



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:15pm ON MONDAY 3rd APRIL 2023

Present: Cllrs Paul Harding, Nick Manley (Chairman), Maggie McCarthy (Vice-Chairman), Tara Wright, Steve Davies

In attendance: Liz Shayler (Clerk); David Murphy (Comms Officer)

01/23 To receive apologies for absence: (agenda Item 1)

Apologies were received from Alli Waller (YMCA Senior Lead Youth Worker)

02/23 To receive members' declarations of interest on any agenda item (agenda Item 2).

There were no declarations of interest received.

03/23 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 5th of September 2022 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the YCC Committee minutes from the 5th of September 2023.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

04/23 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 4)

The report received was noted. The Committee were happy with the number of attendees and with the feedback.

05/23 To complete the YMCA Dulverton appraisal process (agenda Item 5)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

The resolution was correctly proposed and seconded (unanimous)

06/23 To receive the Clerk's report/exchange of information (agenda item 6)

- i) **Youth & Community Centre Redecoration**
This has now been completed.

07/23 To discuss the items below and agree a way forward (agenda item 7)

- ii) **Fencing at the entrance of the YCC**

The Clerk had spoken to North Somerset, who owned the fence, and they had suggested replacing the fence with planters. This was felt to be unacceptable, and the Committee would wait until June for a response as to what North Somerset intend on doing with it.

The resolution was correctly proposed and seconded (unanimous)

iii) **The use of YCC for free healthy cooking sessions for young people attending Weston Whippets.**

Resolved: To agree to allow Weston Whippets the use of the YCC for free for the cooking courses once every 2 months.

The resolution was correctly proposed and seconded (unanimous)

08/23 To note the Youth and Community Centre (YCC) and Youth Clubs Budgets (agenda item 8)

The Youth & Community Centre and Youth Club budgets were both noted.

09/23 Date of Next Meeting (agenda item 9)

Youth & Community Centre Committee Meeting at Banwell Youth & Community Centre on June 5th 2023

The meeting closed at 19:30

Chairman.....

Date.....

DRAFT

YMCA –REVIEW OF PERFORMANCE

Period under review 4th of January 2023 to the 3rd of April 2023.

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? **Yes** / No / NA
Comments ...
3. Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? Yes / **No**
Comments...
5. YMCA arranging activities outside of the village? Yes / **No** / NA
Comments – No trips planned currently.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments – N/A.
7. Is any feedback from users/parents positive? **Yes** / No
Comments – Very positive feedback received in relation to food sessions.
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No** / NA
Comments...
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments – last visit undertaken in July.
11. Any other comments
12. Conclusion – Satisfactory / Unsatisfactory
13. Action points for YMCA
 - To ensure a list of activities / Comms is being send to the Comms Officer when agreed by young people.
 - To ensure that Tuck and Sub is being banked at least every half term.
14. Action points for Youth Club Management Committee.
 - To purchase a pool cue

Banwell Youth Group
April/May 2023 Report

Attendance

Date	Attendance
28 th March	21
18 th April	21
25 th April	22
2 nd May	20
9 th May	16
16 th May	8 (Year 6 School Camp)
23 rd May	15

What we have been up to the last few months?

The lighter nights have arrived, and the young people are taking advantage by enjoying the outdoor area. They have enjoyed group games and sports like football, Rounders and Cricket.

The young people enjoy playing the group games but break off into natural pockets of friends for the majority of the nights.

Young people have expressed that Sats/exams have been at the fore front of their mind. The team have discussed coping tactics and ways to revise for the young people to cope through this stressful time at school. We have made them aware that the youth workers can be contacted via the social media platforms should they feel they are struggling.

Some of the young people have taken part in the food club cooking and really enjoyed being able to cook for their families.

We have also done an array of different activities including-

Programme planning

Arts & Crafts

Group games

Decorating & Plant pots

Pizza Making

Football

Kahoot Quiz

Easter Biscuits

Clay work

cooking

French Skipping

Behaviour

The Behaviour within the club has been exceptional this term. Young people continue to greet new members and encourage them to get involved in the activities. Recently we talked about how games have changed throughout the years and how technology can be replaced with fun activities. We taught the young people how to make French skipping ropes and then how to use them. This was an amazing success as many of the young people got involved. Unfortunately, it didn't have our preferred ending as the young people then used their social media platforms to make videos of themselves skipping. Oh well at least they were active and worked together to have some fun.

Social Media

Although the online portal for young people to contact staff continues to remain accessible, we have noticed that many of the Banwell members feel confident that they can talk with a trusted adult at youth club when needed. We have highlighted the importance to talk with someone when times feel stressful, especially around exam time.

Future plans for Banwell youth group

We will continue to develop relationships with the young people and support them where necessary.

We will continue to delivery a varied and informative programme that will help to develop social skills for the young people.

We will continue to promote our social media platforms for young people and parents to contact the team.



This Terms Programme

Banwell Youth Club

- 2nd May: Arts and crafts
- 9th May: Board games night
- 16th May: Cornflake Cakes
- 23rd May: Frisby Golf
- 30th May: Half term
- 6th June: S'mores & More
- 13th June: Multi-Sports
- 20th June: Arts & Crafts outdoors
- 27th June: Wide games on the field
- 4th July: BBQ night
- 11th July: Dodgeball/Nerf Battle
- 18th July: Water fun
- 25th July: Summer holidays

YMCA –REVIEW OF PERFORMANCE

Period under review 5th of April 2023 to the 5th June 2023.

1. Are all contracted sessions being held? Yes / No where possible
Comments...
2. Are the numbers attending increasing? Yes / No / NA
Comments ...
3. Is a comprehensive range of activities being organized? Yes / No / NA
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? Yes / No
Comments...
5. YMCA arranging activities outside of the village? Yes / No / NA
Comments – No trips planned currently.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / No / NA
Comments – N/A.
7. Is any feedback from users/parents positive? Yes / No
Comments – Very positive feedback received in relation to food sessions.
8. Have any complaints been received about the service? Yes / No
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / No / NA
Comments...
10. Have any unannounced visits been made by Committee members since the review? Yes/No
Comments – last visit undertaken in July.
11. Any other comments
12. Conclusion – Satisfactory / Unsatisfactory
13. Action points for YMCA
 - To ensure a list of activities / Comms is being send to the Comms Officer when agreed by young people. Within 2 weeks of new term.
 - To ensure that Tuck and Sub is being banked at least every half term.
 - New photos for Youth Club board required
14. Action points for Youth Club Management Committee.
 - Pool cue purchased May 2023

Officers Report

1. Hand-winding lift mechanism

The mechanism supplied didn't seem to fit when the engineer came, this was raised with the company, and this is their response:

'The hand winding wheel offered was the correct device and was OEM from the manufacturer who advise the units are designed for emergency use, in the event of an emergency, although not single use, infrequent use is expected.

We are awaiting a response from the manufacturer to explain why there is no immediate access to the hand winding wheel location point and or brake release facility, without panel removal. As soon as they have advised us why this is the case on your unit, we can provide an answer. Similarly, if they have a modification that can be suggested we will advise the costs for this.

As the lift is CE marked, we cannot simply adjust the design of the installed unit.'

2. Replacement of the broken window.

This will be completed on the 13th June 2023

Community picnic/summer market scheduled for 1st July

We have 10 market traders confirmed so far.

To discuss the following and agree a way forward

1 Servicing of the sewerage pump connected to the dishwasher

We have contacted 2 vendors for prices to service the pump connected to the dishwasher:

1. CSG

Details	Quantity	Price (£)	Unit
Service Engineer, Annual Visit - Includes one hour on site	1	£179.00	Per Visit
Service Engineer, One Off Visit - Includes one hour on site	1	£209.00	Per Visit
Demurrage, after first hour on site		£40.00	Per Half Hour

2. Maudsleys Pump Services

To attend site and service the single phase JS pump installed in the chamber.

Total Cost - Ex VAT.£280.00

Banwell Parish Council
Summary of Receipts and Payments
 Cost Centre Group - YCC Committee

25 May 2023 (2023-2024)

Youth & Community Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
701	YCC upgrade				25,000.00		25,000.00	25,000.00 (100%)
702	YCC repairs & maintenance				3,000.00	477.82	2,522.18	2,522.18 (84%)
703	YCC CCTV				200.00		200.00	200.00 (100%)
704	YCC Electricity				2,000.00	229.80	1,770.20	1,770.20 (88%)
705	YCC Gas				2,000.00	368.30	1,631.70	1,631.70 (81%)
706	YCC water				600.00		600.00	600.00 (100%)
707	YCC waste		114.00	114.00	620.00	148.99	471.01	585.01 (94%)
708	YCC cleaning & supplies				2,700.00	420.66	2,279.34	2,279.34 (84%)
709	Office Equipment inc Website				2,500.00	353.83	2,146.17	2,146.17 (85%)
710	YCC phone & wifi				1,000.00	116.74	883.26	883.26 (88%)
711	YCC Grass cutting				1,125.00	164.63	960.37	960.37 (85%)
712	YCC hedge, fence & tree work				500.00		500.00	500.00 (100%)
713	YCC grants & donations	1,000.00	1,000.00					(0%)
714	YCC income	500.00	70.00	-430.00				-430.00 (-86%)
715	YCC Booking software				350.00		350.00	350.00 (100%)
SUB TOTAL		1,500.00	1,184.00	-316.00	41,595.00	2,280.77	39,314.23	38,998.23 (90%)

Youth Club

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
801	YC sessions				9,000.00	810.00	8,190.00	8,190.00 (91%)
802	YC budget				400.00	143.04	256.96	256.96 (64%)
803	YC extraordinary activities				2,000.00		2,000.00	2,000.00 (100%)
804	YC Printer							(N/A)
805	YC subscriptions	550.00	100.00	-450.00				-450.00 (-81%)
806	Tuck Shop	100.00	186.20	86.20	100.00	98.04	1.96	88.16 (44%)
807	Youth Forum				200.00		200.00	200.00 (100%)
SUB TOTAL		650.00	286.20	-363.80	11,700.00	1,051.08	10,648.92	10,285.12 (83%)

Summary

NET TOTAL	2,150.00	1,470.20	-679.80	53,295.00	3,331.85	49,963.15	49,283.35 (88%)
V.A.T.					246.48		
GROSS TOTAL		1,470.20			3,578.33		