



## MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 21<sup>st</sup> of AUGUST 2023

**PRESENT:** Councillors: Paul Blatchford (Chairman), Mike Bailey, Paul Harding, Maggie McCarthy, Steve Voller and Tara Wright.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk)  
**WARD COUNCILLOR:** None  
**MEMBERS OF THE PUBLIC:** Three

Cllr Blatchford welcomed everybody.

**Before the meeting was convened, members of the public were invited to speak.**

**i) Members of the public**

No members of the public wished to speak.

**ii) Community Beat Manager's report.**

The following report was received for the period 12/07/2023 to 20/08/2023.

Incidents reported = 70 with the following selection of crimes reported: 14 abandoned 999 calls (there is still an issue with ring back from Samsung mobiles), 3 antisocial behaviour, 2 concern for welfare, 1 criminal damage, 2 harassment, 1 missing person, 8 suspicious activity, 1 threat, 2 theft and 10 traffic related.

For up-to-date information residents can visit the Avon & Somerset website or follow them on social media (Facebook "Weston & Worle police or Twitter "ASPNorthSom"). Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

**iii) Ward Councillor's report**

No Ward Councillor was present and no report had been received.

**The meeting was convened.**

**131/23 To receive apologies for absence (agenda item 1)**

Apologies were received from Cllr Steve Davies (who attended virtually), Simon Arlidge, Kevin Gibbons, Nick Manley, Kelly Smith and District Cllr Joe Tristram.

**132/23 To receive members' declarations of interest on any agenda item (agenda item 2).**

A personal interest was declared in agenda item 8 by Cllr Harding as his wife is the Chair of Banwell Singers.

**133/23 To approve as a correct record, the minutes of the Parish Council meeting on the 17<sup>th</sup> of July 2023 (agenda item 3)**

**Resolved** – That the minutes of the Parish Council Meeting held on the 17<sup>th</sup> of July 2023 be approved as a correct record of the meeting with the following amendments.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meetings were signed by the Chairman as a correct record.

**134/23 To note the following committee Meeting minutes (agenda item 4).**

- i) **Planning Committee Meeting held on the 14<sup>th</sup> of August 2023.**
- ii) **Cemetery Working Group held on the 14<sup>th</sup> of August 2023.**

The minutes from the above committees were noted.

**135/23 To receive the Clerk's report/Exchange of information (agenda item 5)**

- i) **Riverside Pumping Station ditch.**  
Bristol Water will be completing some ditch clearance at Riverside Green. They have been given permission to clear the ditch on Parish Council land but at no cost to the Council. They have also agreed to cut back the tree currently overhanging the play area.
- ii) **Riverside fencing**  
An additional post has been added to a long strip of rail around the outside of Riverside Green in the event the rail fall off to lessen the gap to prevent vehicular access.
- iii) **Banwell Singers £500 food bank donation**  
Banwell Singers were thanked for their £500 donation to the foodbank.
- iv) **Hedges around the War Memorial**  
The WI will be decorating the war memorial hedges again this year with knitted poppies on a net.
- v) **Banwell Bypass**  
The shortfall of funding for the Banwell Bypass has now been approved by North Somerset and Homes England. The timeline has also been extended through to March 2026.

**136/23 To move agenda item 13 forward to allow any questions to the Chairman of the Allotment Society.**

**Resolved** – to agree the movement of agenda item 13.

**The resolution was correctly proposed and seconded (unanimous)**

**137/23 To agree to support the Banwell Allotment Society moving to a co-operative society and to amend the lease accordingly (agenda item 13):**

**Resolved** – That the Parish Council agree to support the Banwell Allotment Society moving to a co-operative society and to amend the lease accordingly.

**The resolution was correctly proposed and seconded (unanimous)**

**138/23 To note the training and events available and agree any attendance (agenda item 6)**

- i) **ALCA e-learning on nimble**
- ii) **Breakthrough Communications Training via ALCA**
- iii) **Finance Training via ALCA**
- iv) **Free 'Scribe' Finance Training**
- v) **Various NALC Training**

**139/23 To approve the following expenditure (agenda item 7).**

- i) **Replacement dog bin.**

**Resolved** – To agree the cost of £261.87 for a replacement 50L metal fido dog bin from Glasdon.

**The resolution was correctly proposed and seconded (unanimous)**

- ii) **£350 per site for a post installation check (a requirement for the Riverside play funder grant).**

**Resolved** – Given that there has not been an official handover of the equipment to the Parish Council then to use the annual inspection by an independent ROSPA inspector as the post installation check. The Clerk to have delegated authority to authorise the post installation check for Riverside Play Area if required by North Somerset before November.

**The resolution was correctly proposed and seconded (unanimous)**

- iii) **£180 for 6 stone reserved plaques for the cemetery.**

**Resolved** – To agree the cost of £180 for 6 stone reserved plaques for the cemetery.

**The resolution was correctly proposed and seconded (5 in favour and 1 against)**

- iv) **£150 for a stone to commemorate the ancient remains being reburied from the archaeological dig site.**

**Resolved** – To agree the cost of £150 for a stone to commemorate the ancient remains being reburied from the archaeological dig site.

**The resolution was correctly proposed and seconded (unanimous)**

- v) **Up to £100 for a brass plaque and engraving to go on the stone above.**

**Resolved** – To agree the cost of up to £100 for a brass plaque and engraving to go on the stone above.

**The resolution was correctly proposed and seconded (unanimous)**

- vi) **£241.50 for a new Cemetery sign at the entrance.**

**Resolved** – To agree the cost of £241.50 for a new Cemetery sign at the entrance. With the addition of 'other' in the second sentence and the Clerks email address.

**The resolution was correctly proposed and seconded (unanimous).**

- vii) **Up to £450 for work to memorials identified by Cemetery Working Group during memorial testing.**

**Resolved** – To agree up to £450 for work to memorials identified by Cemetery Working Group during memorial testing.

**The resolution was correctly proposed and seconded (unanimous)**

**140/23 To discuss the grant application from the Banwell Singers and agree a way forward (agenda item 8):**

**Resolved** – Whilst the Parish Council fully support Banwell Singers then given they were unsure of the community benefit of the grant and that it would set a precedent for grant applications for running costs of clubs and societies within Banwell then not to approve the application.

**The resolution was correctly proposed and seconded (unanimous with 1 abstention)**

**141/23 To discuss entry to the Christmas Tree Festival at the Church 14 – 17th Dec and agree a way forward (agenda item 9):**

**Resolved** – That the Parish Council enter the Christmas tree festival.

**The resolution was correctly proposed and seconded (unanimous)**

**142/23 To agree to hold a Christmas Window Wander Trail December 14<sup>th</sup> – 17<sup>th</sup> (agenda item 10):**

**Resolved** – That the Parish Council hold Christmas Window Wander Trail between December 14<sup>th</sup> & 17<sup>th</sup> to coincide with the Christmas Tree Festival.

**The resolution was correctly proposed and seconded (unanimous)**

**143/23 To discuss the current Parish Council aims and agree any changes (agenda item 11):**

**Resolved** – That the Parish Council agree the following aims.

- To continually promote the best interests of all members of the local community by providing facilities and amenities not provided in the Parish by the Unitary Authority eg: a Cemetery, a Community Centre, Open Spaces (Recreation Ground & Riverside).
- To provide the best possible services and amenities which meet the needs and expectations of our residents and endeavour to manage these within the most economical budget available.
- Where the Council provide direct services, it endeavours to maintain high professional standards and a quality service. It feels that such quality is the expectation of the parishioners and will not compromise these standards.
- The Parish Council aims to be a "Listening Council" and encourages you to let us know your opinions, comments and concerns. Where needed, we will act promptly to pass onto other local authorities or bodies, concerns which we cannot deal with ourselves, problems within the powers of the Parish Council will be passed to the relevant committees.

Cllr Voller to reword the following aim and send it to Councillor and the Clerk for adoption.

- The Parish Council has declared a climate emergency and aims to protect and enhance wildlife and the environment using policy (principles of action to be formally adopted by the Council) and planned activities (actions or events) sustainability and biodiversity.

**The resolution was correctly proposed and seconded (unanimous)**

**144/23 To discuss the young carers group and agree a cost for a fortnightly hire starting in October 2023 (agenda item 12):**

**Resolved** – That the Parish Council support the use of the Youth & Community Centre by Alliance Homes for young carers at the full fees.

**The resolution was correctly proposed and seconded (5 in favour with 1 against)**

**145/23 To agree a response to the Proposed Public Path Diversion Order for part of footpath AX 3/35, The Cottage, West Rolstone Road, Banwell (agenda item 14):**

**Resolved** – That the Parish Council agree to the proposed diversion for part of footpath AX 3/35 on the proviso that it reopens the path allowing it to be entered at both ends.

**The resolution was correctly proposed and seconded (unanimous)**

**146/23 To authorise bills for payment for August (agenda item 15)**

The Clerk tabled an additional bills for payment schedule which included the North Somerset Election expenses and the removal of Calor Gas as the Clerk disputed the outstanding invoice.

**Resolved:** To authorise the bills for payment sheet for August of £7700.67. Cllr McCarthy and Cllr Bailey to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**147/23 To note the Parish Council's end of July's net position, bank balances and bank reconciliation (agenda item 16)**

The Parish Council's end of July's net position, bank balances and bank reconciliation were noted.

**148/23 Dates of the next meetings (agenda item 17)**

Monday 4<sup>th</sup> of September 2023, 7pm Planning Committee at the Youth & Community Centre (YCC)

Monday 18<sup>th</sup> of September 2023, 7:30pm Parish Council Meeting at the YCC.

Monday 25<sup>th</sup> of September 2023, 7pm Employment Committee at the YCC

The Chairman closed the meeting at 20:25

.....Chairman

.....Date

**Bills for Payment - 17th July to the 21st August 2023**  
**Banwell Parish Council**

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
<b>Already Paid</b>						The Parish Council
DD	YU	Streetlight Power (July)	£ 200.43		095/23	
DD	YU	Streetlight Power (July)	£ 9.49		095/23	
DD	Mainstream	Phone and Broadband (DD 14.07.23)	£ 4.01		095/23	
<b>To Pay</b>						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		095/23	
BACS	J K Gardening	Removal of YCC fence	£ 80.00		104/23 (iii)	
BACS	J K Gardening	Environmental Fee x 2	£ 80.00		Admin	
BACS	Ambience Landscape	Dog Bin emptying	£ 629.20		095/23	
BACS	Insight Cleaning	YCC Cleaning Dec 2022	£ 192.00		095/23	
BACS	YMCA	Youth Club	£ 405.00		095/23	
BACS	Banwell Handyman	2 x Benches	£ 84.50		087/23	
BACS	ALCA	New Councillor Training	£ 80.00		122/23	
BACS	Parish News	Advert for WERN event	£ 28.50	pd by WERN	Grant	
BACS	Paul Harding	Paint and Bolts for Rec benches	£ 67.40		Admin	
BACS	The Print Hive	No Dogs & CCTV signs	£ 142.86		124/23 (i)	
BACS	North Somerset	Election Expenses	£ 92.00		Admin	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, clerk & Cllr laptops, refreshments).	£ 862.35		095/23	
SO	Officer Salaries	Officer Salaries	£ 2,786.87		095/23	
DD	Nest	Pension contributions	£ 233.68		095/23	
DD	North Somerset	YCC Waste Collection	£ 9.50		095/23	
BACS	HMRC	PAYE and NI	£ 669.54		095/23	
			<b>Totals</b>			
			<b>£ 7,700.67</b>			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023