



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

10th September 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 16th of September 2024 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

Liz Shayler

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 19th of August 2024 (pages 1 – 5)
4. To note the following.
 - i) 2nd of September Planning committee Meeting (pages 6 & 7)
 - ii) 9th of September Employment Committee (page 8 & 9)
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 10).
 - i) Banwell Bypass update
 - ii) Community payback team
 - iii) YCC Trees
 - iv) Public Living Room
6. To note the training and events available and agree any attendance (page 10).
 - i) £150 for virtual attendance at SLCC National Conference October 8th & 9th
 - ii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - iii) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - iv) Various finance training £30 [Finance Training ALCA](#)
 - v) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - vi) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events

7. To agree the following expenditure (page 10).
 - i) £450 Annual Cemetery package.
 - ii) £285 for the Annual Independent RoSPA Play equipment inspections.
 - iii) £566.63 Youth & Community Centre PPL / PRS Music licence.
 - iv) £60 donation for the Remembrance Day Wreath.
 - v) £257.70 for the 5 yearly EICR test for the YCC.
 - vi) £150 to reinforce the rotten posts at Riverside.
 - vii) £180 for the annual lift service at the YCC.
8. To note the operational play equipment inspections and agree any expenditure (page 11).
9. To note the request for the removal of the Dog Waste Bin located at the beginning of Knightcott Gardens and agree a way forward (emails forwarded and page 11).
10. To consider the financial implication of movement from a .org.uk domain to a .gov.uk domain and agree a way forward (page 12).
11. To agree the discontinuation of Council's X (formerly Twitter) Feed and on our homepage to replace it with the Instagram feed for £40 (page 12).
12. To discuss putting general reserves into a high interest account and agree a way forward (page 13).
13. To discuss who will undertake the following annual inspections for budgeting purposes and upload to Civicy (pages 13 – 20):
 - i) Benches
 - ii) Dog bins
 - iii) Flagpole
 - iv) Grit bins
 - v) Litter bins
 - vi) Memorials
 - vii) Bus Shelter
14. To ratify the appointment of Amy Symonds as the new Environment and Biodiversity Officer for 6hrs a week at pay scale 13 with a start date of the 17th of September 2024.
15. To note the Parish Council's end of August's net position, bank balances, bank reconciliation and reserves (pages 21 – 24).
16. To authorise bills for payment for September (page 25).
17. Date of the next meeting –
Monday 7th of October 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).
Monday 21st of October 2024, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.