



## MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 17<sup>th</sup> of JUNE 2024

**PRESENT:** Councillors: Paul Harding (Chairman), Simon Arlidge, Mike Bailey, Paul Blatchford Steve Davies, Nick Manley, Maggie McCarthy, Kelly Smith, Matthew Thomson, Steve Voller (Vice-Chairman) and Tara Wright.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk)  
**WARD COUNCILLOR:** None  
**MEMBERS OF THE PUBLIC:** One

Cllr Harding welcomed everybody.

**Before the meeting was convened, members of the public were invited to speak.**

**i) Members of the public.**

A member of the public spoke with the following concerns / suggestions.

- a request for the reduction of the speed limit along High Street from 30mph to 20mph and from 60mph to 30mph.
- a suggestion to underground all electricity and telephone cables throughout the village to make it look more attractive.
- the restoration of the door on the footpath from High Street to West Street via the school.
- to report that the Footpath from High Street to Littlefields is overgrown.

Given that almost all the suggestions were outside the remit of the Parish Council then the resident was offered advice as to where to go next and given District Councillor Tristam's contact details. The Grass cutting contractor to be contacted about an additional cut for the High Street footpath.

**ii) Community Beat Manager's report.**

The following report was received for the period 01/05/2024 to 13/06/2024.

Incidents reported = 64 with the following selection of crimes reported: 11 abandoned 999 calls, 2 anti-social behaviour, 1 animal, 1 burglary, 3 concern for welfare, 1 public order, 2 suspicious activity, 1 theft, 1 theft from a vehicle, 13 traffic related.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or Twitter "ASPNorthSom". Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

**iii) Ward Councillor's report.**

Cllr Tristam sent his apologies and there was nothing to report.

**The meeting was convened.**

**086/24 To receive apologies for absence (agenda item 1)**

Apologies were received from District Councillor Joe Tristam.

Cllr Harding thanked Cllr Gibbons for his service as a councillor after his resignation.

**087/24 To receive members' declarations of interest on any agenda item (agenda item 2)**

No interests were received.

**088/24 To approve as a correct record, the minutes of the Annual Parish Council meeting on the 20<sup>th</sup> of May 2024 (agenda item 3)**

**Resolved** – That the minutes of the Annual Parish Council Meeting held on the 20<sup>th</sup> of May 2024 be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous with one abstention due to absence)**

The minutes of the meeting will be signed by the Chairman as a correct record.

**089/24 To note the following minutes / notes from the following (agenda item 4).**

- i) **Wolvershill Liaison Group 3<sup>rd</sup> June 2024**
- ii) **Planning Committee 3<sup>rd</sup> of June 2024**
- iii) **Employment Committee 3<sup>rd</sup> of June 2024**
- iv) **Wolvershill Working Group 10<sup>th</sup> June 2024**

The minutes from the meetings above were noted.

**090/24 To ratify the appointment of a temporary Administration Officer, Thomas Shayler, for 3 months at SCP 13 for 6hrs a week.**

**Resolved** – To ratify the appointment of a temporary Administration Officer, Thomas Shayler, for 3 months at SCP 13 for 6hrs a week.

**The resolution was correctly proposed and seconded (unanimous)**

**091/24 To receive the Clerk's report/Exchange of information (agenda item 5)**

- i) **Riverside Play Area and the Recreation Ground.**  
The manufacturers agreed to fit a new base for the seesaw. Thanks, was also passed on from a family who were using the recreation ground when GB Sport were undertaking their operational inspection. They wanted to thank the people who keep it so nice and for a good mix of play equipment for the family.
- ii) **Picnic on the Rec / Community Picnic**  
Currently we have had the Banwell Singers who are going to sing for 30 minutes. The Gardening Club are going to do a Plant Swap. The school are going to do a tuck shop, Cllr Wright will do face painting and Sarah Harding has agreed to run some races and parachute games.
- iii) **Training Budget**  
Due to the lack of completion of ILCA by the previous Admin Officer the Clerk has managed to recoup £100 of the cost of the training. This will be returned to the Council from SLCC.
- iv) **Banwell Bypass update**  
The bypass environmental work / fencing continues and is due to be finished by the beginning of July although there will be no more planting until the autumn. North Somerset confirmed that the final bits of land will be in their ownership from 16<sup>th</sup> of August. With the build contract being agree in Sept / Oct. The procurement plan has not been published yet due to Purdah.
- v) **Cemetery Working Group**  
Due to lack of quoracy the Cemetery Working Group was unable to go ahead.
- vi) **Tree down at YCC**  
In the strong winds last Thursday then a tree branch fell from the neighbouring property onto the shipping container. Using health and safety powers the Clerk organised for its removal on Friday by Ward Tree Surgeons.

**092/24 To note the training and events available and agree any attendance (agenda item 6)**

- i) **18th June, 18th July, 14th August or 23rd of September Chairmanship Training £30**

**Resolved** – To agree the cost of £60 for the Cllr Voller and Cllr Harding to attend Breakthrough Communications ‘Chairmanship Training’.

**The resolution was correctly proposed and seconded (unanimous)**

- ii) **10th July 10am until 4pm Planning Themed Summit £65**

**Resolved** – To agree the cost of £65 for the Clerk to attend the SLCC’s ‘Planning’ Themed Summit on the 10<sup>th</sup> of July.

**The resolution was correctly proposed and seconded (unanimous)**

- iii) **11th July SLCC ‘Getting People Engaged with your Social Media Content’ £35**

**Resolved** – To agree the cost of £35 for the Comms Officer to attend the SLCC’s ‘Getting People Engaged with your Social Media Content’ on the 11<sup>th</sup> of July.

**The resolution was correctly proposed and seconded (unanimous)**

- iv) **ALCA e-learning on nimble**  
v) **Breakthrough Communications Training via ALCA**  
vi) **Various Finance Training via ALCA**  
vii) **Various ‘Scribe’ Finance Training**  
viii) **Various NALC training from £30**

The rest of the training was noted.

**093/24 To agree to hold a ‘summer clean’ in September (21<sup>st</sup> / 28<sup>th</sup>) and agree any expenditure (agenda item 8).**

**Resolved** – To agree to hold a summer clean on September 28<sup>th</sup> with a budget of up to £100 for refreshments.

**The resolution was correctly proposed and seconded (unanimous)**

**094/24 To agree a formal response from the Parish Council in relation to initial ideas submitted by three of the developers involved in the new Wolvershill development (agenda item 9)**

**Resolved** – To agree the response submitted as part of the agenda papers with the following amendments.

**Access and Movement** – add *‘but only if the Junction 25 relief route is delivered as in detailed in the draft local plan. Concern was also raised that if, as hoped, north of the development remains open to through traffic that the roads are built to facilitate the volume of cars which will be using the roads to access either the relief road (as detailed in the Local Plan) or north of Wolvershill Road across the motorway to Locking Castle District Centre.’*

**Local Centre and Facilities** - add *‘It was hoped that all these building would be fitted with glass which reduces light pollution along with the properties who face any dark corridors / the properties to the North of the development.’*

**The resolution was correctly proposed and seconded (unanimous)**

**095/24 To formally consider a request to lower the speed limit past the entrance to the Garden Centre (agenda item 10)**

**Resolved** – To agree to support the request from Banwell Garden Centre to North Somerset to lower the speed limit past its entrance.

**The resolution was correctly proposed and seconded (unanimous)**

**096/24 To consider of reinvesting or moving funds from maturing 1-Year Interest Account (agenda item 11).**

**Resolved** – To reinvest a lump sum of £85,000 with Charity Bank for another year.

**The resolution was correctly proposed and seconded (unanimous)**

**097/24 To approve the following documents**

**i) 2024/25 Banwell Parish Council Action Plan**

**Resolved** – To agree the 2024/25 Banwell Parish Council Action Plan with the following amendment on page 2 point 1.21 fro to be replace with for.

**The resolution was correctly proposed and seconded (unanimous)**

**ii) Updated Communications Strategy**

**Resolved** – To agree the updated Communications Strategy.

**The resolution was correctly proposed and seconded (unanimous)**

**iii) Updated Financial Regulations and associated Risk Assessment**

**Resolved** – To agree the updated Financial Regulations and associated Risk Assessment.

**The resolution was correctly proposed and seconded (unanimous)**

**iv) Reviewed Legionella Policy**

**Resolved** – To agree the reviewed Legionella Policy.

**The resolution was correctly proposed and seconded (unanimous)**

**v) War Memorial Policy (pages 63)**

This Policy was deferred until to July to allow the Clerk and Cllr Blatchford to review it.

**098/24 To note the Parish Council's end of May's net position, reserves, bank balances and bank reconciliation (agenda item 13)**

The Parish Council's end of May's net position, reserves, bank balances and bank reconciliation were noted.

**099/24 To authorise bills for payment for June (agenda item 14).**

The Clerk tabled an amended bills for payment schedule.

**Resolved** – To authorise the bills for payment for June of £10,664.34. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**100/24 Dates of the next meetings (agenda item 15)**

Monday 1st of July 2024, 7pm Planning Committee at the Youth & Community Centre.

Monday 15th of July 2024, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:40

.....Chairman

.....Date

**Bills for Payment - 20th May to the 13th June 2024**  
**Banwell Parish Council**

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
<b>Already Paid</b>						The Parish Council
DD	YU	Streetlight Power (£201.52 but we have £111.77 in credit)	£ 89.75		083/24	
DD	Mainstream	Phone and Broadband	£ 57.14		083/24	
DD	EDF	YCC Electricity	£ 20.74		083/24	
<b>To Pay</b>						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		083/24	
BACS	Ambience Landscape	Dog Bin emptying	£ 648.07		083/24	
BACS	Insight Cleaning	YCC Cleaning	£ 232.00		083/24	
BACS	YMCA	Youth Club Sessions	£ 405.00		083/24	
BACS	Clear Councils	Annual Insurance Premium	£ 1,819.00	1 of 3 years	080/24 (ii)	
BACS	GB Sport	Operational Inspection	£ 120.00		083/24	
BACS	Western Air Ambulance	Grant Awarded	£ 200.00		081/24	
BACS	Webglu	Quarterly Maintenance Charge	£ 273.90		083/24	
BACS	Banwell Handyman	Misc YCC repairs and maintenance	£ 389.00		YCC 16/24 (iii)	
BACS	Weston Rail Service	Quarterly Maintenance Charge	£ 1,050.00		083/24	
BACS	ICCM	Annual subscription	£ 100.00		051/24 (i)	
BACs	Nailsea Town Council	Project Management Training	£ 90.00		078/24	
BACs	SLCC	Creative community Engagement Training	£ 42.00		Clerk	
BACs	SLCC	Bk - Public Safety & Risk Assessment	£ 27.70		Admin	
BACs	Tempest	4 ID cards (including 2 body camera warning cards)	£ 13.20		Admin	
BACS	Neil Merrick	Expenses (cookery)	£ 5.94		189/23 (ii)	
BACS	Banwell Village Hall	Hall Hire for Community Picnic	£ 60.00		079/24	
DD	Lloyds Bank PLC	Multipay charge & costs (zoom, food bank, office equipment, YCC misc items).	£ 213.98		various & 083/24	
BACS	Liz Shayler	Expenses (rolls, milk, printer cartridges)	£ 48.03		189/23(i) & Admin	
SO	Officer Salaries	Officer Salaries	£ 2,744.25		083/24	
DD	Nest	Pension contributions	£ 182.84		083/24	
DD	Unity Bank	Bank Charges	£ 33.60		083/24	
BACS	HMRC	PAYE and NI	£ 745.36		083/24	
		<b>Totals</b>	<b>£ 10,664.34</b>			
Transfer	Natwest Accounts	Cemetery Account / Current Account rebalance	£ 230.00			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023