



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 18th of SEPTEMBER 2023

PRESENT: Councillors: Paul Blatchford (Chairman), Simon Arlidge, Kevin Gibbons, Paul Harding (Vice-Chairman), Maggie McCarthy, Kelly Smith, Matthew Thomson and Steve Voller

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristam
MEMBERS OF THE PUBLIC: None

Cllr Blatchford welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public

No members of the public were present.

ii) Community Beat Manager's report.

The following report was received for the period 28/08/2023 to 17/09/2023.

Incidents reported = 70 with the following selection of crimes reported: 8 abandoned 999 calls (there is still an issue with ring back from Samsung mobiles), 1 animal, 1 antisocial behaviour, 1 assault, 1 concern for welfare, 1 public order, 2 suspicious activity, 1 theft and 9 traffic related.

For up-to-date information residents can visit the Avon & Somerset website or follow them on social media (Facebook "Weston & Worle police or Twitter "ASPNorthSom"). Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

iii) Ward Councillor's report

Cllr Tristam gave a brief report on the following items:

- The 51 service which has now been renamed the 125 with a slightly changed route to include the centre of Weston and Flowerdown. A query was raised in relation to the 126 and whether this was going to be reinstated.
- The creation of Ward Councillors Surgeries which will be rotated between Sandford, Winscombe and Banwell. Banwell's will coincide with the 'Coffee & Chat' in the Scout Hut.
- The current Corporate Plan Consultation and opportunities for residents to contribute.
- Banwell Bypass Briefings – although there is not much to report then it seems all further communications are being asked to be passed through the Parish Council and not directly to the team.

The meeting was convened.

149/23 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Mike Bailey, Steve Davies, Nick Manley and Tara Wright.

150/23 To receive members' declarations of interest on any agenda item (agenda item 2).

None were received.

151/23 To approve as a correct record, the minutes of the Parish Council meeting on the 21st of August 2023 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 21st of August 2023 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with two abstentions due to absence).

The minutes of the meetings were signed by the Chairman as a correct record.

152/23 To note the Employment Committee Meeting minutes held on the 11th of September (agenda item 4).

The minutes from the Employment Committee were noted.

153/23 To discuss North Somerset sub-soil offer for the land at Castle Hill for the Banwell Bypass (agenda item 5).

Standing orders were suspended to allow the Land Agent from Greenslade Taylor Hunt to speak.

He gave a summary of the proposals in relation to the Council owned land and the impact of the Bypass. It was suggested that the North Somerset subsoil interest offer of £50 and compensation of an additional £500 on top of the land agents fee be requested.

Standing orders were reinstated.

Resolved – to agree North Somersets subsoil interest offer of £50 and £250 land agents fee but to request an additional £500 compensation.

The resolution was correctly proposed and seconded (unanimous)

154/23 To discuss renewing the Breakthrough Communications Annual Hive Premium at a 50% discounted price of £998.50 (agenda item 6).

Standing orders were suspended to allow Breakthrough Communications to speak.

Breakthrough Communications reiterated their offer and what the service entails. The Clerk was then asked her opinion of the service offered and how it has been used in the past.

Standing orders were reinstated.

Resolved – to agree the renewal of the Hive Premium for £998.50.

The resolution was correctly proposed and seconded (unanimous)

155/23 To receive the Clerk's report/Exchange of information (agenda item 5)

i) Parish Council Sustainability Aim.

The new Parish Council Sustainability Aim reads:

The Parish Council has declared a climate emergency. It will operate and promote positive measures impacting the environment while reducing and eliminating adverse impacts.

The Parish Council will use appropriate policy (principles of action to be formally adopted by the Parish Council) and planned activities (actions or events) to:

- Act sustainably including adopting a reduce, reuse, recycle strategy.
- Promote biodiversity.
- Protect and enhance wildlife and the environment.

ii) **£10,000 Rural England Prosperity Fund (REPF) Conditional Offer**

A Grant of £10,000 has been provisionally awarded to the Parish Council for the Solar Panel Scheme on the Youth & Community Centre. The Clerk is currently chasing updated quotes to forward on. It will potentially mean an Extra-ordinary Parish Council meeting to approve a contactor before the next meeting to meet the terms of the grant.

iii) **Remembrance Day Parade**

The Company who supported the Remembrance Day Parade with their trained personnel now have a large contract so don't think they will be able to spare the personnel. The Clerk is currently trying to find an alternative solution.

156/23 To approve the following expenditure (agenda item 8).

i) **£50 for Retrofitters to carry out a thermal performance test.**

This item was deferred to allow the Clerk to process new information received in relation to further / alternative surveys which can be undertaken on the Youth & Community Centre.

ii) **£450 Annual Cemetery package.**

Resolved – To approve £450 for the annual cemetery package.

The resolution was correctly proposed and seconded (unanimous)

iii) **£255 for the Annual RoSPA Play equipment inspections at the Recreation Ground & Riverside Play Area.**

Resolved – To agree the cost of £255 for the annual RoSPA Play Equipment Inspections.

The resolution was correctly proposed and seconded (unanimous)

iv) **£542.97 Youth & Community Centre PPL / PRS Music licence.**

Resolved – To agree the cost of £542.97 for the PPL / PRS Music licence.

The resolution was correctly proposed and seconded (unanimous)

v) **£60 donation for the Remembrance Day Wreath.**

Resolved – To agree a donation of £60 for a Remembrance Day Wreath using section 137.

The resolution was correctly proposed and seconded (unanimous)

157/23 To note the training and events available and agree any attendance (agenda item 9)

i) **ALCA e-learning on nimble**

ii) **Breakthrough Communications Training via ALCA**

iii) **Finance Training via ALCA**

iv) **Free 'Scribe' Finance Training**

v) **Various NALC Training**

Resolved – To agree the cost of £40 for Councillor Davies to attend the 'Planning in Plain English' Course.

The resolution was correctly proposed and seconded (unanimous)

158/23 To agree the following policies / procedures (agenda item 10).

i) Appraisal Protocol.

Resolved – To approve the Appraisal Protocol with the removal of ‘and the new targets’ from the Key Features section b.

The resolution was correctly proposed and seconded (unanimous)

ii) Asset Disposal Procedure.

Resolved – To approve the Asset Disposal Procedure.

The resolution was correctly proposed and seconded (unanimous)

iii) Pre-application Protocol.

Resolved – To approve the Pre-application Protocol with the movement of the final paragraph in the Pre-application meetings section to the beginning of the section.

The resolution was correctly proposed and seconded (unanimous)

159/23 To discuss who will undertake the following annual inspections for budgeting purposes (agenda item 11).

- i) Benches – Cllr Smith**
- ii) Dog bins – Cllr Harding**
- iii) Flagpole – Cllr Blatchford**
- iv) Grit bins – Cllr Arlidge**
- v) Litter bins – Cllr Smith**
- vi) Memorials – Cllr McCarthy**
- vii) Bus Shelters – Cllr Arlidge**

Resolved – That the Councillors above undertake the annual inspections.

The resolution was correctly proposed and seconded (unanimous)

160/23 To note the North Somerset Corporate Plan and budget development consultation and agree a way forward (agenda item 14):

The Council discussed the consultation document. It was felt that this was not the most productive way to consult a Parish Council. It should have had a greater emphasis on grading fewer priorities.

Resolved – That Cllr Blatchford write to North Somerset to summarise the Parish Councils views.

The resolution was correctly proposed and seconded (unanimous)

161/23 To note the Conclusion of the 2022/23 External Audit and agree any recommendations (agenda item 12):

The successful conclusion of the 2022/23 External Audit, with no recommendations, was noted.

162/23 To authorise bills for payment for September (agenda item 15)

The Clerk tabled an additional ‘bills for payment’ schedule.

Resolved: To authorise the bills for payment sheet for September of £11,074.72. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

163/23 To note the Parish Council's end of August's net position, bank balances and bank reconciliation (agenda item 16)

The Parish Council's end of August's net position, bank balances and bank reconciliation were noted.

164/23 Dates of the next meetings (agenda item 17)

Monday 2nd of October 2023, 7pm Planning Committee at the Youth & Community Centre (YCC)
Monday 16th of October 2023, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 21:05

.....Chairman

.....Date

Bills for Payment - 22nd August to the 18th September 2023
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
BACS	BDO LLP	External Auditor	£756.00	There are 2 MPAN numbers	Admin	
DD	YU	Streetlight Power	£197.73		095/23	
DD	YU	Streetlight Power	£9.49		095/23	
DD	Mainstream	Phone and Broadband	£4.63		095/23	
DD	EDF	YCC Electricity	£103.58		095/23	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£1,043.34		095/23	
BACS	J K Gardening	Environmental Fee £40	£40.00		Cem Admin	
BACS	Ambience Landscape	Dog Bin emptying	£629.20		095/23	
BACS	Insight Cleaning	YCC Cleaning	£192.00		095/23	
BACS	Glasdon	Dog Bin	£321.71		139/23	
BACS	ESPO	Toilet Rolls & Hand Towels	£65.64		YCC Admin	
BACS	Parish News	Advert x 2 & Sept Article	£121.12		Comms Admin	
BACS	Weston Rail	Quarterly Light Maintenance	£1,050.00		95/23	
BACS	Scribe	Cemetery Package Renewal	£540.00		Agenda Item	
BACS	Breakthrough Communications	Annual Subscription	£1,198.20		Agenda Item	
BACS	The Printhive	YCC sign	£42.00		YCC 29/23	
BACS	ALCA	Planning Training	£40.00		Agenda Item	
BACs	Webglu	Managed Web Service	£232.80		95/23	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, food bank, tuck, microsoft licence, tuck).	£788.10		095/23	
SO	Officer Salaries	Officer Salaries	£2,786.46		095/23	
DD	Nest	Pension contributions	£233.68		095/23	
DD	North Somerset	YCC Waste Collection	£9.50		095/23	
BACS	HMRC	PAYE and NI	£669.54		095/23	
			Totals			
			£11,074.72			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023