



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442

15<sup>th</sup> October 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 21<sup>st</sup> of October 2024 at 7:30pm, when the following business will be transacted.**

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 16<sup>th</sup> of September 2024 (pages 1 – 5)
4. To note the following.
  - i) 19<sup>th</sup> September, jottings from the unexpected informal Liaison Group meeting (pages 6 & 7)
  - ii) 24<sup>th</sup> September Wolvershill Liaison Group notes (page 8 & 9)
  - iii) 27<sup>th</sup> September Wolvershill Liaison Group notes (pages 10 & 11)
  - iv) 7<sup>th</sup> October Cemetery Working Group notes (page 12 & 13)
  - v) 7<sup>th</sup> October Planning Committee Meeting notes (pages 14 & 15)
  - vi) 14<sup>th</sup> October Wolvershill Liaison Group notes (page 16 - 19)
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 20).
  - i) Banwell Bypass update
  - ii) £500 NSC Grant for Public Living Room
  - iii) Public Living Room & foodbank, Christmas closure.
  - iv) Christmas Market
  - v) Ancient Remains
  - vi) Remembrance Day Parade

6. To note the training and events available and agree any attendance (page 20).
  - i) 6<sup>th</sup> & 13<sup>th</sup> Nov Carbon Literacy Training £120
  - ii) 21<sup>st</sup> & 22<sup>nd</sup> November NSC 1<sup>st</sup> Aid at work training £165
  - iii) 28<sup>th</sup> Nov Operating an Effective Staffing Committee - MODULE 1 of 2 £120
  - iv) 9<sup>th</sup> December SLCC Climate Action for Smaller Councils, 2024 £42
  - v) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - vi) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - vii) Various finance training £30 [Finance Training ALCA](#)
  - viii) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - ix) Various NALC training from £32.68 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)
7. To agree the following expenditure (page 20 & 21).
  - i) £90.55 for the annual fire extinguisher survey and £211.67 for 3 replacement foam extinguishers
  - ii) £382.20 for the erections and removal of the Christmas Trees along West Street and The Square.
  - iii) £1,050 for memorial repairs.
8. To consider the Dog Waste emptying contract from the 1<sup>st</sup> of April 2025 and agree a contractor (page 21).
9. To consider the quotes for a 300m<sup>2</sup> all-weather path around the Recreation Ground and agree a contractor (page 21).
10. To agree a formal response from the Parish Council in relation to initial ideas submitted by three of the developers involved in the new Wolverhill development (pages 22):
11. To consider moving the 2025 Community Picnic to the Football Clubs Ground on the 13<sup>th</sup> July (page 23)
12. To discuss putting general reserves into a high interest account and agree a way forward (page 24).
13. To note the Parish Council's end of September's net position, bank balances, bank reconciliation and reserves (pages 25 – 28).
14. To authorise bills for payment for October (page 29).
15. To note the first draft of the 2024/25 budget (pages 30 – 32)
16. Date of the next meeting –
  - Monday 4<sup>th</sup> of November 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).
  - Monday 4<sup>th</sup> of November 2024, TBD Youth & Community Centre Committee at the YCC.
  - Monday 18<sup>th</sup> of November 2024, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.