



Banwell Parish Council

Banwell Youth and Community Centre,
West Street, Banwell. BS29 6DB

Website: www.banwellparishcouncil.org.uk

E-mail: clerk@banwellparishcouncil.org.uk

Tel: (01934) 820442

25th February 2024

Dear Member,

You are summoned to attend a Meeting of the Employment Committee at Banwell Youth & Community Centre, West Street to be held on Monday 3rd March 2025 at 7:30pm.

Liz Shayler

Clerk to the council

A G E N D A

1. Apologies for absence
2. Members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the meeting of the Employment Committee held on the 2nd and 9th of September 2024 (pages 1 - 3).
4. Exclusion of the press and public. (The Committee is recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 5 - 8 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960).
5. To note the Communication Officer six-monthly appraisal targets (attached separately).
6. To note the Environment and Biodiversity Officer's six-monthly appraisal targets (attached separately).
7. To discuss the end of the Environment and Biodiversity Officer's 6-month probation.
8. To undertake the Clerk's six-monthly appraisal (attached separately).
9. To reassess the need for additional workforce capability and discuss increasing officer hours. (page 4 & 5).
10. To undertake the annual salary review (page 5).
11. To agree the date of the next meeting. 1st of September 2025

Members are reminded that the Committee has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.