



**MINUTES OF THE PARISH COUNCIL MEETING HELD IN
BANWELL YOUTH & COMMUNITY CENTRE
AT 7:30pm ON MONDAY 16th of SEPTEMBER 2024**

PRESENT: Councillors: Paul Harding (Chairman), Simon Arlidge, Mike Bailey, Paul Blatchford, Steve Davies, Nick Manley, Maggie McCarthy, Kelly Smith, Matthew Thomson and Steve Voller (Vice-Chairman).

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Tristam
MEMBERS OF THE PUBLIC: One

Cllr Harding welcomed everybody and reported that Great Western Air Ambulance had written to say thank you for their grant.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public wished to speak.

ii) Community Beat Manager's report.

No report was received.

iii) Ward Councillor's report.

Councillor Tristam updated the Council on the recent signing of the Bypass design contract. He also discussed the current budgeting challenges facing North Somerset Council.

The meeting was convened.

133/24 To receive apologies for absence (agenda item 1)

Apologies were received from Councillor Tara Wright.

134/24 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were received.

135/24 To approve as a correct record, the minutes of the Parish Council meeting on the 19th of August 2024 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

136/24 To note the following minutes (agenda item 4)

- i) 2nd of September Planning Committee Meeting**
- ii) 9th of September Employment Committee Meeting**

The minutes of the meetings above were noted.

137/24 To receive the Clerk's report/Exchange of information (agenda item 5)

i) Banwell Bypass update

The design contract has been signed, and Galliford Try has been announced as the new contractor. Together with ARUP, they will focus on detailed designs to meet planning conditions and carry out exploratory works, including further vegetation clearance, fencing, borehole drilling, trenching, and more. These activities will lead to various road closures on roads intersecting with the bypass over the next three months. Galliford Try also plans to construct haul roads and compounds between October and December. The full construction contract is expected to be presented to the NSC Full Council in November.

ii) Community Payback Team.

The team has returned twice, completing tasks such as cleaning the concrete planters around the village, clearing moss from the Riverside Play Area, removing dead vegetation in the West Street car park, and continuing to paint the fence at the back of the YCC. They are due back on October 19th, so any suggestions for new projects would be appreciated.

iii) Youth & Community Centre Trees

The works to the trees on the West Street Boundary have been completed.

iv) Banwell Public Living Room

The lunchtime offer of 'salad and a roll' switched back to 'soup and a roll' from the beginning of September. The uptake of the summer salad was disappointingly low, with numbers ranging from 8 to 15, most days averaging 10 or 11. However, we managed to stay within the budget of £2 per person, utilising the remaining grant funds.

The pub has increased their ongoing costs by £10 per session to cover shopping, preparation, cooking, and cleaning. With the potential for a grant from North Somerset, we hope this will prevent the need for any increase in participant costs.

138/24 To note the training and events available and agree any attendance (agenda item 6)

i) £150 for virtual attendance at SLCC National Conference October 8th & 9th.

Resolved – To agree the cost of the Clerk to attend virtually for £150.

The resolution was correctly proposed and seconded (unanimous)

ii) ALCA e-learning on nimble

iii) Breakthrough Communications Training via ALCA

iv) Various Finance Training via ALCA

v) Various 'Scribe' Finance Training

vi) Various NALC training from £30

The rest of the training was noted.

139/24 To agree the following expenditure (agenda items 7)

i) £450 + VAT Annual Scribe Cemetery package.

Resolved – To agree a cost of £450 + VAT for Annual Scribe Cemetery package.

The resolution was correctly proposed and seconded (unanimous)

ii) £285 + VAT for the Annual Independent RoSPA Play equipment inspections.

Resolved – To agree a cost of £285 for the Annual Independent RoSPA Play equipment inspections.

The resolution was correctly proposed and seconded (unanimous)

iii) £566.63 Youth & Community Centre (YCC) PPL / PRS Music licence.

Resolved – To agree the cost of £566.63 Youth & Community Centre PPL / PRS Music licence.

The resolution was correctly proposed and seconded (unanimous)

iv) **£60 donation for the Remembrance Day Wreath.**

Resolved – To agree a donation of £60 for the Remembrance Day Wreath.

The resolution was correctly proposed and seconded (unanimous)

v) **£257.70 + VAT for the 5 yearly EICR test for the YCC.**

Resolved – To agree the cost of £257.70 for the 5 yearly EICR test for the YCC.

The resolution was correctly proposed and seconded (unanimous)

vi) **£150 to reinforce the rotten posts at Riverside.**

Resolved – To agree the cost of £150 to reinforce the rotten posts at Riverside.

The resolution was correctly proposed and seconded (unanimous)

vii) **£180 for the annual lift service at the YCC.**

Resolved – To agree the cost of £180 for the annual lift service at the YCC.

The resolution was correctly proposed and seconded (unanimous)

140/24 To note the operational play equipment inspection and agree expenditure (agenda item 8)

Resolved – The operational play equipment inspections were noted and up to £100 agreed for additional caps, replacement fixed plate and handle for the junior climber.

The resolution was correctly proposed and seconded (unanimous)

141/24 To note the requests for the removal of the Dog Waste Bin located at the beginning of Knightcott Gardens and agree a way forward (agenda item 9).

The meeting was informed that the current contractors had agreed to monitor the bin during their weekly emptying. Additionally, the village orderly would check it once a month.

Resolved – To monitor the bin for a minimum period of 12 months, ensuring coverage during the warmer months. If an unpleasant smell is detected, residents are encouraged to contact the Parish Office, and a visit will be arranged within 24 hours.

The resolution was correctly proposed and seconded (unanimous)

142/24 To consider the financial implication of movement from a .org.uk domain to a .gov.uk domain and agree a way forward (agenda item 10).

Resolved – That the Parish Council is committed to moving to a .gov.uk domain, taking into consideration the estimated financial implications of this change.

The resolution was correctly proposed and seconded (unanimous)

143/24 To agree the discontinuation of Council's X (formerly Twitter) Feed and on our homepage to replace it with the Instagram feed for £40 (agenda item 11).

Resolved – To agree the discontinuation of Council's X (formerly Twitter) Feed and on the Parish Council's homepage to replace it with the Instagram feed for a one-off fee of £40.

The resolution was correctly proposed and seconded (unanimous)

144/24 To putting general reserves into a high interest account and agree a way forward (agenda item 12).

This item was deferred to consider Ecology Bank, Hinkley and Rugby and Cumberland Banks on the proviso that they fit with the Parish Council policy of Ethical Banking.

145/24 To discuss who will undertake the following annual inspections for budgeting purposes and upload to Civicly (agenda item 13).

- i) Benches – Cllr Smith
- ii) Dog bins – Cllr Harding
- iii) Flagpole – Cllr Blatchford
- iv) Grit bins – Cllr Thomson
- v) Litter bins – Cllr Bailey
- vi) Memorials – Cllr Arlidge
- vii) Bus Shelter – Cllr Blatchford

The resolution was correctly proposed and seconded (unanimous)

146/24 To ratify the appointment of Amy Symonds as the new Environment and Biodiversity Officer for 6hrs a week at pay scale 13 with a start date of the 17th of September 2024 (agenda item 14).

Resolved – To ratify the appointment of Amy Symonds as the new Environment and Biodiversity Officer for 6hrs a week at pay scale 13 with a start date of the 17th of September 2024.

The resolution was correctly proposed and seconded (unanimous)

Resolved – To agree the following training for the new officer, £120 Carbon Literacy Training and £120 for Introduction to Local Council Administration.

The resolution was correctly proposed and seconded (unanimous)

147/24 To note the Parish Council's end of August's net position, reserves, bank balances and bank reconciliation (agenda item 15)

The Parish Council's end of August's net position, reserves, bank balances and bank reconciliation were noted.

148/24 To authorise bills for payment for September (agenda item 16).

Resolved – To authorise the bills for payment for September of £8,633.16. Cllr Harding and Cllr Bailey to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

149/24 Dates of the next meetings (agenda item 17)

Monday 7th of October 2024, 7pm Planning Committee at the Youth & Community Centre (YCC).
Monday 21st of October 2024, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:35

.....Chairman

.....Date

Bills for Payment - 19th August to the 16th September 2024
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
DD	Water 2 Business	YCC Water Bill	£ 183.10		083/24	
DD	YU	Streetlight Power	£ 184.60		083/24	
DD	Mainstream	Phone and Broadband	£ 57.14		083/24	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		083/24	
BACS	Ambience Landscape	Dog Bin Emptying	£ 648.07		083/24	
BACS	Insight Cleaning	YCC Cleaning	£ 192.00		083/24	
BACS	Webglu	Quarterly Charge	£ 273.90		083/24	
BACS	GB Sports	Removal of Net at YCC	£ 36.00		H & S	
BACS	Scribe	Cemetery Package	£ 540.00		139/24 (i)	
BACS	Deltron	Annual Lift Maintenance	£ 216.00		139/24 (vii)	
BACS	PPL/PRS	YCC Music Licence	£ 679.95		139/24 (iii)	
BACS	Banwell News	Adverts	£ 60.00		Admin	
BACS	Carmino	3 months of Salad and a Roll	£ 650.00		022/24	
DD	Lloyds Bank PLC	Multipay charge & costs (Open AI, food bank, tuck, fence paint)	£ 202.21		various	
BACS	Expenses	Overtime, expenses (rolls, milk, butter)	£ 260.22		contractual & 022/24	
SO	Officer Salaries	Officer Salaries	£ 2,381.10		083/24	
DD	Nest	Pension contributions	£ 190.37		083/24	
DD	EDF	YCC Electricity	£ 36.23		083/24	
BACS	HMRC	PAYE and NI	£ 789.43		083/24	
DD	North Somerset	YCC Waste Collection	£ 9.50		083/24	
			Totals	£ 8,633.16		

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023