



**MINUTES OF THE PARISH COUNCIL MEETING HELD IN
BANWELL YOUTH & COMMUNITY CENTRE
AT 7:30pm ON MONDAY 16th of DECEMBER 2024**

PRESENT: Councillors: Paul Harding (Chairman), Simon Arlidge, Mike Bailey, Paul Blatchford, Kelly Smith, Nina Thain, Steve Voller (Vice-Chairman) and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristram
MEMBERS OF THE PUBLIC: One

Cllr Harding welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public spoke.

ii) Community Beat Manager's report.

No report was received.

iii) Ward Councillor's report.

No report was given.

The meeting was convened.

186/24 To receive apologies for absence (agenda item 1)

No apologies were received

187/24 To and consider an application to fill the casual vacancy by co-option from Nina Thain (agenda item 2)

Resolved – To co-opt Nina Thain on to Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

Cllr Thain read and signed the Declaration of Acceptance of Office

188/24 To receive members' declarations of interest on any agenda item (agenda item 3)

No interests were declared.

189/24 To approve as a correct record, the minutes of the Parish Council meeting on the 18th of November 2024 (agenda item 4)

Resolved – That the minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

190/24 To note the Planning Committee Meeting minutes on the 2nd of December (agenda item 4)

The minutes of the Planning Committee meeting were noted.

191/24 To receive the Clerk's report/Exchange of information (agenda item 5)

i) Banwell Bypass update

Galliford Try continues constructing temporary compounds for the Banwell Bypass. Archaeological investigations are ongoing and are expected to continue until February; so far, no significant findings have been reported. There may be delays in presenting related documents to the Full Council in the New Year. Additionally, Bristol Water has commenced mains water diversion work, which will result in further road closures.

ii) Wolvershill Road M5 Bridge closure

At a recent Executive Committee meeting, North Somerset Council (NSC) confirmed that the Wolvershill Road Bridge will remain open to through traffic as part of the Banwell bypass and associated housing development master planning. However, concerns remain as the Draft Local Plan still specifies that the bridge will be closed. Bloor Homes has confirmed that their planning application is being submitted with the assumption that the bridge will be closed.

An update was received from Cllr Voller, who had spoken to Michael Reep, North Somerset Council's Planning Policy Manager. Michael Reep confirmed that the Wolvershill Master Plan will include a route for vehicular traffic through the new development, with the updated Local Plan scheduled for consultation after April 2025. However, concerns remain about references in the current draft Local Plan to closing the Wolvershill Road Bridge, which may be addressed during the upcoming revisions and consultations.

iii) Christmas Market.

Due to the red weather warning for high winds, the Christmas Market originally scheduled for December 7th has been postponed to December 14th. We have collaborated with the Community Market organiser, who uses the Scout building. Stallholders still able to attend will be accommodated at the YCC. However, refreshments will not be offered by either the Scouts or the Parish Council to avoid competing with the Community Market stallholders. Special thank you to the Councillors who supported the market in the Clerks absence.

iv) Ancient Remains.

The ancient remains have now been interred, and photos were taken to commemorate the occasion. A larger event is planned for the new year, once the weather improves, in collaboration with the Church and the Archaeological Society.

v) Rebranding of the bus stops across North Somerset.

North Somerset Council plans to replace only the bus flags on Parish-owned brick shelters. The new flags will be reflective, providing enhanced visibility for residents during the winter months. As part of the works, North Somerset has also offered to clean the shelters.

vi) Email Account Sizes

This is a reminder to review your email inbox and delete any unnecessary messages. Please also ensure that you empty your trash folder. General correspondence files are typically retained for about a year. If we cannot reduce the storage currently being used, it will affect the cost reflected in our next invoice.

vii) Local Letting Plan and Housing North Somerset

North Somerset Council has denied our request to collaborate with the West of England Rural Network on a Housing Needs Survey. It was hoped this survey could facilitate a Local Lettings Plan with one of the developers at Wolvershill, but NSC felt it would cause delays in enabling people to be housed.

viii) NSC Rural England Prosperity Fund (REPF) express grant, awarded

Despite the top up funding being oversubscribed I am pleased to report that we have been awarded the complete amount of £3019.50 that the PC requested. As agreed at the last meeting the remaining £335.50 would be taken from the budget. The Scouts have been informed and wanted to pass on their sincere thanks. It is hoped the works will be completed early in the New Year.

192/24 To note the training and events available and agree any attendance (agenda item 6)

- i) **ALCA e-learning on nimble**
- ii) **Breakthrough Communications Training via ALCA**
- iii) **Various Finance Training via ALCA**
- iv) **Various 'Scribe' Finance Training**
- v) **Various NALC training from £30**

The training above was noted.

The Clerk tabled additional training opportunities.

vi) ALCA 'Essential Councillor' Training 17th December 2024

Resolved – To agree the payment of £45 for Cllr Thain to attend the ALCA 'Essential Councillor' training.

The resolution was correctly proposed and seconded (unanimous)

vii) Retrospective ALCA 'Planning in Plain English' training.

Resolved – To retrospectively approve the payment of £45 for the Environment and Biodiversity Officer to attend the ALCA 'Planning in Plain English' training.

The resolution was correctly proposed and seconded (unanimous)

193/24 To approve the following expenditure (agenda items 8)

- i) £159 annual TV licence.

Resolved – To approve the cost of £159 annual TV Licence.

The resolution was correctly proposed and seconded (unanimous)

- ii) £142 + VAT for two additional power sockets in the Youth and Community Centre porch

Resolved – To approve the cost of £142 + VAT for two additional power sockets in the Youth and Community Centre porch.

The resolution was correctly proposed and seconded (unanimous)

- iii) £300 annual subscription to the Society of Local Council Clerks.

Resolved – To approve the cost of £300 for the annual subscription to the Society of Local Council Clerks.

The resolution was correctly proposed and seconded (unanimous)

- iv) £50 to get the Garden of Remembrance cleared

Resolved – To approve the cost of £50 to get the Garden of Remembrance cleared.

The resolution was correctly proposed and seconded (unanimous)

194/24 To discuss the quote of £495 for the clearance of the NSC P.R.O.W Godding / Golling Lane after the storm (agenda item 9).

This item was deferred to January, as North Somerset Council had completed an initial clearance and were scheduled to return for a more thorough clearance.

195/24 To consider a parent and toddler groups use of the YCC every Wednesday morning for 2hrs (agenda item 10).

Resolved – To offer the use of the Youth and Community Centre for free for the first six months to encourage the group.

The resolution was correctly proposed and seconded (unanimous)

196/24 To note the annual independent play inspections and agree any expenditure (agenda item 11).

The annual inspections were noted with no expenditure required.

197/24 To reconsider putting general reserves into a high interest account and agree a way forward (agenda item 12).

Resolved – To put general reserves into Unity Bank's high interest account.

The resolution was correctly proposed and seconded (unanimous)

198/24 To consider the following budget requests and agree a way forward (agenda item 13).

i) Weekly collections of North Somerset (NSC) Litter Bins.

Resolved – That the two litter bins currently emptied by North Somerset Council be emptied by the Village Orderly for £15 a month from the 1st of April.

The resolution was correctly proposed and seconded (unanimous)

ii) £2000 contribution to fund a member of the NSC Public Rights of Way team.

Resolved – To budget £2000 under environmental projects until advice has been received from the National Association of Local Councils of the legality of the request.

The resolution was correctly proposed and seconded (unanimous)

iii) Removal of the £245 NSC contribution to maintaining the paths.

iv) Removal of the £435.81 NSC Village Orderly Grant.

The two items above have been deferred until January although any shortfall can be taken out of reserves.

v) Annual Grant requests.

Resolved – That Parish Council have an annual grant request budget of £8100 for the 2025/26 financial year.

The resolution was correctly proposed and seconded (unanimous).

199/24 To consider a £1000 grant request from the Minibus Society (agenda item 14).

Resolved – To agree a £1000 grant request from the Minibus Society:

The resolution was correctly proposed and seconded (unanimous).

200/24 To note the Internal Finance Checks, undertake by Cllr Voller and agree any actions (agenda item 15).

The internal finance checks were noted with no actions required.

201/24 To note the Internal Auditors Interim Report and agree any actions (agenda item 16).

The internal auditors interim report was noted with an action to ensure Youth Club payments are noted on the accounting system when paid into the bank.

202/24 To note the Parish Council's end of November net position, reserves, bank balances and bank reconciliation (agenda item 18)

The Parish Council's end of November's net position, reserves, bank balances and bank reconciliation were noted.

203/24 To authorise bills for payment for December (agenda item 19).

Resolved – To authorise the bills for payment for December of £9,663.07. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

204/24 To discuss the 2024 / 2025 Parish Council budget and precept request (agenda item 19).

The Clerk informed the Council that this year a budget of £157,430 was being recommended which was a precept requirement of £139,365.19. The budget requirement has continued to increase however due to a tax base increase then this will result in 0% precept increase with a Band D property being £86.01.

Resolved –To agree the 2025 / 2026 budget and to submit the resultant precept requirement to North Somerset.

The resolution was correctly proposed and seconded (unanimous)

205/24 Dates of the next meetings (agenda item 20)

Monday 6th of January 2025, 7pm Planning Committee at the Youth & Community Centre (YCC).
Monday 20th of January 2025, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:25

.....Chairman

.....Date

Bills for Payment - 20th November to the 15th December 2024
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	YU	Streetlight Power	£ 243.42		083/24	
DD	Mainstream	Phone and Broadband	£ 57.14		083/24	
DD	XCS	Quartely printer usage	£ 4.85		126/24	
VDD	Land Registry	Information gathering	£ 9.00		083/24	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		083/24	
BACS	J K Gardening	Hedge Cutting	TOTAL £1208.34		contractual	
BACS	Ambience Landscape	Dog Bin Emptying	£ 648.07		083/24	
BACS	Insight Cleaning	YCC Cleaning	£ 256.00		083/24	
BACS	ALCA	Planning in Plain English	£ 45.00		192/24 (vii)	
BACS	Bridget Bowen	Internal Audit	£ 250.00		113/23	
BACS	Balmoral	Annual Fire extinguisher check	£ 108.66		156/24	
BACS	Balmoral	fire extinguisher replacements	TOTAL £362.68		156/24	
BACS	Banwell Handyman	Emergency key box repair	£ 35.00		H & S	
BACS	Webglu	Quarterly Maintenance charge	£ 273.90		083/24	
BACS	Weston Rail Services	Quarterly Maintenance charge	£ 1,050.00		083/24	
BACS	Banwell Parish Magazine	Quarterly article	£ 90.00		108/23	
BACS	Officer overtime + Expenses	Overtime, expenses (rolls, milk, stamps)	£ 251.79		contractual & 022/24	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, TV, market, food, defib)	£ 723.58		various	
DD	EDF	YCC Electricity	£ 77.61		083/24	
SO	Officer Salaries	Officer Salaries	£ 2,831.71		083/24	
DD	Nest	Pension contibutions	£ 200.93		083/24	
DD	Unity Trust	Bank Charges	£ 10.35	now monthly rather than quarterly	083/24	
DD	North Somerset	YCC Waste Collection	£ 9.50		083/24	
DD	TV Licensing	YCC TV licence	£ 169.50		193/24 (i)	
BACS	HMRC	PAYE and NI	£ 854.70		083/24	
		Totals	£ 9,663.07			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023