



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

10th December 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 16th of December 2024 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

Liz Shayler

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive and consider an application to fill the casual vacancy by co-option from Nina Thain.
3. To receive members' declarations of interest on any agenda item.
4. To approve as a correct record the minutes of the Parish Council Meeting held on the 18th of November 2024 (pages 1 – 5)
5. To note the Planning Committee Meeting minutes on the 2nd of December (pages 6 & 7)
6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 8).
 - i) Banwell Bypass update
 - ii) Wolvershill Road M5 Bridge
 - iii) Christmas Market
 - iv) Ancient Remains
 - v) Rebranding of Bus Stops across North Somerset.
 - vi) Email Account sizes
 - vii) Local Letting Plan and Housing Needs Survey
 - viii) NSC Rural England Prosperity Fund (REPF) express grant, awarded

7. To note the training and events available and agree any attendance.
 - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - iii) Various finance training £30 [Finance Training ALCA](#)
 - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - v) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events
8. To approve the following expenditure (page 8 & 9).
 - i) £159 annual TV licence.
 - ii) £142 + VAT for two additional power sockets in the Youth and Community Centre porch
 - iii) £300 annual subscription to the Society of Local Council Clerks.
 - iv) £50 to get the Garden of Remembrance cleared
9. To discuss the quote of £495 for the clearance of the NSC P.R.O.W Goddings / Golling Lane after the storm (page 9).
10. To consider a parent and toddler groups use of the YCC every Wednesday morning for 2hrs (page 10).
11. To note the annual independent play inspections and agree any expenditure (page 10).
12. To reconsider putting general reserves into a high interest account and agree a way forward (page 12 & 13).
13. To consider the following budget requests and agree a way forward. (pages 11 & 12).
 - i) Weekly collections of North Somerset (NSC) Litter Bins
 - ii) £2000 contribution to fund a member of the NSC Public Rights of Way team.
 - iii) Removal of the £245 NSC contribution to maintaining the paths
 - iv) Removal of the £435.81 NSC Village Orderly Grant
 - v) Annual Grant requests
14. To consider a £1000 grant request from the Minibus Society (page 13).
15. To note the Internal Finance Checks, undertake by Cllr Voller and agree any actions (page 14 & 15)
16. To note the Internal Auditors Interim Report and agree any actions (page 16 – 19).
17. To note the Parish Council's end of November's net position, bank balances, bank reconciliation and reserves (pages 20 – 23).
18. To authorise bills for payment for December (page 24).
19. To discuss the 2024 / 2025 Parish Council budget and precept request (pages 25 – 27)
20. Date of the next meeting –
 - Monday 6th of January 2025, 7pm Planning Committee at the Youth & Community Centre (YCC).
 - Monday 20th of January 2025, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.

MULLED WINE AND MINCE PIES WILL BE SERVED FOLLOWING THE MEETING