



Banwell Parish Council

Banwell Youth & Community Centre,
West Street, Banwell, North Somerset. BS29 6DB
Tel: (01934) 820442

Website: www.banwellparishcouncil.org.uk

E-mail: clerk@banwellparishcouncil.org.uk

Date 22nd August 2024

Dear Sir / Madam,

RE: Invitation to Tender – Construction of All-Weather Path at Banwell Recreation Ground

Banwell Parish Council is seeking tenders from qualified contractors for the construction of an all-weather footpath at Banwell Recreation Ground. This project includes the construction of a continuous path around the recreation ground, passing places, and a vehicle-friendly section for maintenance, using environmentally sustainable materials such as ConiPave or Rhyno Mulch.

Key Project Details:

- **Project Scope:** Construction of a 300m path with six passing places and a vehicle-friendly section. The full specification details can be found in the attached documents.
- **Materials:** The path is to be constructed using ConiPave or Rhyno Mulch. We are open to considering alternative materials only if they offer superior environmental benefits.
- **Site Visit:** A mandatory site visit is required to assess the project conditions. Please arrange the site visit through our Parish Clerk.
- **Tender Submission Deadline:** 6th of October 2024.
- **Tender Submission Email:** All tenders must be submitted via email to tenders@banwellparishcouncil.org.uk. Please include "Tender Submission for Banwell Recreation Ground and your Company Name" in the subject line of your email.

Submission Requirements:

- Your tender must include a full breakdown of costs, a project timeline, any relevant experience and evidence of 10 million public liability.
- Ensure your submission complies with the environmental criteria and technical specifications provided.
- Please note that only companies that complete the mandatory site visit will be eligible for tender consideration.

Evaluation Criteria:

Tenders will be evaluated based on cost-effectiveness, technical merit, environmental sustainability, and adherence to the project's specifications. Full details of the evaluation criteria are outlined in the attached documents.

Contact Information:

If you have any questions or require further clarification, please contact Liz Shayler using the details above. We are happy to assist with any inquiries regarding the tender process.

We look forward to receiving your submission and thank you for your interest in contributing to this important community project.

Yours sincerely,

Liz Shayler (Banwell Parish Clerk)

Attachments:

- Project Specification and Submission Document
- Indicative Site Plan with path



Banwell Parish Council

Banwell Youth & Community Centre,
West Street, Banwell, North Somerset. BS29 6DB
Tel: (01934) 820442

Website: www.banwellparishcouncil.org.uk
E-mail: clerk@banwellparishcouncil.org.uk

Project Specifications: All-Weather Path Around Recreation Ground

1. General Overview

The project entails the construction of a continuous all-weather path around the perimeter of the [Recreation Ground Name] using **ConiPave** or **Rhyno Mulch**. The path will include designated passing places and a section robust enough for maintenance vehicle traffic, with clear delineation between this vehicle-friendly section and the rest of the pedestrian path.

Alternative materials will be considered only if they can demonstrate superior environmental credentials compared to the specified materials, while maintaining or exceeding the durability, performance, and sustainability of the ConiPave or Rhyno Mulch options.

2. Path Specifications (Rhyno Mulch Option)

- **Path Length:** Approximately 300 meters at 1.2m wide with 6 passing places where the path widens to 2m for a length of 5m. In total a path which is approximately 370m².
- **Excavation Depth:** Excavate the ground to a depth of a minimum of 90mm over the entire 370m² area, including the path and passing places.
- **Base Layer:**
 - Supply and install a minimum of 50mm of compacted Type 1 stone laid on top of a weed suppressant membrane.
- **Surface Material:**
 - Supply and install approximately 370m² of a minimum of 40mm of Rhyno Mulch, ensuring the edges are rolled into the ground to create a neat and secure finish. Please provide test results for the surface.
- **Passing Places:** Each passing place will follow the same specifications as the main path but will be 80cm wide and 5 meters long.
- **Additional Requirements:**
 - Equipment, Heras fencing, and spoil removal to be included.

3. Path Specifications (ConiPave Option)

- **Path Length:** As above
 - **Excavation Depth:** Excavate the ground to a depth of a minimum of 140mm over the entire 370m² area, including the path and passing places.
 - **Base Layer:**
 - Supply and install a minimum of 100mm of compacted Type 1 stone laid on top of a weed suppressant membrane.
 - **Surface Material:**
 - Supply and install approximately 370m² of a minimum of 40mm of ConiPave, ensuring the edges are rolled into the ground to create a seamless and secure finish. Please provide test results for the surface.
 - **Passing Places:** As above.
 - **Additional Requirements:**
 - Equipment, Heras fencing, and spoil removal to be included.
-

4. Vehicle-Friendly Section

- **Location and Purpose:** A section of the path, approximately 10-15 meters long, will be reinforced to support the weight of maintenance vehicles. This section will be located near the five-bar gate at the entrance to the Recreation Ground.
 - **Excavation Depth:** Follow the specifications for ConiPave or Rhyno Mulch but adjust the base thickness to support vehicular loads.
 - **Rhyno Mulch:** Increase the depth to 100mm of compacted Type 1 stone.
 - **ConiPave:** Increase the depth to 150mm of compacted Type 1 stone.
 - **Delineation Method:**
 - **Colour Change:** Use a contrasting colour in either ConiPave or Rhyno Mulch to mark the vehicle section.
-

5. Alternative Materials Clause

- **Environmental Considerations:** While ConiPave and Rhyno Mulch are specified for their sustainability and durability, alternative materials may be considered **if they are proven to be more environmentally friendly**.
 - Any proposed alternative must demonstrate superior environmental benefits (e.g., greater use of recycled materials, lower carbon footprint during production, enhanced sustainability) and meet or exceed the performance standards of ConiPave or Rhyno Mulch.
 - Submissions for alternative materials must include full documentation on environmental certifications, ratio rubber to binder, material testing, and expected lifespan.
-

6. Drainage

Assess whether additional drainage is necessary.

7. Accessibility

- **Compliance with Disability Standards:** The path will comply with the UK Equality Act 2010 to ensure accessibility for wheelchair users, pedestrians, and cyclists.
 - **Gradient:** Where possible no part of the path should exceed a gradient of 1:20.
-

8. Landscaping and Finishing

- **Edging:** Ensure that the edges of the path are rolled into the ground to create a smooth transition between the path and surrounding areas.
 - **Vegetation:** Minimal disturbance to surrounding trees and plant life. Install root protection where necessary.
-

9. Health and Safety

- **Contractor Safety Measures:** All works will adhere to relevant health and safety guidelines.
 - **Public Access Control:** Clear signage and safe pathways should be maintained during the works.
-

10. Project Timeline

- **Start Date:** From November 2024.
 - **Completion Date:** The project should be completed by March 2025.
-

11. Warranty and Maintenance

- **Warranty Period:** A minimum 20-year warranty on materials and workmanship is required.
 - **Maintenance Contract:** The contractor should provide a suggested maintenance schedule for the upkeep of the path.
-

12. Submission Deadline: October 6th 2024.

Submission of Tenders

All tender submissions must meet the following criteria to be considered for evaluation:

1. General Submission Requirements:

- Tenders must be completed legibly, in English, and all prices must be quoted in Sterling (GBP), exclusive of VAT.
- The tender must be signed, dated, and include all necessary documentation, as outlined in this specification.
- The tender must provide full contact details of the entity submitting the tender, including:
 - Registered company name and address.
 - VAT registration number.
 - Contact name, phone number, and email.
 - Payment and banking details (if applicable).

2. Mandatory Site Visit:

- A **mandatory site visit** is required for all tenderers to ensure a full understanding of the project's scope and site conditions.
- The site visit must be arranged in advance through the Parish Clerk. To schedule the visit, please contact the Clerk, Liz Shayler, using any of the details above.
- Only tenders from suppliers who have completed the site visit will be considered for evaluation.
- The site visit must be completed before the tender submission deadline.

3. Electronic Submission:

- Tenders must be submitted via email to the dedicated email address: tenders@banwellparishcouncil.org.uk.
- The subject line of the email should clearly state: "Tender Submission for Recreation Ground All Weather Path with your company name."
- All attachments should be submitted in PDF format to ensure consistency. If submitting additional supporting documents, such as drawings or technical reports, ensure these are clearly labelled and attached.
- The email submission must be received before the deadline specified in the tender notice. Late tenders may be rejected, regardless of the cause for the delay.

4. Confidentiality and Security:

All emailed tenders will be kept confidential. Access to the email account will be restricted to the Clerk, and all tenders will remain unopened until the official evaluation process begins after the submission deadline in the presence of two Councillors.

5. Environmental Claims:

If your tender includes any environmental claims, these must comply with DEFRA's Green Claims Guidance. Ensure you provide evidence supporting your environmental credentials where applicable.

6. Confidentiality:

Please do not include general confidentiality clauses, as these will only be accepted in exceptional and narrowly defined circumstances. If you consider any information to be confidential, this must be clearly identified in a separate schedule, along with your justification.

7. Validity Period:

All tenders must remain valid for a minimum of **60 calendar days** from the tender deadline.

8. Tender Evaluation:

Tenders will be evaluated based on the criteria set out in this document, including cost-effectiveness, environmental sustainability, technical merit, and adherence to the project specifications.

9. Further Clarifications:

Banwell Parish Council reserves the right to request clarifications or additional information if necessary to complete the evaluation process. Please ensure that your submission addresses all evaluation criteria and is clear and concise.

Failure to comply with any of these instructions may result in your tender being disqualified.