



# Banwell Parish Council

## MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:45pm ON MONDAY 14<sup>th</sup> of August 2023

**Present:** Cllrs Paul Harding, Nick Manley (Chairman), Maggie McCarthy, and Matthew Thomson  
**In attendance:** David Murphy (Comms Officer) and Cllr Steve Davies

### **20/23 To receive apologies for absence: (agenda Item 1)**

Apologies were received from Cllr. Tara Wright

### **21/23 To receive members' declarations of interest on any agenda item (agenda Item 2).**

There were no declarations of interest received.

### **22/23 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 5<sup>th</sup> of June 2023 (agenda Item 3)**

**Resolved:** To approve, as a correct record, the minutes of the YCC Committee minutes from the 5th of June 2023.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meeting were signed by the Chairman as a correct record.

### **23/23 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 4)**

The report received was noted. The Committee were happy with the number of attendees.

### **24/23 To note Cllr. Wright's report on the Youth Club**

The report received was noted.

### **25/23 To complete the YMCA Dulverton appraisal process (agenda Item 5)**

**Resolved:** The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

**The resolution was correctly proposed and seconded (unanimous)**

### **25/23 To receive the Officer's report/Exchange of information (agenda Item 6)**

- i) Cancellation of book swap scheduled for Thursday pm twice a month (as agreed in May 2022)
- ii) Completion of the installation of a new fence at the entrance to the YCC car park (completed 2<sup>nd</sup> August)

### **26/23 To ratify the servicing on health and safety grounds of the water heater in the kitchen at £220.50 + VAT (agenda Item 7)**

**Resolved:** That the servicing of the water heater can proceed on Health and Safety grounds at a cost of £220.50 + VAT.

**The resolution was correctly proposed and seconded (unanimous)**

**27/23 To agree the suggestion of a community book swap/borrow during the weekly hours of the Public Living Room to utilise the Bookshelves purchased in September 2022 and the books collected over the last year (agenda Item 8).**

**Resolved:** That the community book borrow/swap can proceed during the hours of the Public Living Room, Tues and Thurs 10 – 1.

**The resolution was correctly proposed and seconded (unanimous)**

**28/23 To discuss the young carers group and agree a cost for a fortnightly hire starting in October 2023 (agenda Item 9).**

**Resolved:** That the Young Carers are offered the use of the YCC for free and review the arrangement after 6 months (March 2024).

**The resolution was correctly proposed and seconded (unanimous)**

**29/23 To agree a new YCC sign to be placed on the new fence at £35.00 + VAT (agenda Item 10).**

**Resolved:** That the new sign be purchased for £35.00 + VAT and placed on the new fence.

**The resolution was correctly proposed and seconded (unanimous)**

**30/23 To authorise bills for payment for August (agenda Item 11).**

**Resolved:** That the bills for August can be paid

**The resolution was correctly proposed and seconded (unanimous)**

**31/23 To note the Youth and Community Centre and Youth Club budgets (agenda Item 12).**

The Youth and Community Centre budgets were noted

**32/23 Date of Next Meeting (agenda item 13)**

Youth & Community Centre Committee Meeting at Banwell Youth & Community Centre on 6<sup>th</sup> November 2023.

The meeting closed at 20:00

Chairman.....

Date.....

## YMCA –REVIEW OF PERFORMANCE

Period under review 5th of June 2023 to the 31st of July 2023.

- Are all contracted sessions being held? **Yes** / No where possible  
Comments...
- Are the numbers attending increasing? Yes / **No** / NA  
Comments: Although numbers dropped toward the end of term, this is due to GCSE revision and exams pulling some of the older children away.
- Is a comprehensive range of activities being organized? **Yes** / No / NA  
Comments... Yes they have a varied youth led programme
- Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No  
Comments...
- YMCA arranging activities outside of the village? Yes / **No** / NA  
Comments – No. It was discussed that some activities should be held outside the village in the coming terms.
- Are YMCA seeking other sources of funding for Youth Club activities? Yes / No / NA  
Comments – N/A.
- Is any feedback from users/parents positive? **Yes** / No  
Comments – Very positive feedback received in relation to food sessions. Cllr Wright's unannounced visit report was noted as positive.
- Have any complaints been received about the service? Yes / **No**  
Comments...
- Have there been any behavioural issues at the Youth Club including damage? Yes / **No** / NA  
Comments...
- Have any unannounced visits been made by Committee members since the review? **Yes**/No  
Comments – Cllr Wright made an unannounced visit in July 2023.
- Any other comments
- Conclusion – **Satisfactory** / Unsatisfactory
- Action points for YMCA
  - To include activities/events outside of Banwell in the new term
  - To ensure a list of activities / Comms is being send to the Comms Officer when agreed by young people.
  - To ensure that Tuck and Sub is being banked at least every half term.
- Action points for Youth Club Management Committee.

**Bills for Payment - 16th July to the 2nd of August 2023**  
**Banwell Parish Council**

<b>Method</b>	<b>Payee</b>	<b>Details</b>	<b>Gross Amount</b>	<b>Comments</b>	<b>Minute agreed</b>
BACS	Deltron	YCC lifts 2 x checks	£ 216.00	Gross figure received £500 from NS	124/23
BACS	Instanta	YCC waterheater maintenance check	£ 264.60		Agenda item
BACS	Initial	Waste	£ 116.06		107/23
BACS	SB Fencing	YCC Fencing	£ 1,195.20		104/23 (iii)
BACS	Delia Thornton	Legionella Risk Assessment	£ 180.00		104/23 (ii)
DD	EDF	YCC Electricity (19.08.23)	£ 112.35		095/23
		<b>Totals</b>	<b>£ 2,084.21</b>		

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023