.34	1,871.34 (69%)
709	Office Equipment inc Website				2,500.00	1,303.59	1,196.41	1,196.41 (47%)
710	YCC phone & wifi				1,000.00	238.34	761.66	761.66 (76%)
711	YCC Grass cutting				1,125.00	352.13	772.87	772.87 (68%)
712	YCC hedge, fence & tree work				500.00		500.00	500.00 (100%)
713	YCC grants & donations	1,000.00	1,000.00					(0%)
714	YCC income	500.00	341.00	-159.00				-159.00 (-31%)
715	YCC Booking software				350.00		350.00	350.00 (100%)
SUB TOTAL		1,500.00	1,455.00	-45.00	41,595.00	4,903.66	36,691.34	36,646.34 (85%)

Youth Club

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
801	YC sessions				9,000.00	1,923.03	7,076.97	7,076.97 (78%)
802	YC budget				400.00	231.55	168.45	168.45 (42%)
803	YC extraordinary activities				2,000.00		2,000.00	2,000.00 (100%)
804	YC Printer							(N/A)
805	YC subscriptions	550.00	375.70	-174.30				-174.30 (-31%)
806	Tuck Shop	100.00	311.10	211.10	100.00	153.58	-53.58	157.52 (78%)
807	Youth Forum				200.00		200.00	200.00 (100%)
SUB TOTAL		650.00	686.80	36.80	11,700.00	2,308.16	9,391.84	9,428.64 (76%)

Summary

NET TOTAL	2,150.00	2,141.80	-8.20	53,295.00	7,211.82	46,083.18	46,074.98 (83%)
V.A.T.					628.70		
GROSS TOTAL		2,141.80			7,840.52		