



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 19th of AUGUST 2024

PRESENT: Councillors: Paul Harding (Chairman), Mike Bailey, Paul Blatchford, Kelly Smith, Matthew Thomson, Tara Wright and Steve Voller (Vice-Chairman).

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristam
MEMBERS OF THE PUBLIC: One

Cllr Harding welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public wished to speak.

ii) Community Beat Manager's report.

No report was received.

iii) Ward Councillor's report.

Cllr Tristam gave a brief report on Cllr Bell's ward walk.

- The current lack of Children's Services in Banwell and the hope that this can be readdressed.
- The resolution of the zebra crossing issue through the addition of a sign and the involvement of a volunteer.
- Concerns along Church Street & Riverside, including potholes, ongoing road works, missing bollards, and damage caused by a tanker.
- The importance of maintaining a green space between the village and the bypass.

He also updated the Council on the following.

- The mobile library is now back up and running.
- The location of the Knightcott Road application for 29 houses has been considered inappropriate for development due to the green gap. However, concerns remain about how the Government's new National Planning Policy Framework might affect future developments in North Somerset.

The meeting was convened.

117/24 To receive apologies for absence (agenda item 1)

Apologies were received from Councillors Steve Davies (who joined online), Nick Manley and Simon Arlidge

118/24 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were received.

119/24 To approve as a correct record, the minutes of the Parish Council meeting on the 15th of July 2024 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 15th of July 2024 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting will be signed by the Chairman as a correct record.

120/24 To approve as a correct record, the following minutes (agenda item 4)

- i) **5th of August Planning committee Meeting**
- ii) **5th of August Youth & Community Centre Meeting**

The minutes of the meetings above were noted.

121/24 To receive the Clerk's report/Exchange of information (agenda item 5)

- i) **Quality Local Award**
Banwell Parish Council has been awarded the Quality Local Council Award, making it one of only three councils in North Somerset to receive this recognition. This achievement has also resulted in a reduction of £84.26 in our insurance premium, which will be refunded.
- ii) **Jubilee Gate**
Cllr Bailey and his wife have completed the repainting of the Jubilee Gate. Unfortunately, the paint originally used has been discontinued, meaning the gate may need to be repainted more frequently than in the past.
- iii) **Mobile CCTV**
The mobile CCTV units has been delivered to North Somerset's Senior ASB and Environmental Crime Officer. They are currently assessing potential locations for installation, including Wint Hill, Silvermoor Lane, and Riverside.
- iv) **Mobile Library**
North Somerset has secured a temporary mobile library vehicle, which will be in use until their electric vehicle is ready. The timetable was reinstated at the beginning of August.
- v) **Banwell Bypass update**
There has been a slight delay in signing the design contract due to annual leave on both sides. In the meantime, the bypass team has been working on an advanced works program, which will commence after the CPO land is officially transferred to North Somerset. This program includes surveys, vegetation clearance, and fencing. The new contractor and ARUP will focus on detailed designs to fulfil the planning conditions. They aim to construct the haul roads and compounds between October and December. The full build contract is expected to be presented to NSC Full Council in November.
- vi) **Community Payback Team.**
Unfortunately, the team cancelled on July 16th due to the illness of the team leader. The Clerk is waiting for communication from the probation team on his return to work so that the work can be reschedule.
- vii) **Youth & Community Centre Trees**
The trees on the southern boundary have been assessed by an arboriculturist. Emergency planning permission has been granted, and the remedial work is scheduled for August 20th. Part of the car park will be coned off to allow access.
- viii) **North Somerset Councils Local Plan**
Following the launch of a consultation on the government's proposed planning reforms, North Somerset Council (NSC) is reviewing its draft Local Plan. The government's new standard method requires 23,805 dwellings in NS over the next 15 years—nearly 9,000 more than the target in the current draft Local Plan. This figure also does not account for the needs of authorities bordering NS, as stipulated by the government. Consequently, NSC has delayed the final consultation on their draft Local Plan until it can be updated to align with these new government targets.

122/24 To note the training and events available and agree any attendance (agenda item 6)

- i) **17th October Chairmanship Training 18:12 – 20:15 £45**

Resolved – To agree the cost of up to two councillors to attend for up to £90.

The resolution was correctly proposed and seconded (unanimous)

ii) **ALCA Webinar Series: Recording Public Meetings (12 Nov 2024, 11:00-11:50) £10**

Resolved – To agree the cost of £10 for the Clerk to attend.

The resolution was correctly proposed and seconded (unanimous)

iii) **ALCA e-learning on nimble**

iv) **Breakthrough Communications Training via ALCA**

v) **Various Finance Training via ALCA**

vi) **Various ‘Scribe’ Finance Training**

vii) **Various NALC training from £30**

The rest of the training was noted.

123/24 To agree the following expenditure (agenda items 7)

i) **£245 + VAT for Hagg to replace the batteries for the kitchen shutter.**

Resolved – To agree a cost of £245 + VAT for Hagg to replace the batteries for the kitchen shutter.

The resolution was correctly proposed and seconded (unanimous)

ii) **Up to £487.32 for a Youth Club day camp.**

Resolved – To agree a cost of up to £500 for a Youth Club day camp.

The resolution was correctly proposed and seconded (unanimous)

iii) **£15 a month for Chatgpt 4.0.**

Resolved – To agree the cost of £18.64 a month for Chatgpt 4.0.

The resolution was correctly proposed and seconded (unanimous)

iv) **£3857.50 grant for citizens advice for their outreach service.**

Resolved – To agree the budgeted grant of £3857.50 to Citizens Advice.

The resolution was correctly proposed and seconded (unanimous)

124/24 To agree to sign a contract with EDF in relation to exporting electricity (agenda item 8)

Resolved – To agree to sign a contract with EDF in relation to their feed in tariff.

The resolution was correctly proposed and seconded (unanimous)

125/24 To consider the movement from a .org.uk domain to a .gov.uk domain and agree a way forward (agenda item 9).

Resolved – That the Council intends to switch to a .gov.uk domain within the next 12 months, contingent upon the availability of administrative support.

The Clerk to provide a detailed breakdown of the costs involved, including both the technical aspects of the domain migration and the associated administrative tasks.

The resolution was correctly proposed and seconded (unanimous)

126/24 To look at a printer contract and agree a way forward (agenda item 10).

Resolved – That in line with the Parish Council's 'Reduce, Reuse, Recycle' aim, as stated in their strategic plan, the Parish Council agrees to hire a refurbished Xerox printer from XCS.

The resolution was correctly proposed and seconded (unanimous)

127/24 To receive an update on preliminary research into a wind turbine project within the parish and agree ‘in-principle’ support for wind turbine projects in North Somerset (agenda item 11).

Research into the feasibility of installing a wind turbine in the parish, to support a community energy scheme, has concluded that mainly due to geographical constraints it's unfortunately not possible. However, neighbouring parishes may not suffer from these constraints.

Resolved – That the Clerk write a ‘in principal support’ letter on behalf of the Parish Council in reference to wind turbines.

The resolution was correctly proposed and seconded (unanimous)

128/24 To note the Notice of Conclusion of Audit and agree any recommendation (agenda item 12).

The internal Notice of Conclusion of Audit was noted and there were no recommendations.

129/24 To note the internal financial control checks undertaken for the first quarter and agree any recommendations (agenda item 13).

The internal financial control checks were noted and there were no recommendations.

130/24 To note the Parish Council’s end of July’s net position, reserves, bank balances and bank reconciliation (agenda item 14)

The Parish Council’s end of July’s net position, reserves, bank balances and bank reconciliation were noted.

131/24 To authorise bills for payment for August (agenda item 15).

Resolved – To authorise the bills for payment for August of £12,870.60. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

132/24 Dates of the next meetings (agenda item 16)

Monday 2nd of September 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 2nd of September 2024, TBD Employment Committee at the YCC.

Monday 16th of September 2024, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:25

.....Chairman

.....Date

Bills for Payment - 15th July to the 19th August 2024
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	YU	Streetlight Power	£ 181.15		083/24	
DD	Mainstream	Phone and Broadband	£ 57.14		083/24	
DD	EDF	YCC Electricity	£ 14.60		083/24	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		083/24	
BACS	J K Gardening	Repare Fence at Knightcott	£ 30.00		131/24	
BACS	J K Gardening	Remove weeds from muga - Rec	£ 40.00	TOTAL £1113.34	131/24	
BACS	Ambience Landscape	Dog Bin Emptying	£ 648.07		083/24	
BACS	Insight Cleaning	YCC Cleaning	£ 256.00		083/24	
BACS	YMCA	Youth Club Sessions	£ 405.00		083/24	
BACS	SLCC	2x Officer Cemetery Training	£ -	SLCC Credit	105/24 (i)	
BACS	ALCA	Breakthrough Communications Course	£ 30.00		092/24 (i)	
BACS	NALC	Quality Local Council Award	£ 96.00		173/23 (iv)	
BACS	Banwell Parish News	Article	£ 97.50		108/23	
BACS	Citizens Advice	Grants	£ 3,857.50		123/24 (iv)	
BACS	Initial	Hygiene Units	£ 97.60		83/24	
BACS	BDO	Limited Assurance Review	£ 504.00		131/24	
BACS	HAG	Fire Shutter Service	£ 307.72		YCC 30/24 (ii)	
BACS	GB Sports	Playground Inspection Training	£ 264.00		108/24 (iii)	
BACS	Mawdsleys	Sewage Pump Service	£ 367.50		YCC 30/24	
DD	Lloyds Bank PLC	Multipay charge & costs (Amazon, Open AI, Tool)	£ 131.97		various & 95/24	
BACS	Expenses	Overtime, expenses (rolls, milk, ham, CCTV cameras x 2)	£ 735.98		131/24	
BACS	Expenses Mike Bailey	Gate Paint	£ 17.98		Admin	
SO	Officer Salaries	Officer Salaries	£ 2,744.25		083/24	
DD	Nest	Pension contibutions	£ 182.84		083/24	
BACS	HMRC	PAYE and NI	£ 750.96		083/24	
DD	North Somerset	YCC Waste Collection	£ 9.50		083/24	
			Totals			
			£ 12,870.60			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023