



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442

13<sup>th</sup> August 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 19<sup>th</sup> of August 2024 at 7:30pm, when the following business will be transacted.**

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 15<sup>th</sup> of July 2024 (pages 1 – 5)
4. To note the following minutes:
  - i) 5<sup>th</sup> of August Planning committee Meeting (pages 6 – 9)
  - ii) 5<sup>th</sup> of August Youth & Community Centre Meeting (pages 10 – 13)
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 14).
  - i) Quality Local Council Award
  - ii) Jubilee Gate
  - iii) Mobile CCTV
  - iv) Mobile Library
  - v) Banwell Bypass update
  - vi) Community payback team
  - vii) YCC Trees
  - viii) North Somerset Councils Local Plan update

6. To note the training and events available and agree any attendance (page 14).
  - i) 17<sup>th</sup> October Chairmanship Training 18:12 – 20:15 £45
  - ii) ALCA Webinar Series: Recording Public Meetings (12 Nov 2024, 11:00-11:50) £10
  - iii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - iv) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - v) Various finance training £30 [Finance Training ALCA](#)
  - vi) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - vii) Various NALC training from £32.68 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)
7. To agree the following expenditure (page 14 & 15)).
  - i) £245 + VAT for Hagg to replace the batteries for the kitchen shutter.
  - ii) Up to £487.32 for a Youth Club day camp
  - iii) £15 a month for Chatgpt 4.0
  - iv) £3857.50 grant for citizens advice (currently part of agreed grant budget in Dec 2023)
8. To agree to sign a contract with EDF in relation to exporting electricity (page 15).
9. To consider the movement from a .org.uk domain to a .gov.uk domain and agree a way forward (page 16).
10. To look at a printer contract and agree a way forward (page 17).
11. To receive an update on preliminary research into a wind turbine project within the parish and agree 'in-principle' support for wind turbine projects in North Somerset (page 18).
12. To note the Notice of Conclusion of Audit and agree any recommendations (page 19 - 22)
13. To note the internal financial control checks undertaken for the first quarter and agree any recommendations (pages 23 & 24)
14. To note the Parish Council's end of July's net position, bank balances, bank reconciliation and reserves (pages 25 – 28)
15. To authorise bills for payment for August (page 29).
16. Date of the next meeting –
  - Monday 2<sup>nd</sup> of September 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).
  - Monday 2<sup>nd</sup> of September 2024, TBD Employment Committee at the YCC.
  - Monday 16<sup>th</sup> of September 2024, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.