



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 18th of NOVEMBER 2024

PRESENT: Councillors: Paul Harding (Chairman), Simon Arlidge, Mike Bailey, Paul Blatchford, Maggie McCarthy, Kelly Smith, Matthew Thomson, Steve Voller (Vice-Chairman) and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
MEMBERS OF THE PUBLIC: Two

Cllr Harding welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

A member of the public requested clarification about a map of the Banwell Bypass. The resident was referred to the Parish Council website which had an indicative map. North Somersets website, which has the electronic planning application maps of which the Parish Council holds a hard copy. Currently the Bypass Team were producing the detailed design maps which would be published when they had been received.

ii) Community Beat Manager's report.

No report was received.

iii) Ward Councillor's report.

No report was received.

The meeting was convened.

166/24 To receive apologies for absence (agenda item 1)

Apologies were received from Councillors Steve Davies (who attended virtually) and Nick Manley and District Councillor Joe Tristram.

167/24 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were declared.

168/24 To approve as a correct record, the minutes of the Parish Council meeting on the 21st of October 2024 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

169/24 To note the Planning Committee Meeting minutes on the 4th of November (agenda item 4)

The minutes of the Planning Committee meeting were noted.

170/24 To receive the Clerk's report/Exchange of information (agenda item 5)

- i) **Banwell Bypass update**
Vegetation clearance has been completed, and a temporary compound on Knightcott Road has been constructed. Archaeological work is nearing completion, with conditions currently being discharged. The construction of the haul road has been delayed until January. There are concerns about budget constraints, but the team are working to minimise its impact. The full construction contract is expected to be presented to the North Somerset Council Full Council in January. Photos documenting the process will be published on the North Somerset website.
- ii) **Wolvershill Road M5 Bridge closure**
Cllr Manley spoke on behalf of the Parish Council at North Somerset's Full Council meeting on 12th November to address concerns about the closure of the Wolvershill Road M5 bridge. Cllr Voller also spoke, representing local residents, and discussed the petition, which currently has over 1,800 signatures. The Planning Policy Team have been in contact to say that they will be organising an update meeting for early 2025.
- iii) **Christmas Market.**
All councillors have received the doodle poll can I encourage you to sign up for an hour. If you can only manage half an hour that is fine just let me know. We are decorating the YCC on Saturday 30th of November between 10am and 12. Any cakes for the refreshment stall are welcomed on the day of the market.
- iv) **Ancient Remains.**
These will be interred on Saturday 23rd of November.
- v) **Remembrance Day.**
Thank you to Galliford Try and Core Highways for supporting the road closures this year. Special thanks also to one of the Parish Council trained volunteers, who assisted with the one-way system at Littlefield's Rise during the second road closure.
- vi) **Mead Fields Stakeholders Meeting**
The Clerk reported that there would be a second meeting on the 9th of December 2024.
- vii) **National Association of Local Council (NALC) Accounts**
The Chairman reminded Councillors, if they hadn't already done so, to sign up for their own account on the NALC website.

171/24 To note the training and events available and agree any attendance (agenda item 6)

- i) **ALCA e-learning on nimble**
- ii) **Breakthrough Communications Training via ALCA**
- iii) **Various Finance Training via ALCA**
- iv) **Various 'Scribe' Finance Training**
- v) **Various NALC training from £30**

The training above was noted.

172/24 To consider the asset management Civicly app and agree a way forward (agenda items 7)

Resolved – To agree to add Civic.ly to the 25/26 budget.

The resolution was correctly proposed and seconded (unanimous)

173/24 To consider the Streetlight contract from the 1st of April 2025 and agree a contractor (agenda item 8).

Resolved – To reappoint Weston Rail Services as the contractor for maintaining the Streetlights.

The resolution was correctly proposed and seconded (unanimous)

174/24 To consider the quote for surfacing under the toddler play equipment and agree a way forward (agenda item 9).

Resolved – To resurface under the toddler equipment with wet pour.

The resolution was correctly proposed and seconded (unanimous)

Resolved – To suspend financial regulations requiring three quotes at a cost saving of £1400 for GB Sport to undertake the surfacing under the toddler equipment whilst the work for the all-weather path is completed.

The resolution was correctly proposed and seconded (unanimous)

175/24 To agree to apply for Rural England Prosperity Fund (REPF) top up funding to purchase two batteries for the Solar panels to benefit the Scout Building and Youth & community Centre and to agree to fund 10% of the cost (agenda item 10).

Resolved – To apply for REPF top up funding to purchase two batteries for the Solar panels to benefit the Scout Building and Youth & community Centre and to agree to fund 10% of the cost.

The resolution was correctly proposed and seconded (unanimous)

176/24 To agree the reduction of the soup and a roll initiative to once a week from January 2025 (agenda item 11).

Resolved – To reduce the offer of ‘Soup and a Roll’ to once a week (Thursday) from January 2025.

The resolution was correctly proposed and seconded (unanimous)

177/24 To note the street names suggestions (Kitchen Road & Hewlett Place) for the Bakehouse part of the Mead Fields Development and agree a way forward (agenda item 12).

Resolved – That the Parish Council approves of Hewlett Place but would like to see Kitchen substituted for Ford, one of the landowners at the time.

The resolution was correctly proposed and seconded (unanimous).

178/24 To agree the following documents from cancelled Youth & Community Centre Meeting (agenda item 13).

- i) **Hire Fees.**
- ii) **Hiring Agreement for the Youth & Community Centre.**
- iii) **Hiring Agreement for the Field.**
- iv) **Youth & Community Centre General User Risk Assessment.**

Resolved – To approve the documents above with the addition of the following:

- The ability to have electronic signatures for the hire agreements.
- To include the following to the Food Poisoning section of the YCC Users Risk Assessment: Food Poisoning / Allergies: The kitchen is a shared facility, and it is possible that nuts or other allergens have been used during previous activities. Hirers should inform participants of this risk and take appropriate precautions if allergies are a concern.

The resolution was correctly proposed and seconded (unanimous).

179/24 To agree a response to the consultation on enabling remote attendance and proxy voting at council meetings (agenda item 14).

Resolved – That the Parish Council agree to the suggested response provided in the agenda papers.

The resolution was correctly proposed and seconded (unanimous).

180/24 To agree a response to the Law Commissions Consultation on ‘Burial and Cremation Law’ (agenda item 15).

Resolved – That the Parish Council agree to the suggested response provided in the agenda papers with the following amendment,

The resolution was correctly proposed and seconded (8 in favour with 1 against).

181/24 To agree a response to the consultation on the New Regulatory Approach for Hedgerow Management (agenda item 16).

Resolved – That the Parish Council agree to the suggested response provided in the agenda papers.

The resolution was correctly proposed and seconded (unanimous).

182/24 To note the Local Government, Pay Claim 2024/25 agreement (agenda item 17).

The Local Government, Pay Claim 2024/25 agreement was noted.

183/24 To note the Parish Council's end of October net position, reserves, bank balances and bank reconciliation (agenda item 18)

The Parish Council's end of October's net position, reserves, bank balances and bank reconciliation were noted.

184/24 To authorise bills for payment for November (agenda item 19).

Resolved – To authorise the bills for payment for November of £11,056.26. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

185/24 Dates of the next meetings (agenda item 20)

Monday 2nd of December 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).
Monday 16th of December 2024, 7:30pm Parish Council Meeting at the YCC (Mince Pies & Mulled Wine).

The Chairman closed the meeting at 20:25

.....Chairman

.....Date

Bills for Payment - 22th October to the 18th November 2024
Banwell Parish Council

| Method | Payee | Details | Gross Amount | Comments | Minute agreed | Power |
|---------------------|-----------------------------|--|--------------------|-----------------------------------|----------------------|--------------------|
| Already Paid | | | | | | The Parish Council |
| DD | Avanti | YCC LPG | £ 471.68 | | 083/24 | |
| DD | YU | Streetlight Power | £ 213.30 | | 083/24 | |
| DD | Mainstream | Phone and Broadband | £ 57.48 | | 083/24 | |
| To Pay | | | | | | |
| DD | EDF | YCC Electricity | £ 43.14 | | 083/24 | |
| BACS | J K Gardening | Grass cutting & Village Orderly contract | £ 1,043.34 | | 083/24 | |
| BACS | Ambience Landscape | Dog Bin Emptying | £ 648.07 | | 083/24 | |
| BACS | YMCA | Youth Club Sessions | £ 540.00 | | 083/24 | |
| BACS | Insight Cleaning | YCC Cleaning | £ 256.00 | | 083/24 | |
| BACS | SLCC | Climate Action for Smaller Councils | £ 42.00 | | 155/24 (iv) | |
| BACS | The Gatehouse | Soup and a Roll for 2 months | £ 770.00 | | 189/23 (i) | |
| BACS | Stephen Adams | Window | £ 40.00 | | YCC 26/22 | |
| BACS | DS Securities | 2 x CCTV replacement | £ 636.00 | | 184/24 | |
| BACS | DS Securities | Replacement battery for fire alarm test | TOTAL £678 | | H & S | |
| BACS | Banwell News | Advert - Christmas Market | £ 30.00 | | Admin | |
| BACS | Banwell Handyman | Works to YCC and issues picked up in PA inspections | £ 130.15 | | H & S | |
| BACS | Webglu | Replacement of Twitter feed with Instagram | £ 48.00 | | 143/24 | |
| BACS | GB Sport | Independent Annual ROSPA Inspection | £ 342.00 | | 139/24 (ii) | |
| DD | Lloyds Bank PLC | Multipay charge & costs (Open AI, YCC, training, food) | £ 579.04 | | various | |
| BACS | Officer overtime + Expenses | Overtime, back pay, expenses (rolls, milk, butter) | £ 731.40 | | contractual & 022/24 | |
| SO | Officer Salaries | Officer Salaries | £ 2,831.71 | | 083/24 | |
| DD | Nest | Pension contibutions | £ 248.78 | | 083/24 | |
| DD | Unity Trust | Bank Charges | £ 10.50 | now monthly rather than quarterly | 083/24 | |
| BACS | HMRC | PAYE and NI | £ 1,154.53 | | 083/24 | |
| DD | North Somerset | YCC Waste Collection | £ 9.50 | | 083/24 | |
| DD | CF Corporate | Quarterly Printer charge | £ 132.00 | | 126/24 | |
| Totals | | | £ 11,050.62 | | | |

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023