



Banwell Parish Council

Banwell Youth & Community Centre

West Street, Banwell. BS29 6DB

Telephone: (01934) 820442

Email: clerk@banwellparishcouncil.org.uk

MEETING: Cemetery and Memorials Working Group.

DATE & TIME: Monday, 7th October 2024 at 5:30pm.

LOCATION: Banwell Cemetery, St Andrews Church, Church Street, Banwell.

PRESENT: Parish Councillors, Paul Blatchford (Chairman), Paul Harding and Maggie McCarthy: plus co-opted member John Keate (Cemetery Orderly).

Also present: Liz Shayler (Clerk).

NOTES

01/23 To elect a Chairman (agenda item 1)

Resolved: To elect Cllr Blatchford as Chairman of the Working Group.

The resolution was correctly proposed and seconded (unanimous)

02/23 To elect a Vice-Chairman (agenda item 2)

Resolved: To elect Cllr McCarthy as Vice-Chairman of the Working Group.

The resolution was correctly proposed and seconded (unanimous)

03/24 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Steve Davies.

04/24 To receive members' declarations of interest on any agenda item (agenda item 2)

John Keate as Cemetery Orderly declared an interest in all matters of expenditure.

05/24 To agree the notes of the meeting held on the 18th of October 2023 (agenda item 3)

Resolved: To agree the notes of the meeting held on the 18th of October 2023.

The resolution was correctly proposed and seconded (unanimous)

06/24 Matters for Information / Clerks Report (agenda item 4)

i) Interment of archaeological remains.

Border Archaeology have finally responded to the Clerks email and are organising for the collection of the remains by the Chairman of the Archaeological Society who has offered to store them until a date can be organised for interment.

ii) Remembrance Garden

Thanks was given to the grass cutting contractors for trying to keep the remembrance garden clear of grass. The Clerk was asked to contact landscaping contractors with a view to redesigning the garden and providing a quote for maintenance.

07/24 To consider brick graves within Banwell Cemetery (agenda item 5).

Resolved: To not allow brick graves in Banwell Cemetery for the following reasons.

- It is a lawn cemetery.
- They require a larger space and installation space around the grave which would not be possible in this setting.
- Banwell is part of the benefice of Banwell, Congresbury, Hewish and Puxton and Congresbury already offer this facility.

The resolution was correctly proposed and seconded (unanimous)

08/24 To review and recommend approval of the following documents (agenda item 8)

i) Cemetery Regulations

Resolved: To recommend approval of the reviewed Cemetery Regulations with an additional point explain the policy in relation to Brick Graves and with the following additional paragraph.

Banwell Cemetery – Lawn Cemetery

Banwell Cemetery is a designated lawn cemetery. This means that, to maintain a serene, uniform appearance, the cemetery is characterised by open, grassed areas with minimal memorialisation allowed. Only headstones are permitted, with no kerbstones, fences, chippings, or plantings on the graves themselves. This design ensures ease of maintenance and preserves the park-like, tranquil environment for all visitors.

The resolution was correctly proposed and seconded (unanimous)

ii) Memorial Inspection Risk Assessment

Resolved: To recommend approval of the Memorial Inspection Risk Assessment.

The resolution was correctly proposed and seconded (unanimous)

09/24 To suggest any work needed on the paths, trees, garden and the bin in the Cemetery (agenda item 9)

i) Moss

The Cemetery Orderly to undertake a moss treatment. The Clerk to investigate whether salt affects the integrity of the tarmac.

ii) Cemetery Trees

The Clerk has spoken to the arboriculturist and there were no works needed to the Cemetery trees.

10/24 To note the Cemetery and Memorials Budget and income and to agree a suggested budget for 2024/25 (agenda item 10)

The Cemetery and Memorials Budget and income were noted and to agree a suggested budget for 2024/25 of £9450.

11/24 To note the annual memorial inspection undertaken in June 2024 (agenda item 11).

The Annual memorials safety inspection was June. It was observed that there had been further disintegration to Warner (70) which would now require a ground anchor. Also, that ground anchor work would be required for Willan (364), Yeeles (237), Grover (244), 339 (Hunt), 346 (Jakeway), 364 (Willian) & 365 (Dibble). All grave owners, except 1, had passed away.

12/24 Date of next meeting (agenda item 10)

TBD Wb 2nd June 2025 Banwell Cemetery

The Chairman closed the meeting at 17:50

.....Chairman

.....Date