



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 15th of JULY 2024

PRESENT: Councillors: Paul Harding (Chairman), Simon Arlidge, Mike Bailey, Paul Blatchford, Maggie McCarthy, Kelly Smith, Matthew Thomson and Steve Voller (Vice-Chairman).

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
MEMBERS OF THE PUBLIC: None

Cllr Harding welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public were present.

ii) Community Beat Manager's report.

The following report was received for the period 13/06/2024 to 14/07/2024.

Incidents reported = 62 with the following selection of crimes reported: 6 abandoned 999 calls, 1 anti-social behaviour, 1 assault, 1 animal, 1 burglary, 2 concern for welfare, 1 criminal damage, 1 missing person, 1 stalking, 6 suspicious activity, 3 theft, 1 theft from a vehicle, 3 threat, 13 traffic related.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or Twitter "ASPNorthSom". Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

iii) Ward Councillor's report.

Cllr Tristram sent his apologies and reported that he attended a A38/MRN councillor update briefing. The parts of the scheme mostly likely to affect his constituents is Sidcot Lane to Hillyfields, Strawberry Line to A38 active travel connections and Langford bypass active travel modifications. They expect building work to begin on the A38 in Autumn 2025 for approximately a year and acknowledged this will cause a big problem for everyone in particular the Churchill Rocks area, which is too narrow to have active travel arrangements. Cllr Tristram has asked for as much detail as possible and will pass this on when he receives it.

The meeting was convened.

101/24 To receive apologies for absence (agenda item 1)

Apologies were received from Councillors Steve Davies (who joined online) Tara Wright, Nick Manley and District Councillor Joe Tristram.

102/24 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were received.

103/24 To approve as a correct record, the minutes of the Parish Council meeting on the 17th of June 2024 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 17th of June 2024 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting will be signed by the Chairman as a correct record.

104/24 To receive the Clerk's report/Exchange of information (agenda item 4)

i) Picnic on the Rec / Community Picnic

The recent community event was a great success, with lovely weather and a variety of activities and stalls from Banwell organisations. Approximately 100 people attended, and feedback was overwhelmingly positive. Many attendees expressed their enjoyment, highlighting the event's role in bringing the community together and fostering new connections.

ii) Banwell Bypass update

The current bypass environmental work / fencing has now been completed. Once the final bits of land are in North Somersets ownership (from the 16th of August) then there may be some additional works. Full Council agreed that the Contract Award report can be signed off by the Director of Place at the end of July. The papers for which will be published the Wb 22nd July.

iii) Community Payback Team.

At the request of Banwell in Bloom the team began washing the painted troughs around the village. They also removed moss, grass which had encroached on the paths and weeded around the Youth and Community centre (YCC). They started rubbing down and painting the fence at the back of the YCC which they hope to continue when they next return.

iv) Cart Wash Grit Bin

The Grit Bin was ordered in September 2023. However, when the North Somerset (NSC) systems were changed over any grit bins ordered in the autumn were cancelled. This has now been requested again. In the autumn, this Grit Bin will be emptied and relocated to the YCC as a spare. The new one will then be positioned at the cart wash.

v) Mobile Library

Unfortunately, the NSC Mobile Library has been taken off the road permanently due to the discovery of a chassis defect, which they are unable to repair and the new one is not due until end of 2025. NSC are exploring a range of alternative options. The Clerk has offered the YCC as a drop of and collection point for Library books on a Thursday afternoon which has been put forward as a possible solution. The Comms Officer will continue to create social media posts updating the community.

vi) Youth & Community Centre Trees

Trees which border the YCC and West Street have been assessed by an arboriculturist and the residents are waiting for their report Any works required will need to go through planning for which the Clerk has offered support.

105/24 To note the training and events available and agree any attendance (agenda item 5)

i) 6th September or 12th November SLCC Cemetery Matters – Looking at the Future £30

Resolved – To agree the cost of £65 for the Clerk and Cllr McCarthy to attend the SLCC Training.

The resolution was correctly proposed and seconded (unanimous)

ii) ALCA e-learning on nimble

iii) Breakthrough Communications Training via ALCA

iv) Various Finance Training via ALCA

v) Various 'Scribe' Finance Training

vi) Various NALC training from £30

The rest of the training was noted.

106/24 To agree the following expenditure (agenda items 6)

- i) **£270 for the annual tree survey by Atworth Arboriculturist.**

Resolved – To agree a cost of £270 for the annual tree survey by Atworth Arboriculturist.

The resolution was correctly proposed and seconded (unanimous)

- ii) **£180 for Hagg to do a kitchen shutter inspection**

Resolved – To agree the cost of £180 for Hagg to do a kitchen shutter inspection.

The resolution was correctly proposed and seconded (unanimous)

107/24 To consider the purchase of two roving North Somerset CCTV cameras for £260 each to help combat fly tipping around the parish (agenda item 7)

Resolved – To approve the cost of £520 for two roving North Somerset CCTV cameras.

The resolution was correctly proposed and seconded (unanimous)

108/24 To note the resignation of Cllr Gibbons and to fill the following roles (agenda item 8).

- i) **Churchill & Langford Minibus representative.**

The vacancy for this was noted.

- ii) **Quarterly Finance Checks**

Resolved – That Cllr Voller agrees to undertake the quarterly finance checks.

The resolution was correctly proposed and seconded (unanimous)

- iii) **Weekly Play Inspections**

Resolved – That Cllr Bailey agrees to undertake the weekly play inspections every three months once training has been undertaken.

The resolution was correctly proposed and seconded (unanimous)

Resolved – That for £220, Cllr Bailey undertake the GB Sport Play Inspection Training.

The resolution was correctly proposed and seconded (unanimous)

109/24 To note the quarterly operational play inspections and agree any actions (agenda item 9).

The operational inspections were noted. The Clerk to request the tree report from Wessex Water for the tree.

Resolved - That the trimming of the excess treads and the repainting of the cradle swing and bumble bee be contracted out.

The resolution was correctly proposed and seconded (unanimous)

Resolved - That the vegetation and moss clearance at Riverside be undertaken by the payback team after the moss has been sprayed by JK Gardening.

The resolution was correctly proposed and seconded (unanimous)

110/24 To discuss the suggested street names for the development at Mead Fields and agree a response (agenda item 10).

Resolved – To agree the names suggested by the developers, Marmead Drive, Monks Brake, Carborough Street, Brigstock Road and Roman Barn Place.

The resolution was correctly proposed and seconded (unanimous)

111/24 To note the felling license application for White Lodge, Castle Hill (agenda item 11).

The felling license application was noted.

112/24 To agree the War Memorial Policy (agenda item 12).

Resolved – To approve the updated War Memorial Policy.

The resolution was correctly proposed and seconded (unanimous)

113/24 To note the internal financial control checks undertaken in May and agree any recommendations (agenda item 13).

The internal financial control checks were noted and there were no recommendations.

114/24 To note the Parish Council's end of June's net position, reserves, bank balances and bank reconciliation (agenda item 14)

The Parish Council's end of June's net position, reserves, bank balances and bank reconciliation were noted.

115/24 To authorise bills for payment for July (agenda item 14).

The Clerk tabled an amended bills for payment schedule.

Resolved – To authorise the bills for payment for June of £8,457.27. Cllr Harding and Cllr Bailey to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

116/24 Dates of the next meetings (agenda item 15)

Monday 5th of August 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 5th of August 2024, 7:30pm Youth & Community Centre Committee at the YCC.

Monday 19th of August 2024, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:00

.....Chairman

.....Date

Bills for Payment - 14th June to the 15th July 2024
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	YU	Streetlight Power	£ 176.34		083/24	
DD	Mainstream	Phone and Broadband	£ 57.14		083/24	
DD	EDF	YCC Electricity	£ 22.52		083/24	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		083/24	
BACS	J K Gardening	Extra grass cutting at Castle, Wolverhill x 2 boxes Knightcott Rd, Knightcott Garage.	£145.00		115/24	
BACS	J K Gardening	Strim - Littlefields to High St. TOTAL £1273.34	£85.00		208/23	
BACS	Ambience Landscape	Dog Bin emptying	£ 648.07		083/24	
BACS	Insight Cleaning	YCC Cleaning	£ 248.00		083/24	
BACS	YMCA	Youth Club Sessions	£ 540.00		083/24	
BACS	Ward Tree Surgeons	Clear Window in Car Park and clear brash and Logs	£ 384.00		115/24	
BACS	SLCC	2x Officer Training	£ 120.00		092/24 (ii & iii)	
BACS	The Gatehouse	Soup & Roll to (end of funding)	£ 130.00		189/23 (i)	
BACS	The Gatehouse	Soup & Roll TOTAL £750.00	£ 620.00		189/23 (i)	
BACS	ALCA	Breakthrough Communications Course	£ 30.00		092/24 (i)	
BACS	Banwell Parish News	Advert	£ 36.00		240/19	
DD	ICO	Data Protection Fee	£ 35.00		083/24	
DD	Lloyds Bank PLC	Multipay charge & costs (annual zoom, Microsoft License, ID card Holders).	£ 245.30		various & 083/24	
BACS	Officer overtime +	Overtime, expenses (rolls, milk, ham)	£ 152.41		189/23(i) & Admin	
SO	Officer Salaries	Officer Salaries	£ 2,744.25		083/24	
DD	Nest	Pension contributions	£ 190.37		083/24	
BACS	HMRC	PAYE and NI	£ 795.03		083/24	
DD	North Somerset	YCC Waste Collection	£ 9.50		083/24	
			Totals	£ 8,457.27		

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023