



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 21st of OCTOBER 2024

PRESENT: Councillors: Paul Harding (Chairman), Simon Arlidge, Mike Bailey, Paul Blatchford, Steve Davies, Nick Manley, Kelly Smith, Matthew Thomson, Steve Voller (Vice-Chairman) and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristam
MEMBERS OF THE PUBLIC: Two

Cllr Harding welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public wished to speak.

ii) Community Beat Manager's report.

The following report was received for the period 18/09/2024 to 18/10/2024.

A selection of incidents reported = 44 with the following selection of crimes reported: 7 abandoned 999 calls, 1 burglary, 1 concern for welfare, 1 criminal damage, 1 domestic, 1 missing person, 1 stalking, 7 suspicious activity, 2 theft, 2 threat, 9 traffic related.

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle police" or X "ASPNorthSom". Residents were asked if they see anything suspicious in the area or would like to talk to local officers, please call 101 or 999 in an emergency, they can also report anonymously to Crimestoppers on 0800555111.

iii) Ward Councillor's report.

No report was given except that Cllr Tristam mentioned the closure of Wolvershill Road M5 bridge and how this was still being discussed.

The meeting was convened.

150/24 To receive apologies for absence (agenda item 1)

Apologies were received from Councillor Maggie McCarthy.

151/24 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were received.

152/24 To approve as a correct record, the minutes of the Parish Council meeting on the 16th of September 2024 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

153/24 To note the following minutes (agenda item 4)

- i) **19th September, jottings from the unexpected informal Liaison Group meeting.**
- ii) **24th September Wolverhill Liaison Group notes.**
- iii) **27th September Wolverhill Liaison Group notes.**
- iv) **7th October Cemetery Working Group notes.**
- v) **7th October Planning Committee Meeting notes.**
- vi) **14th October Wolverhill Liaison Group notes.**

The minutes of the meetings above were noted.

154/24 To receive the Clerk's report/Exchange of information (agenda item 5)

- i) **Banwell Bypass update**
Exploratory works have been conducted, including additional vegetation clearance, fencing, borehole drilling, trenching, and more. These activities will continue to cause road closures on roads intersecting with the bypass until the end of the month. Galliford Try has also commenced construction of the haul road and compounds. Archaeological investigations have begun at Stonebridge, and the proposed demolition of farm buildings is scheduled to take place. There has been a slight delay to the signing of the build contract, which will now be considered by the NSC full council in January 2025. This should not affect the overall timeline, as construction was not expected to begin before the end of January 2025, with completion still anticipated for summer 2026.
- ii) **£500 NSC Banwell Public Living Room.**
Given that the pub has increased their ongoing costs by £10 per session to cover shopping, preparation, cooking, and cleaning it is only sustainable as we are being given a grant by North Somerset. However, this will need to be reviewed at the next meeting with the possibility of it going down to once a week.
- iii) **Public Living Room & foodbank, Christmas closure.**
Given how Christmas and New Year fall then I will be closing the public living room and outreach foodbank on the 24th, 26th, and 31st December and the 2nd of Jan. Since we started the outreach foodbank, we have only ever had two food parcel requests at this time of year (neither were Banwell). However, I will monitor my email over the Christmas break in case of an emergency request.
- iv) **Christmas Market.**
We have volunteers who have offered to do refreshments at the Christmas Market. It is suggested that the profit is used to enable the Parish Council to offer refreshments for the public living room / digital inclusion sessions.
- v) **Ancient Remains.**
These have now been delivered to the Chairman of the Archaeological Society. The Clerk will liaise with the society as to next steps.
- vi) **Remembrance Day.**
Just a reminder that this year it is November 10th. The Parish Council meet in West Street Carpark at 2:30pm to parade to the Church at 2:45pm. The service is usually about $\frac{3}{4}$ of an hour and then we parade back to the Scout Building for refreshments.
- vii) **Mead Fields Care home opening**
The Chairman reported that he had been invited to the official opening of the Mead Fields Care Home, where he made valuable contacts.
- viii) **Mead Fields Community Hub**
The Clerk reported that she and Cllr Blatchford attended the first stakeholders' meeting at the Mead Fields Community Hub. Support for the hub was offered, including the possibility of councillors holding monthly surgeries and occasionally hosting parish council meetings there. It was also suggested that an external community noticeboard would be a welcome addition.

155/24 To note the training and events available and agree any attendance (agenda item 6)

- i) **6th & 13th November Carbon Literacy Training £120.**

Resolved – To agree the cost of the Environment and Biodiversity Officer to attend.

The resolution was correctly proposed and seconded (unanimous)

- ii) **21st & 22nd November NSC 1st Aid at work training £165.**

Resolved – To agree the cost of the Environment and Biodiversity Officer to attend.

The resolution was correctly proposed and seconded (unanimous)

- iii) **28th Nov Operating an Effective Staffing Committee - MODULE 1 of 2 £120**

Resolved – To agree the cost of Cllr Harding to attend.

The resolution was correctly proposed and seconded (unanimous)

- iv) **9th December SLCC Climate Action for Smaller Councils, 2024 £42**

Resolved – To agree the cost of the Environment and Biodiversity Officer to attend.

The resolution was correctly proposed and seconded (unanimous)

- v) **ALCA e-learning on nimble**
vi) **Breakthrough Communications Training via ALCA**
vii) **Various Finance Training via ALCA**
viii) **Various 'Scribe' Finance Training**
ix) **Various NALC training from £30**

The rest of the training was noted.

156/24 To agree the following expenditure (agenda items 7)

- i) **£90.55 for the annual fire extinguisher survey and £211.67 for 3 replacement foam extinguishers.**

Resolved – To agree a cost of £90.55 for the annual fire extinguisher survey and £211.67 for 3 replacement foam extinguishers.

The resolution was correctly proposed and seconded (unanimous)

- ii) **£382.20 for the erections and removal of the Christmas Trees along West Street and The Square.**

Resolved – To agree a cost of £382.20 for the erections and removal of the Christmas Trees along West Street and The Square.

The resolution was correctly proposed and seconded (unanimous)

- iii) **£1,050 for memorial repairs.**

Resolved – To agree the cost of £1,050 for memorial repairs.

The resolution was correctly proposed and seconded (unanimous)

157/24 To consider the Dog Waste emptying contract from the 1st of April 2025 and agree a contractor (agenda item 8).

Resolved – To appoint Corporate Cleaning Services as the new contractor for dog waste bin emptying. This change aligns with the Parish Council's vision of reducing its carbon footprint, as the company is based in Banwell, and offers a cost saving of nearly £1,000.

The resolution was correctly proposed and seconded (unanimous)

158/24 To consider the quotes for a 300m² all-weather path around the Recreation Ground and agree a contractor (agenda item 9).

Resolved – To agree that contractor A, GB Sport undertake the all-weather path using conipave as they were the cheapest at £45,812.43 and the only company offering a 10-year guarantee.

The resolution was correctly proposed and seconded (unanimous)

Resolved - That the Clerk be given delegated powers of up to £10,000 to get the grass matting replaced under some of the toddler area equipment at the same time.

The resolution was correctly proposed and seconded (unanimous)

159/24 To agree a formal response from the Parish Council in relation to initial ideas submitted by three of the developers involved in the new Wolverhill development (agenda item 10).

Resolved – To agree the response submitted as part of the agenda papers with the following amendments

1. Further feedback, drawing from the March 2024 Low Traffic Neighbourhood (LTN) research (<https://www.gov.uk/government/publications/low-traffic-neighbourhood-review>) emphasises the potential consequences of closing Wolverhill Road as part of an LTN approach. Although LTNs have shown success in reducing traffic within internal residential roads, research suggests that boundary roads often experience increased traffic volumes, which could significantly impact local areas like Church Street and Riverside. Closing Wolverhill Road without a viable alternative route risks pushing traffic to these smaller roads, exacerbating congestion and safety issues.

Key concerns include:

- Increased journey times for local businesses, such as those south of the bridge, and negative economic impacts as customers may avoid longer travel routes.
- The lack of an alternative north-south link or a commitment to a J21 link road means diverting traffic to areas like the Helicopter Museum roundabout will only worsen existing congestion, especially during peak hours.

New development cars will likely take routes south onto the bypass, but for employment and shopping, the majority of journeys head north, making the closure undesirable and impractical.

2. Concern was raised about the width of the primary route, which at 6.5 meters is wide enough for two buses to pass comfortably but not for two HGVs, where the recommended width is 6.75 to 7.3 meters. This could potentially create issues for delivery vehicles entering the site and for large vehicles accessing Gobbles Farm and Ivy House Farm, particularly if the bridge is closed.

The resolution was correctly proposed and seconded (unanimous)

160/24 To consider moving the 2025 Community Picnic to the Football Clubs Ground on the 13th of July (agenda item 11).

Resolved – To move the 2025 Community Picnic to the Football Clubs Ground on the 13th of July.

The resolution was correctly proposed and seconded (unanimous)

161/24 To putting general reserves into a high interest account and agree a way forward (agenda item 12).

Resolved – That the Parish Council opens a High Interest Account with Co-operative Bank with the following Councillors on the bank mandates; Cllrs Blatchford, Harding, Thompson, Voller and Bailey.

The resolution was correctly proposed and seconded (unanimous).

162/24 To note the Parish Council's end of September's net position, reserves, bank balances and bank reconciliation (agenda item 13)

The Parish Council's end of September's net position, reserves, bank balances and bank reconciliation were noted.

163/24 To authorise bills for payment for October (agenda item 14).

Resolved – To authorise the bills for payment for October of £10,263.75. Cllr Harding and Cllr Bailey to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

164/24 To note the first draft of the 2024/25 budget (agenda item 15).

The first draft of the 2024/25 budget was noted.

165/24 Dates of the next meetings (agenda item 16)

Monday 4th of November 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).

Monday 4th of November 2024, 7:15pm Youth & Community Centre Committee at the YCC.

Monday 18th of November 2024, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:35

.....Chairman

.....Date

Bills for Payment - 17th September to the 16th October 2024
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	XCS	Quarterly hire charge	£ 330.00	Incorrect amount taken refund given	126/24	
DD	Unity Trust	Bank Charges	£ 31.50		083/24	
DD	YU	Streetlight Power	£ 57.71	refund applied new billing system	083/24	
DD	Mainstream	Phone and Broadband	£ 72.89		083/24	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		083/24	
BACS	J K Gardening	Repair posts at the YCC	£ 80.00		H & S	
BACS	J K Gardening	Repair posts at Riverside	TOTAL £1273.34		139/24 (vi)	
BACS	Ambience Landscape	Dog Bin Emptying	£ 648.07		083/24	
BACS	YMCA	Youth Club Sessions	£ 405.00		083/24	
BACS	Insight Cleaning	YCC Cleaning	£ 240.00		083/24	
BACS	SLCC	Virtual National Conference	£ 180.00		138/24 (i)	
BACS	British Legion	Wreath Donation	£ 60.00		138/24 (iv)	
BACS	Complete weed	Weed spray	£ 549.60		038/24	
BACS	XCS	Administration charge	£ 78.00	remains unclaimed	126/24	
BACS	Weston Rail Services	Quarterly Maintenance Charge	£ 1,050.00		083/24	
BACS	Weston Rail Services	YCC ECIR	TOTAL £1359.24		139/24 (v)	
BACS	Attworth Arboriculture Ltd	Tree survey	£ 324.00		106/24 (i)	
DD	EDF	YCC Electricity	£ 48.78		083/24	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, YCC, microsoft, ILCA)	£ 323.03		163/24	
BACS	Officer overtime + Expenses	Overtime, expenses (rolls, milk, butter)	£ 466.74		contractual & 022/24	
SO	Officer Salaries	Officer Salaries	£ 2,744.25		083/24	
DD	Nest	Pension contibutions	£ 200.92		083/24	
DD	Unity Trust	Bank Charges	£ 9.90		083/24	
BACS	HMRC	PAYE and NI	£ 851.28		083/24	
DD	North Somerset	YCC Waste Collection	£ 9.50		083/24	
		Totals	£ 10,263.75			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023