



BANWELL PARISH COUNCIL

MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD AT THE YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 4th MARCH 2024

Present: Cllrs Paul Blatchford, Paul Harding (Chairman) & Maggie McCarthy

In attendance: Liz Shayler (Clerk).

09/24 To receive and accept apologies for absence (agenda item 1).

Apologies were received from Cllr Arlidge.

10/24 To receive members' declarations of interest on any agenda item (agenda item 2)

No member's declarations of interest were received.

11/24 To approve as a correct record the Employment Committee meeting minutes from the 16th of January 2024 (agenda item 3).

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous).

The minutes of the meeting were signed by the Chairman as a correct record.

12/24 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item 6 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (agenda item 4).

Resolved – That the press and public be excluded from the meeting.

The resolution was correctly proposed and seconded (unanimous)

13/24 To undertake the Clerk's six-monthly appraisal (agenda item 5)

The Clerk was thanked for her hard work and commitment as the sole staff member during the last five months.

The Chairman undertook the appraisal which resulted in a satisfactory outcome, identifying key work targets.

14/24 To undertake the annual review of the Clerks Salary (agenda item 6)

Resolved – To increase the Clerks salary by one spinal point to LCP point scale 33 from the 1st of April 2024.

The resolution was correctly proposed and seconded (unanimous)

15/24 To agree the date of the next meeting (agenda item 7)

25th / 26th of March 2024 TBD at Banwell Youth & Community Centre

The Chairman closed the meeting at 20:30

.....Chairman

.....Date