



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 16th of OCTOBER 2023

PRESENT: Councillors: Paul Blatchford (Chairman), Simon Arlidge, Mike Bailey, Steve Davies, Kevin Gibbons, Nick Manley, Maggie McCarthy, Kelly Smith, Steve Voller and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristam
MEMBERS OF THE PUBLIC: Four with a fifth resident joining virtually.

Cllr Blatchford welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) **Bypass Team**

The bypass team gave the following update:

- Additional funding secured.
- Progression to stage 2 (build) contract, leading to detailed design in next 6-9 months.
- Extended timeline with anticipated start on site in Spring 2024.
- Mitigation measures to be completed concurrently, placemaking to occur post construction.
- Evaluation Plan pre and then post bypass.

ii) **Members of the public**

A resident asked whether the detailed designs would be publicised. The Bypass team confirmed that they would and asked that the Parish Council collate any feedback.

iii) **Community Beat Manager's report.**

The following report was received for the period 17/09/2023 to 15/10/2023.

Incidents reported = 40 with the following selection of crimes reported: 9 abandoned 999 calls (there is still an issue with ring back from Samsung mobiles), 1 antisocial behaviour, 1 assault, 4 concern for welfare, 2 suspicious activity, 1 theft, 1 threat and 3 traffic related.

The Beat Team reported that they are aware of an increased number of bike thefts taking place. They wanted to remind residents that they offer free security marking of bikes, in conjunction with the #Bikeregister scheme. For up-to-date information residents can visit the Avon & Somerset website or follow them on social media (Facebook "Weston & Worle police or Twitter "ASPNorthSom"). Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

iv) **Ward Councillor's report**

Cllr Tristam gave a brief report on the following items:

- The 26 bus service - North Somerset were aiming for the service to be restarted in October, but no operator responded to the tender that was put out.
- North Somerset had confirmed they would not support a flashing sign within the Conservation Area. However, have asked if the Parish Council would support school zone road markings. The Clerk to add this to the next agenda.

The meeting was convened.

165/23 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Paul Harding and Matthew Thomson.

166/23 To receive members' declarations of interest on any agenda item (agenda item 2).

None were received.

167/23 To approve as a correct record, the minutes of the Parish Council meeting on the 18th of September 2023 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 18th of September 2023 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with two abstentions due to absence).

The minutes of the meetings were signed by the Chairman as a correct record.

168/23 To note the following minutes (agenda item 4).

- i) **Employment Committee Meeting minutes held on the 25th of September.**
- ii) **Planning Committee Meeting minutes held on the 2nd of October.**

The minutes above were noted.

169/23 To receive the Clerk's report/Exchange of information (agenda item 5)

- i) **Locum Comms Officer and Locum Assistant Clerk.**
As per the Employment Committees resolution a locum Communications and Marketing Officer has started. A Locum Assistant Clerk is still being sought.
- ii) **£10,000 Rural England Prosperity Fund (REPF) Conditional Offer**
This offer has been extended to allow talks with the Scouts.
- iii) **Christmas Market**
There are currently 28 stalls signed up. The WI & Scouts are doing the refreshments. The Parish Council will have an information stall and volunteers are being sought for this and the decoration of the Youth & Community Centre the weekend before.
- iv) **Remembrance Day Parade**
This year it is November 12th. The Parish Council meet in West Street Carpark at 2:30pm to parade to the Church at 2:45pm. The service is usually about ¾ of an hour and then we parade back to the Scout Building for refreshments.
- v) **126 Bus Route**
North Somerset were aiming for the service to be restarted in October, but no operator responded to the tender that was put out. One of the officers in the BSIP team has been working to encourage interest from operators and the service is now being retendered. NSC are now hoping that it might be possible to reintroduce from January, but they need to gain WECA's agreement on this as they were limited to making changes in September and April only.
- vi) **Community Infrastructure Levy (CIL) Payment**
The Parish Council will be receiving a further £5598.67 at the end of October. They were reminded that the current CIL payments had been allocated to the solar panels and all weather path.

170/23 To note the training and events available and agree any attendance (agenda item 9)

- i) **ALCA e-learning on nimble**
- ii) **Breakthrough Communications Training via ALCA**
- iii) **Finance Training via ALCA**
- iv) **Free 'Scribe' Finance Training**
- v) **Various NALC Training**
- vi) **SLCC Creating a Strategic Vision for Shaping the Future 16th Jan 10 – 11 £30**

Resolved – To agree the cost of £30 for the Clerk to attend SLCC's 'Creating a Strategic Vision for Shaping the Future' webinar.

The resolution was correctly proposed and seconded (unanimous)

171/23 To agree the purchase of £10 Co-op gift cards to enable those using the foodbank to buy fresh items (agenda item 7)

Resolved – That the Clerk can purchase £10 Co-op gift cards for Banwell residents who require a food parcel.

The resolution was correctly proposed and seconded (unanimous)

172/23 To Council confirms by resolution that all documentation and information is in place for the Quality Award (agenda item 12):

Resolved: To confirm that all documentation and information is in place for the Quality Award.

The resolution was correctly proposed and seconded (unanimous)

173/23 To approve the following expenditure (agenda item 8).

i) **£90.55 for the annual fire extinguisher survey.**

Resolved – To approve £90.55 for the annual fire extinguisher survey.

The resolution was correctly proposed and seconded (unanimous)

ii) **£364 for the erection and removal of the Christmas Trees along West Street and The Square.**

Resolved – To approve £364 for the erection and removal of the Christmas Trees along West Street and The Square.

The resolution was correctly proposed and seconded (unanimous)

iii) **£30 for each bus shelter to remove vegetation where necessary.**

To defer this item until next month

iv) **£50 registration fee and £100 accreditation fee for quality standard.**

Resolved – To agree the cost of £50 NALC registration fee and £100 accreditation fee for quality standard.

The resolution was correctly proposed and seconded (unanimous)

v) **Up to £200 for purchase and installation of a security post.**

Resolved – To agree a donation of up to £200 for purchase and installation of a security post.

The resolution was correctly proposed and seconded (unanimous)

174/23 To agree the purchase of additional litter bin for Riverside Green (agenda item 10).

Resolved – To agree the purchase of Hooded Trimline 25 litter bin with a metal liner for Riverside Green.

The resolution was correctly proposed and seconded (unanimous)

175/23 To agree to enter into an agreement with 1st Banwell Scouts to install two sets of solar panels on their building to feed the Scout Building and the Youth & Community Centre (agenda item 14):

The Clerk confirmed that the scouts had agreed in principle.

Resolved – To enter into an agreement with 1st Banwell Scouts to install two sets of solar panels on their building to feed the Scout Building and the Youth & Community Centre.

The resolution was correctly proposed and seconded (unanimous)

176/23 To agree a contractor for the installation of the solar panels (agenda item 12):

Resolved: To agree Contractor B, Gregor Heating, for the installation of the Q-Cells solar panels. This was due to contractor B using the same manufacturer for the inverter and battery and that these solar panels were favoured by Bristol City Leap for their installations.

The resolution was correctly proposed and seconded (unanimous)

177/23 To note the following annual inspections (agenda item 11).

- i) **Dog bins**
- ii) **Flagpole**
- iii) **Grit bins**
- iv) **Litter bins**
- v) **Memorials**

The Memorials Inspection will be discussed in more detail at the Cemetery and Memorials Working Group.

178/23 To authorise bills for payment for October (agenda item 15)

Resolved: To authorise the bills for payment sheet for October of £6,876.04. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

179/23 To note the Parish Council's end of September's net position, reserves, bank balances and bank reconciliation (agenda item 16)

The Parish Council's end of September's net position, bank balances and bank reconciliation were noted.

180/23 To note the first draft of the 2024/25 (agenda item 14):

The first draft of the 2024/ 25 budget was noted.

181/23 Dates of the next meetings (agenda item 17)

- Monday 6th of November, 7pm Planning Committee at the Youth & Community Centre (YCC)
- Monday 6th of November, TBD Youth & Community Centre Committee at the YCC
- Monday 20th of November, 7:30pm Parish Council Meeting at the YCC

The Chairman closed the meeting at 20:45

.....Chairman

.....Date

Bills for Payment - 19th September to the 11th October 2023
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power	
Already Paid						The Parish Council	
BACS	PPL/PRS	YCC Music Licence	£651.57	There are 2 MPAN numbers	156/23 (iv)		
DD	Unity Trust	Bank charges	£31.80		095/23		
DD	Evalon	Bank charges	£3.85		095/23		
DD	YU	Streetlight Power	£199.22		095/23		
DD	YU	Streetlight Power	£9.19		095/23		
DD	Mainstream	Phone and Broadband	£136.96		095/23		
DD	EDF	YCC Electricity	£91.14		095/23		
VDD	Land Registry	Access to Land Registry portal	£12.00		095/23		
To Pay							
BACS	J K Gardening	Grass cutting & Village Orderly contract	£1,043.34				095/23
BACS	J K Gardening	Environmental Fee £40	£40.00		Cem Admin		
BACS	Ambience Landscape	Dog Bin emptying	£629.20		095/23		
BACS	Insight Cleaning	YCC Cleaning	£192.00		095/23		
BACS	YMCA	Youth Club Sessions	£405.00		139/23		
BACS	British Legion	Donation	£60.00		156/23 (v)		
BACs	Calor	Tank removal cost - overpayment	£269.10		Contractual		
BACS	Liz Shayler	Expenses (refreshments & stamps)	£60.61		Admin		
DD	Loyds Bank PLC	Multipay charge & costs (zoom, Youth club items, YCC bags).	£82.83		095/23		
SO	Liz Shayler	Clerks Salary	£1,900.41		095/23		
BACs	Liz Shayler	Sept overtime	£129.04		95/23		
DD	Nest	Pension contibutions	£182.99		095/23		
BACS	HMRC	PAYE and NI	£736.29		095/23		
DD	North Somerset	YCC Waste Collection	£9.50		095/23		
		Totals	£6,876.04				

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023